

## Warning of Town Meeting

The voters of the Town of Tunbridge are hereby notified and warned to meet at the Tunbridge Central School Auditorium on the sixth (6th) day of March, 2018 at 10:00 A.M. to transact the following business.

- Art. 1 To Elect a Moderator for the ensuing year.
  - Art. 2 To hear and act on the Town Officers Reports:  
Collector of Delinquent Taxes; Auditors; Library; Listers; Cemetery Commission;  
Emergency Services Committee; Planning Commission; Recreation; Selectboard;  
Treasurer and Trustees of Public Funds.
  - Art. 3 Will the Town pay 2018-2019 property taxes on or before the first (1st) day of  
November, 2018 with delinquent taxes having interest charges of one (1)  
percent per month or fraction thereof for the first three (3) months and one  
and one half (1 ½) percent each month thereafter and an eight (8) percent penalty  
charged against them from the due date?
  - Art. 4 Will the Town vote to approve \$97,789.57 of previous fiscal years surplus of  
which \$40,000.00 would go to reduce 2018-2019 fiscal year taxes and balance be  
placed in Capital Improvement Fund.
  - Art. 5 Will the Town vote to approve the budgets of the General Fund and Highway  
Fund for fiscal year 2018-2019?
  - Art. 6 Will the Town authorize the Selectboard to borrow money as needed for  
current expenses in anticipation of taxes?
  - Art. 7 Will the Town vote to appropriated a sum of money to support the Tunbridge  
Volunteer Fire Department, Inc.?
  - Art. 8 Will the Town appropriate \$13,842.00 to support the following organizations?
- |                                     |            |
|-------------------------------------|------------|
| American Red Cross                  | \$ 500.00  |
| Capstone Community Action           | \$ 300.00  |
| Central VT Adult Basic Education    | \$1,200.00 |
| Central VT Council on Aging         | \$ 500.00  |
| Chelsea Senior Center               | \$1,000.00 |
| Clara Martin Center                 | \$2,019.00 |
| Green Mtn. Economic Dev. Corp.      | \$ 643.00  |
| Green-Up Vermont                    | \$ 100.00  |
| Orange County Court Diversion       | \$ 200.00  |
| Orange County Parent Child Center   | \$1,000.00 |
| Safeline Inc.                       | \$ 750.00  |
| Stagecoach                          | \$1,400.00 |
| The Arts Bus                        | \$ 800.00  |
| VT Assoc. for the Blind             | \$ 150.00  |
| VT Assoc. of Conservation Districts | \$ 100.00  |
| VT Center for Independent Living    | \$ 150.00  |
| VT-NH Visiting Nurse Association    | \$2,780.00 |
| White River Partnership             | \$ 250.00  |

## Warning of Town Meeting (cont.)

Art. 9 To Elect Town Officers as required by law.

1-Selectboard; 1-Lister; 1-Auditor; 1-Town Agent; 1-Town Grand Juror; 1-First Constable; 1-Second Constable; 1 Cemetery Commissioner; 1-Trustee of Public Funds; 1-Library Trustees; Collector of Delinquent Taxes

Art. 10 Shall the town pass the following resolution:

WHEREAS extreme temperatures, increasingly severe storms, a rise in tick-borne diseases, and threats to farmers and maple sugar makers clearly demonstrate that climate change is one of the most urgent problems facing our state, nation, and the world, and

WHEREAS the State of Vermont has a goal in the Comprehensive Energy Plan to achieve 9-% of its energy from renewable sources by 2050, yet is making insufficient progress towards achieving that goal;

Now, therefore, be it resolved:

That the Town urges the State of Vermont to:

- a. Halt any new or expanded fossil fuel infrastructure, including by not limited to  
Energy pipelines;
- b. Firmly commit to at least 90% renewable energy by 2050 for all people in Vermont,  
With firm interim deadlines; and,
- c. Ensure that the transition to renewable energy is fair and equitable for all residents,  
With no harm to marginalized groups or rural communities.

Art. 11 Other Business.

