

TOWN OF TUNBRIDGE

Tuesday December 30th, 2025 at 6:00pm via Zoom and Town Offices

Meeting called to order at 6:06pm

Present: Mike McPhetres, John O'Brien, Gary Mullen, Brenda Field, Maryann Caron, Mariah Cilley, Becky Hoyt, cmbat,

Grants Manager Update-Maryann Caron

Caron presents the MERP grant bids. Heritage Restoration bid in at \$28,950.00 for the weatherization of the Town Offices. This is who TRORC recommends moving forward with. There was only one bid for the Town Hall work from Josh Turner Consulting which came in at \$87,010.00. This included the ceiling insulation and installation and weatherstripping on the exterior doors. The remaining budget is \$61,800 for the HVAC and lighting work. McPhetres makes a motion to accept the two bids for the MERP grant by recommended by TRORC. O'Brien seconds. All aye. So moved.

McPhetres makes a motion to amend the MERP contract to remove the exterior envelope insulation from the contract. O'Brien seconds. All aye. So moved.

Caron presents the Selectboard with an amendment for the Flint Bridge Grant work. The grant has been extended for an additional year to complete this work. This included the siding and the other work found by a bridge engineer.

Strafford Road Slide #1 final paperwork and payments are submitted for completion of the project. Mullen signs the completion paperwork.

Cilley put out a new bid for the culvert on Kibling Hill Road. The bid will be opened and selected at the February 10th, 2026 meeting.

Road Report- Rodney Hoyt via Mariah Cilley

Cilley states that the four-wheel drive truck has an issue but they are trying to fix it in house. Besides that, nothing to report.

Brenda Field- Hazard Mitigation Plan that needs to be done by June 2026. Amy Frost will approach Mullen to have him be the Selectboard representative. Field will discuss with Hoyt to see what he is looking for.

Budget Meeting #2

Hoyt presents the updated budget spreadsheet. The General Fund tax amount request would be a 2% increase which would not raise it a full penny. The Highway Budget increases the tax rate by 3% which would be a penny increase.

The Selectboard approves the yearly holiday bonus for the town employees.

Appropriations Request Selectboard Approval

Cilley presents the first draft of the appropriations list for the Selectboard to look over.

Town Meeting Warning First Draft

Cilley presents the first draft of the Town Meeting Warning for 2026.

Adoption of Traffic Ordinance Amendment

McPhetres makes a motion to approve the Traffic Ordinance Amendment. O'Brien seconds. All aye. So moved.

Other Business:

The definition of a legal trail was discussed. The Trails Committee presented the Selectboard with their definition last week.

John O'Brien discusses Continuity of Operations.

Approve Warrants:

All warrants were signed and approved.

Approve Minutes:

Cilley presents minutes from the December 9th, 2025 meeting.

McPhetres makes a motion to adjourn. O'Brien seconds. Meeting adjourned at 8:10pm.

Gary Mullen, Chair

Mike McPhetres, Vice Chair

John O'Brien, Clerk

