

## **TOWN OF TUNBRIDGE**

Tuesday April 14<sup>th</sup>, 2026 at 6:00pm via Zoom and Town Offices

Meeting called to order at 6:10pm

Present: Mike McPhetres, John O'Brien, Chris Batcock, Emily Howe, Roger Clark, Mariah Cilley, Deb Mullen, Ari Lattanzi, Simon, Peter Hayden, Anissa Morrison, Anne Mallory, Ashley Leeds, Thomas Hoyt, Amy Frost, Todd Tyson, John Houston, Betsy Race, Linda Hoyt,

### **Road Report- Mike McPhetres**

Hoyt received a grant from Better Back Roads for Whitney Hill/Rogers Road for some culvert replacement. So far there has been 1000yds of material trucked in by Chase. Further discussion regarding the Town Garage with the architect.

### **Town Clerk Assistant Appointment- Bonnie McCrillis**

Bonnie McCrillis would like to hire Jan Fifield to be her Assistant Town Clerk. Fifield and McCrillis will join at the next Selectboard meeting.

### **Lister Appointment**

The listers would like to fill their vacant position with Aileen Lem until the next Town Meeting. O'Brien makes a motion to appoint Aileen Lem. McPhetres seconds. All aye. So moved .

### **Invasive Species Conservation Commission Discussion- Tess Mix**

Mix comes to discuss the current invasives species of chervil. She wants to discuss with the Road Crew about their mowing schedule to see if they can mow prior to the weed going to seed. She is also interested in Route 110 corridor, but O'Brien lets her know this is mowed by the state and Mix will reach out to the state.

### **Tunbridge Store Discussion- John Houston**

Houston would like to begin a conversation with the Town regarding if we would be interested in owning the store while Houston would continue to operate the store. He knows how much the store means as a fixture to the Town and wants to make sure this is protected going forward in perpetuity to make sure that this would stay a store and not have it turn into something else. Betsy Race asks if this would have to go to the Town for discussion. O'Brien asks if Houston would be interested in having another not-for-profit entity that would maintain the building as it is.

### **Draft Hazard Mitigation Plan- Amy Frost**

Frost states our Draft Hazard Mitigation Plan is complete, but we need approval to send off to the Vermont Emergency Management. The Selectboard will look it over and let Frost know next meeting if anything needs to be changed.

### **Scheduling of Professional Audit- Anissa Morrison, Betsy Race**

Morrison states that at the last auditors meeting they discussed that it was time for a full audit and wanted to address the Selectboard to remind them it was time. Betsy Race joins the meeting and asks if the Selectboard has decided on the audit. O'Brien makes a motion to approve the Full Audit for FY2026 with Sullivan and Powers. McPhetres seconds. All aye. So moved.

### **Fuel Assistance Committee Appointments**

Anne Mallory discusses the current committee members (Helen O'Donnell, Becky Hoyt, Anne Mallory, Shari Maurowski, Gary Mullen, Ben Wolfe) and the one new member, Tori Milstone. O'Brien makes a motion to appoint Tori Milstone and all previous committee members to the Fuel Assistance Committee. McPhetres seconds. All aye. So moved.

### **Fuel Assistance Standing Order**

O'Brien makes a motion to approve the Fuel Assistance Committee Standing Order. McPhetres seconds. All aye. So moved.

### **Drug and Alcohol Policy Adoption**

Moved for adoption at the next meeting.

### **Administrative Assistant Job Description**

The Selectboard will read over the description and approve at the next meeting.

### **Town Mowing Bid Selection**

The Selectboard receives two bids for mowing from Shepherds Property Maintenance and Devin Cilley. O'Brien makes a motion to hire Devin Cilley for the seasonal mowing of 16 weeks for \$2960.00. McPhetres seconds. All aye. So moved .

### **Grant Administrator Document Signatures**

McPhetres signs the two documents left by the Grant Administrator. Brenda Field states that the BRIC Grant might be renewed and if it does then we will be trying to get whatever we can for Slide #2.

### **Liquor License Approval**

Brocklebank Brewery has applied for the summer catering licenses for their tasting room, events at Flying Dog Farm, etc. The Selectboard gives them the go ahead for these events. Cilley will approve.

### **Other Business:**

Act 181- McPhetres feels that it is better for 100 townspeople write a letter to there Representatives versus just the Selectboard writing a letter. It wont hurt to write a letter. O'Brien supports writing letters. Deb Mullen came tonight because she heard there was a lot of people who wanted to come in and discuss this tonight. Cilley will draft a letter to bring to the next meeting.

Cilley presents the Selectboard with an email from Sarah Buxton regarding if we could get back any of our attorney fees from the Legal Trails case.

Emily Howe is hoping the cloggers would be able to clog down on the Fairgrounds during the Memorial Day Parade.

### **Approve Warrants:**

All warrants were signed and approved.

**Approve Minutes:**

Cilley presents minutes from the March 24<sup>th</sup>, 2026 meeting.

McPhetres makes a motion to adjourn. O'Brien seconds. Meeting adjourned at 7:45pm.

---

Gary Mullen, Chair

---

Mike McPhetres, Vice Chair

---

John O'Brien, Clerk