Date: January 18, 2018

Gary Mullen /s/, John O'Brien/s/, Michael McPhetres/s/

Pre-Town Meeting will be held on Tuesday the twenty seventh (27th) day of February, 2018 at 7:30 P.M. in the Tunbridge Central School Auditorium.

Howe Lane School No. 1 - 1903



## Elected Town Officers

		<u><b>Term Expires</b></u>
Moderator	Euclid Farnham	2018
Town Clerk	Elizabeth (Betsy) Sponable	2019
Town Treasurer	Rebecca (Becky) Hoyt	2019
Selectboard	John O'Brien	2018
	Gary Mullen	2019
	Mike McPhetres	2020
Listers	Daniel Ruddell	2018
	Helen O'Donnell	2019
	Jola Colson	2020
Auditors	Betsy Race	2018
	Maxine Young	2019
	Linda Hoyt	2020
Town Agent	Judy Lewis	2018
Town Grand Juror	Lenora Kimball	2018
First Constable	Dana Colson Sr.	2018
Second Constable	Michael O'Donnell	2018
Cemetery Commissioners	Baxter Doty	2019
	Euclid Farnham	2020
	Dennis Cilley (appointed)	2018
Trustee of Public Fun	Pam Dietz	2018
	Rob Howe	2019
	Matthew Frost	2020
Library Trustees	Anita Abbot	2018
	Catherine Freese	2019
	Anne Mallary	2019
	Anne Linehan	2020
	Sarah Scully	2020
Collector of Delinquent Taxes	Jackie Higgins	2018
School Directors	Kathy Galluzzo	2018
	Mary Ann Caron	2019
	Liz York resigned (Joseph Paquin appointed)	2020

Justices of the Peace Elected November 04, 2016 term through February 01, 2019.

Gordon Barnaby, Louise Barreda, Euclid Farnham, Marsha Higgins, Robert Howe, John O'Brien, Helen O'Donnell

## Appointed Town Officers and Representatives

	<u>Term Expires</u>
Planning Commission	Gary Mullen 2018 Nancy Chapman 2018 Ted Hoyt 2019 Ingrid Van Steamburg 2019 Daniel Ruddell 2020 Shane Young 2018 Brenda Field 2019 Mario Sacca 2020 Ben Wolfe 2020
Administrative Assistant to the Selectboard	Jackie Higgins
Road Foreman	Rodney Hoyt
Health Officer	Betsy Race 2019
Fire Officer	Brenda Field
Pound Keeper (Dogs only)	Tammy Mullen
Service Officer	Mike McPhetres
Truant Officer	Vacant
Tree Warden	James Ludwig
Surveyor of Wood/Timber	Paul Harwood
Fence Viewers	Gary Mullen, John O'Brien, Jon Pease Jr.
Recycling Coordinator Green-Up Coordinator	Edward Howe Edward Howe
ADA Coordinator	Vacant
CVSWMD	Edward Howe
Two Rivers Regional Commission	Michael Sacca
Tunbridge Representatives to the following Boards:	
First Branch Ambulance	Judy Tucker
South Royalton Rescue	Thomas Hoyt
Chelsea Senior Center	Susan Pirie
Orange Windsor Supervisory Union	School Directors

# TOWN OF TUNBRIDGE

## ANNUAL TOWN MEETING MINUTES

### MARCH 7, 2017

Please note that these are condensed minutes only. Original minutes are available at the Town Clerk's Office.

