

## **TOWN OF TUNBRIDGE**

Tuesday October 28<sup>th</sup>, 2025 at 6:00pm via Zoom and Town Offices

Meeting called to order at 6:03pm

Present: Mike McPhetres, Gary Mullen, Mariah Cilley, Maryann Caron, John O'Brien, Rodney Hoyt, Becky Hoyt, Betsy Gaiser, Anne Leeds, Brenda Field

### **Road Report- Rodney Hoyt**

Hoyt would like to get 1000 more yards of 3/4inch material to get us through mud season in the spring because he has already been using the material to get the roads ready for winter. Hoyt would like to get this material from Lebanon. The cost of stone delivered is about \$30 per yard. McPhetres would like Hoyt to get the material from Northeast instead because this is better quality material. McPhetres makes a motion to get 1000 yards of 3/4 plant mix from Northeast Materials delivered to the Town Garage. O'Brien seconds. All aye. So moved. Hoyt is working on getting the roads set up so that plowing goes smoothly this winter. A truck just came out of Luckys from getting inspected. ATG thinks it needs back brakes. Hoyt is asking them to hold off until he can see them for himself. Currently it is getting the heat fixed. Ware is blowing leaves and trimming. Crack sealing will be finished up tomorrow.

Flint Bridge – Caron gives an update regarding the status of this bridge. Engineers came out to look at the broken lateral brace under the bridge, and it was determined that the brace is not load bearing, it is only wind and water bearing, and the bridge does not need to be closed or have the weight load limited. Caron will put this bridge into grant work for next season.

Hoyt would like to put in a one piece 40' steel culvert for the Kibling Hill culvert replacement. This is included in a grant that Caron is working on.

Cilley presents a quote from Lafayette for installing the signposts and programing the signs. The total quote is \$3780.00. McPhetres makes a motion to have Lafayette install the posts and program the signs. O'Brien seconds. All aye. So moved.

Town Garage Discussion- The Selectboard went to the Brookfield Town Garage yesterday to look at their new garage. McPhetres is looking at a price difference for metal versus wood built. Mullen liked that the trucks had separate bays. Hoyt would like to have 4 bays instead of 3. Mullen would like to make sure we build it and place it properly to be able to add on to eventually if we need to. Mullen wants to make a plan as to when we want to execute the building of the garage.

### **Assistant Treasurer Appointment**

At a previous meeting in January when Cilley was on maternity leave a motion was made to appoint Tara Weatherall as the Assistant Treasurer. Minutes are needed regarding this to add Weatherall to the bank accounts. Treasurer Hoyt asks for a motion to be made and noted in the minutes to appoint Tara Weatherall as the Assistant Treasurer. O'Brien makes a motion to appoint Tara Weatherall as the Assistant Treasurer. McPhetres seconds. All aye. So moved.

### **Senior Housing Committee- Betsy Gaiser**

Gaiser is hoping to create a Senior Housing Committee. Gaiser is interested in knowing how many members they would like to see, if they would like it to be a Sub-Committee of the Planning Commission or a new Commission completely. O'Brien wonders if we should have a Housing Committee and Senior Housing can be the subset of the Committee. Gaiser has been exploring properties in Tunbridge along Route 110. Sarah Danly, Betsy Gaiser and Chris Wood are interested in being on the Committee so far. 67% of households are occupied by 1 or 2 people in Tunbridge. 25% of the houses are 2 bedroom. 60% of the houses are 3 bedrooms or more with 1 or 2 people living in them. Gaiser would like to put people in more cluster housing.

This will be added to the agenda for next meeting.

### **Transfer Station Prices**

Treasurer Hoyt suggests getting a sticker that says "Resident, Town of Tunbridge" and whoever doesn't have one of those, pay for recycling and composting. Mike Howe is going to meet with Mike Barnaby to discuss working on the hut at the transfer station. The Selectboard is going to wait until more information is available to make a change in prices.

### **Other Business:**

Grants Manager

MERP Follow Up- TRORC has broken up the RFP into different portions. Caron showed the Town Offices and the Town Hall to three different bidders, who felt that the costs would way exceed the amount of the grant. The bids will be by building so we could pick and choose what we were going to move forward with. Caron is unsure if we can use all the monies on one building versus both buildings. The bidders inspected the Town Hall roof and noted three places where the roof has been leaking. This will be outside of the grant but needs to be addressed. The brick study (WUFI) could costs between \$20,000-\$50,000 to be completed. McPhetres makes a motion to explore other options to restore the brick out front of the Town Office. McPhetres asks Cilley to reach out to roofers to look at fixing the Town Hall roof.

Brenda Field discusses the Continuity of Operations. She is hoping we can come up with more policies and documents that can help pass the torch from person to person no matter who is working in that position. Field, Caron and O'Brien met to discuss the different layers and where to start. Job descriptions and individual duties of each position. As far as emergency management goes we need to discuss if something happens, who do we call and what do we do.

Field could not find how much water our Town Hall well delivers. There are still a few people without water in town. She doesn't think that too many people will use the water and would like to look at moving forward with getting the outside spigot.

### **Approve Warrants:**

All warrants were signed and approved.

### **Approve Minutes:**

Minutes for September 9<sup>th</sup>, 23<sup>rd</sup> and October 14<sup>th</sup> were presented to the Selectboard chair.

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Gary Mullen, Chair

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Mike McPhetres, Vice Chair

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John O'Brien, Clerk