

DRAFT

Minutes of the Tunbridge Fuel Assistance Committee

2026-10-01

The Tunbridge Fuel Assistance Committee met on Thursday, Oct. 1, 2026, at the Town Office at 12:30 pm with the following members present: Anne Mallary, Chair, Ben Wolfe, Shari Murawski, Helen O'Donnell, Sec. and Becky Hoyt, Treasurer (only present to present us with a balance sheet).

Call to order

Anne Mallary called to order at 12:35.

Approve minutes

The minutes of 01/13/26 and 06/09/26 were read by Anne. Ben Wolfe moved to approve, and Shari Murawski seconded. Approved by voice vote.

Financial update

Becky Hoyt left us with the balance sheet. We have a balance of \$7,308.48 at present.

Review application and procedure

Shari Murawski reviewed the info about Capstone from the last TQ and made a few updates for Anne to put in the next one.

With Fuel Oil possibly being around \$5.26-\$6.18 a gallon this year our thoughts turned to thinking about how much our cap is.

Discussion then led to whether we should change that amount or not give a cap.

We will discuss this more at a future meeting with all members present before deciding.

Our GMI (Gross Monthly Income) chart needs to be kept current. Anne will enter the latest figures.

It was suggested that we add a line on the application that simply asks how an applicant found out about us.

Fund Raising

We had some discussion on this. With only two applications last year we are asking ourselves, how are we getting info out to the people? What is working and what is not? Sending postcards is one thing we are considering. Asking on the application may give us some insight into how people are finding us. Ben Wolfe stated that our goal should be to help meet people's needs and figure out the best way to do that.

Other Business

Becky Hoyt mentioned, before she left, that Thursday was really the better day for us to meet and use the office with less people here. We have been typically meeting on Tuesdays in the past. Anne Mallary will reach out to those who weren't here and see if we can get a date for our next meeting. No new date is set by the printing of these minutes. A new agenda will be posted when we decide on a new date.

Sincerely,
Helen O'Donnell, Sec.