- Art. 1. Euclid Farnham elected Moderator for a one year term.
- Art. 2. Town Officers Reports read and accepted.
- Art. 3. The Town voted to pay 2017/2018 property taxes on or before November (1<sup>st</sup>) of 2017.
- Art. 4. The Town voted to approve the budgets of the General Fund and Highway Fund for fiscal year 2017-2018. The Town voted to approve \$575,462.25 of which \$357,772.25 to be raised in taxes. The Town voted to approve \$840,700.00 of which \$730,500.000 to be raised by taxes.
- Art. 5. The Town voted to authorize the Selectboard to borrow money as needed for current expenses in anticipation of taxes.
- Art. 6. The Town voted to raise \$31,300 to support the Tunbridge Volunteer Fire Department.
- Art. 7. The Town voted to appropriate \$13,842.00 to support various organizations.
- Art. 8. Elected Officers as required by law.  
 Three year terms: Selectboard: Michael McPhetres, Lister: Helen O'Donnell,  
 Auditor (2 yr. position): Maxine Young, Second Auditor: Linda Hoyt,  
 Cemetery Commissioner: Euclid Farnham, Second Cemetery Commissioner to finish a term:  
 Dennis Cilley. Trustee of Public Funds: Matt Frost, Library Trustees: Sarah Scully for a 3 yr term,  
 additional Trustee, Anne Linehan.  
 One year terms: Town Agent: Judie Lewis, Town Grand Juror: Lenora Kimball, First  
 Constable: Dana Colson Sr., Second Constable: Mike O'Donnell.
- Art. 9. The Town voted to oppose the New Vistas development. Vote was by paper ballot- 165 Yes, 4 No.
- Art. 10. Town voted to approve Article proposing that the community explore a strategic vision to enhance the local agricultural economy and support that vision through the development of an agricultural task force answering to the community and its board.
- Art. 11. The Town voted to give the Tunbridge Volunteer Fire Department a 100% property exemption for the next 5 years.
- Art. 12. The Town voted to give the Tunbridge Grange a 100% property tax exemption for the next 5 years.
- Art. 13. Article proposing that notice of availability of Town Report to non-residents be provided in lieu of mailing was tabled.
- Art. 14. Other nonbinding business.  
 Jenna Young announced that David Ainsworth was unable to attend. Feel free to call or email him.  
 Henry Swayze spoke about EC Fiber and is looking for one more representative to the board.  
 Paul Cooker asked about the procedure for requesting attention on specific road issues and was directed to attend a Selectboard meeting.  
 Madelyn Hood has returned to Tunbridge after 30 years. She resides on Mary White Road and has concerns that the bridge is dangerous, but works 24/7 and is unable to attend Selectboard meetings.  
 Pie Raffle

Motion to adjourn at 1:45 pm. Seconded. Meeting adjourned at 1:45 pm.

Numbers of voters on the checklist is 981. Number of voters in attendance- 178.

# Selectboard Report

## **SELECTBOARD REPORT/Content**

If the dysfunction in “The Swamp” gets us down, it is refreshing to focus on the governing of our beautiful town, where political parties and ideologies take a back seat to common sense and consensus. The municipal government of Tunbridge is dedicated to making the town a better place to live; we may have differing ideas on how to get there, but most of us want the same thing: safe roads; well-maintained town buildings that are much-used; friendly town employees who are proficient and honest; professional emergency services whose responders know us as neighbors; a convenient place to get rid of our trash and recycling; a website that’s accessible and informative.

If we agree on those things, we might disagree on how much to spend on those things, and also, what areas should get priority given that we don’t have the funds to make every improvement at once. The Selectboard makes up an annual budget. It’s an estimate of what monies Tunbridge is going to need to maintain and improve itself in the coming fiscal year. The voters of the town approve it or vote it down. If, as a resident or a taxpayer, you disagree with any part of that budget, you can make a motion at Town Meeting to amend the budget to your liking. If your amendment makes good common sense, and you’re persuasive on the floor, your amendment could well pass. But be forewarned: before you even finish your pie, you’ll probably be nominated for a position in our town government!

Below is the Selectboard budget for FY 18/19 (July 1, 2018 to June 30, 2019), divided between the General Fund (All non-highway expenditures) and the Highway Fund.

### **GENERAL FUND--OVERALL**

The proposed general fund budget for FY 18/19 is \$585,469.36 with \$244,839.36 to be raised from taxes.

It is our intent to submit budget proposals for public consideration that are as close to actual anticipated expenses as possible.

To get an approximation of how accurate the FY 17/18 budget is, pick a line item in the “As of Jan. 2018” numbers, multiply by two (because we’re halfway through the FY), and compare that figure with the corresponding Budget 17/18 figure.

### **REVENUE:**

We have made minor adjustments to reflect our best estimate of expected incomes.

### **PROPERTY TAXES/Delinquent Taxes:**

The board continues to offer conservative estimates on delinquent tax collection. Despite higher than budgeted recent collections, this remains an uncertain income stream.

### **EXPENDITURES/General Government**

As we go to press, the outside audit is almost done (it may be finished by Town Meeting). We are budgeting funds to cover another outside audit in FY 18/19.

## Selectboard Report (cont.)

### **EXPENDITURES/Public Safety**

The board again opted to level-fund the Orange County Sheriff line item for the coming year. If residents feel the current level of policing is insufficient, this number can be adjusted from the floor at Town Meeting.

### **EXPENDITURES/Public Works**

The Transfer Station now accepts food scraps, but no longer takes any electronic devices (State law). Electronic devices must be disposed of at the Royalton/Bethel Transfer Station or at ARC in Barre (out back of the old TIMES-ARGUS building).

### **EXPENDITURES/Town Buildings and the Capital Improvement Fund**

“The Wall” is going to be the talk of town in the coming year—our very own wall. The stone embankment behind the Town Office building is slowly failing. How long we have before complete failure is anybody’s guess, but the situation is dire. To rebuild “The Wall” is going to be painfully expensive. We recommend setting aside a piece of the General Fund surplus for this project.

### **HIGHWAY BUDGET**

#### **GENERAL NOTES:**

The proposed highway budget for FY 18/19 is \$831,060.00 with \$710,660.00 to be raised from taxes.

### **EXPENDITURES/Garage Costs**

As budgeted in FY 17/18 the approach to the Town Garage is now paved, cutting down on the dust and mud that formerly made it’s way into the truck bays. This upcoming FY, we are planning for the installation of windows, bringing much needed natural light to bunker-like garage interior.

### **EXPENDITURES/Materials**

We are fortunate that fuel prices continue to remain below what prognosticators thought they’d be ten years ago. However, climate change continues to challenge our financial resources. A flood in July, a heat wave in September, record cold in January, multiple Mud Seasons—extreme weather events are the new normal and that translates into a incessant increase in demand for materials, from sand to hardpak, from riprap to bigger culverts.

### **EXPENDITURES/Fleet**

The new Freightliner six-wheeler dump truck did not arrive, as promised, in the Road Crew’s stocking for Christmas. Tenco, the company installing the dump package, is running way behind schedule. Our Christmas present is now looking, at the earliest, like a Valentine, or something the Easter Bunny brings, at the latest.

## Selectboard Report (cont.)

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As your Selectboard, we have been fortunate to serve Tunbridge during a relatively peaceful financial stretch. If the “aye” votes at recent Town Meetings are any indication, budgets and actual expenses have been sensible, reined in, kept under control. Financially, we’re in pretty good shape. If we can be a better selectboard, it’s on the communication side of things: we, as a board, need to be better at making the extra phone call or promptly sending an email reply or posting our meeting minutes in a timely fashion on an up-to-date website. On this front, we are resolved to improve. We are honored to serve the town of Tunbridge.

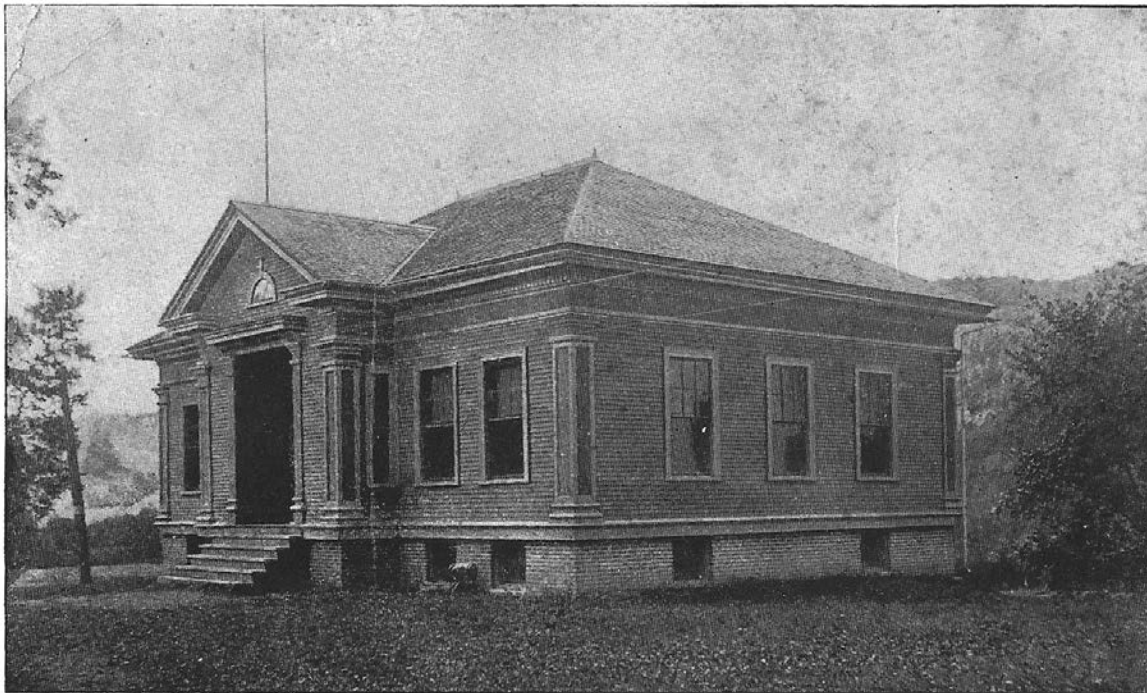
Gary Mullen, Chair (802-889-3323, barn or 802-889-3242, house;  
theflyingfarmer29@gmail.com)

Mike McPhetres, Vice Chair (802-272-6108, cell or 802-728-3390, shop;  
farmallfix@yahoo.com)

John O’Brien, Clerk (802-889-3474; bellwetherfilms@yahoo.com)

Jackie Higgins, Administrative Assistant (802-505-1232;  
tunbridge.adm.assist@gmail.com)

1904 School (now the Town Office)



GRADED SCHOOL BUILDING, TUNBRIDGE, VT.



# General Fund Report & Proposal

General Fund Budget FY 18-19						
		B 16/17	A 16/17	B 17/18	As of Jan. 2018	Budget 18/19
<b>General Fund Income</b>						
<b>Tax Revenues</b>						
	Current Property Taxes Co	384,964.00	228,802.15	357,772.25	148,162.42	244,839.36
	Previous Surpluses*					40,000.00
	Property Tax Adjustment	10,000.00	59,117.38	35,000.00	64,491.88	35,000.00
	Deficit Tax Collected	-	-	-	-	-
	Civil Fines	100.00	297.50	100.00	197.15	100.00
	State Current Use Payment	130,000.00	200,877.72	130,000.00	212,786.15	212,610.00
	PILOT	1,300.00	3,198.98	1,300.00	2,219.65	1,930.00
	State Grants	-	-	-	-	-
	Bank Interest	300.00	1,386.18	300.00	2,063.85	500.00
	Refunds and Reimbursement	-	7,189.71	-	911.40	-
	<b>Sub Total for Tax Revenues</b>	<b>526,664.00</b>	<b>500,869.62</b>	<b>524,472.25</b>	<b>430,832.50</b>	<b>534,979.36</b>
<b>Clerk Revenues</b>						
	Dog Licenses	2,000.00	2,341.00	2,000.00	29.00	2,000.00
	Liquor	200.00	415.00	200.00	115.00	200.00
	Marriage Licenses	300.00	360.00	300.00	110.00	300.00
	Green Mountain Pass	-	-	-	16.00	-
	Property Posting Fees	-	-	-	20.00	-
	Recording Fees	10,000.00	12,523.41	10,000.00	5,619.47	10,000.00
	Copy and Valult Fees	1,500.00	2,001.92	1,500.00	1,444.75	1,500.00
	<b>Sub Total for Clerk Revenues</b>	<b>14,000.00</b>	<b>17,641.33</b>	<b>14,000.00</b>	<b>7,354.22</b>	<b>14,000.00</b>
<b>Lister Income</b>						
	Lister Education Grant	390.00	540.00	390.00	-	390.00
	<b>Subtotal for Lister Income</b>	<b>390.00</b>	<b>540.00</b>	<b>390.00</b>	<b>-</b>	<b>390.00</b>
<b>Treasurer Income</b>						
	School Treasurer Fee	1,100.00	1,100.00	1,100.00	-	1,100.00
	<b>Subtotal for Treasurer Inc.</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>-</b>	<b>1,100.00</b>
<b>Delinquent Tax Income</b>						
	Interest on Delinquent Tax	10,000.00	1,191.93	5,000.00	16,826.24	5,000.00
	Penalty on Delinquent Tax	13,000.00	1,473.56	3,000.00	17,875.22	3,000.00
	Delinquent Taxes Collected	15,000.00	21,823.87	-	39,268.53	-
	<b>Subtotal Delinq. Tax Inc.</b>	<b>38,000.00</b>	<b>24,489.36</b>	<b>8,000.00</b>	<b>73,969.99</b>	<b>8,000.00</b>
<b>Transfer Station Income</b>						
	Transfer Station Tickets	24,000.00	24,400.00	24,000.00	12,550.75	24,000.00
	Metal Recycling	500.00	103.00	500.00	194.40	-
	<b>Subtotal Transfer Station Inc.</b>	<b>24,500.00</b>	<b>24,503.00</b>	<b>24,500.00</b>	<b>12,745.15</b>	<b>24,000.00</b>
<b>Town Hall Inc.</b>						
	Building Rent	3,000.00	3,775.00	3,000.00	1,500.00	3,000.00
	<b>Subtotal for Town Hall Inc.</b>	<b>3,000.00</b>	<b>3,775.00</b>	<b>3,000.00</b>	<b>1,500.00</b>	<b>3,000.00</b>
<b>Total Revenue for General Fund</b>						
		<b>607,654.00</b>	<b>572,918.31</b>	<b>575,462.25</b>	<b>526,401.86</b>	<b>585,469.36</b>

\* The use of this money needs to be approved in Article 4.

## General Fund Report & Proposal (cont.)

		B 16/17	A 16/17	B 17/18	As of Jan. 2018	Budget 18/19
<b>General Fund Expense</b>						
<b>Selectboard Expenses</b>						
	Selectboard Wage	4,050.00	4,050.00	4,050.00	4,050.00	4,050.00
	Selectboard Employer FICA	-	-	309.83	309.84	310.00
	Bank Fees	-	47.00	-	22.80	-
	Legal Fees	2,000.00	9,427.71	2,000.00	-	2,000.00
	Town Audit	4,000.00	-	10,000.00	-	10,000.00
	Consulting Fees	-	-	-	4,007.11	-
	Training	2,000.00	3,710.00	2,000.00	300.00	2,000.00
	Staff Appreciation	-	-	-	600.00	600.00
	Snow Removal	600.00	1,010.00	600.00	375.00	1,000.00
	Mowing	1,400.00	1,140.00	1,400.00	695.00	1,400.00
	Copier Rental & Maintenance	500.00	414.00	500.00	692.25	500.00
	Liability Insurance	42,000.00	33,844.29	45,000.00	14,574.88	45,000.00
	VLCT Unemployment	1,600.00	274.00	1,600.00	363.00	1,600.00
	Worker Comp	20,000.00	15,338.47	20,000.00	7,571.62	20,000.00
	Postage	2,500.00	1,838.13	2,500.00	1,617.69	2,500.00
	Printing	1,000.00	-	1,000.00	134.60	1,000.00
	Printing of the TQ	2,500.00	3,096.53	2,500.00	1,066.15	3,100.00
	Milage	-	347.33	-	39.59	350.00
	General Office Supplies	7,000.00	3,141.07	7,000.00	2,659.04	5,000.00
	Street Lights	5,500.00	5,471.85	5,600.00	2,703.32	5,600.00
	Computers & Office Equipment	5,000.00	17,392.45	5,000.00	2,107.96	5,000.00
	Operating Dues	6,000.00	5,574.00	6,000.00	1,341.00	6,000.00
	County Taxes	39,000.00	36,227.79	42,000.00	33,978.45	42,000.00
	Tax Abatements	-	-	-	549.67	-
	Debt Service: Interest	-	-	-	-	-
	Debt Service	-	-	-	-	-
	IT Stipend					1,000.00
	General Office Misc.	4,000.00	1,733.96	4,000.00	142.89	4,000.00
	<b>Subtotal Selectboard Exp.</b>	<b>150,650.00</b>	<b>144,078.58</b>	<b>163,059.83</b>	<b>79,901.86</b>	<b>164,010.00</b>
<b>AA Wages &amp; Benefits</b>						
	Administrative Assistant	15,834.00	15,400.67	17,680.00	9,520.00	20,800.00
	AA Employer FICA	1,211.00	1,488.14	1,352.52	728.28	1,592.00
	AA Health Ins.	-	9.06	-	-	-
	<b>Subtotal AA Wages &amp; Ben.</b>	<b>17,045.00</b>	<b>16,897.87</b>	<b>19,032.52</b>	<b>10,248.28</b>	<b>22,392.00</b>

## General Fund Report & Proposal (cont.)

		B 16/17	A 16/17	B 17/18	As of Jan. 2018	Budget 18/19
<b>Town Clerk Expenses</b>						
	Town Clerk Wage	30,401.00	30,692.74	30,401.00	15,881.24	33,280.00
	Assistant Town Clerk Wage	3,045.00	596.91	3,045.00	1,651.50	3,045.00
	Town Clerk Employer FICA	1,875.00	2,364.61	1,875.00	1,341.36	2,816.00
	Town Clerk Employer Contr	2,000.00	1,032.42	2,000.00	635.31	1,664.00
	Town Clerk Health Ins.	9,000.00	-	9,000.00	-	-
	TC Dental	800.00	-	800.00	-	-
	Town Clerk Eyemed	200.00	-	200.00	-	-
	Town Clerk State Fees	1,000.00	2,458.00	1,000.00	-	1,000.00
	TC Misc.	-	-	-	-	-
	<b>Subtotal Town Clerk Exp.</b>	<b>48,321.00</b>	<b>37,144.68</b>	<b>48,321.00</b>	<b>19,509.41</b>	<b>41,805.00</b>
<b>Lister Expenses</b>						
	Lister Wage	25,000.00	23,353.13	25,000.00	14,093.21	25,381.20
	Lister FICA	1,900.00	1,786.51	1,900.00	1,078.15	1,941.66
	Lister Misc	-	-	-	-	-
	<b>Subtotal Lister Exp.</b>	<b>26,900.00</b>	<b>25,139.64</b>	<b>26,900.00</b>	<b>15,171.36</b>	<b>27,322.86</b>
<b>Treasurer Expenses</b>						
	Treasurer Wage	21,383.00	21,383.44	21,383.00	11,514.16	21,400.00
	Assistant Treasurer Wage	3,045.00	1,961.49	3,045.00	1,099.80	3,045.00
	Treasurer Employer FICA	1,875.00	1,755.59	1,875.00	965.02	1,875.00
	Treasurer Retirement	2,000.00	725.90	2,000.00	461.32	2,000.00
	Treasurer Group Insurance	9,000.00	7,899.59	9,000.00	4,385.20	9,000.00
	Treasurer Dental	800.00	354.86	800.00	228.52	800.00
	Treasurer Eyemed	200.00	163.67	200.00	88.13	200.00
	Treasurer Misc	-	-	-	-	-
	<b>Subtotal Treasurer Exp.</b>	<b>38,303.00</b>	<b>34,244.54</b>	<b>38,303.00</b>	<b>18,742.15</b>	<b>38,320.00</b>
<b>Auditor Expenses</b>						
	Auditor Wage	6,000.00	4,430.08	6,000.00	2,829.47	6,000.00
	Auditor Employer FICA	470.00	338.89	470.00	216.46	470.00
	Postage for Town Report	800.00	457.15	800.00	-	800.00
	Printing of the Town Repo	3,400.00	3,201.64	3,400.00	-	3,400.00
	<b>Subtotal Auditor Exp.</b>	<b>10,670.00</b>	<b>8,427.76</b>	<b>10,670.00</b>	<b>3,045.93</b>	<b>10,670.00</b>
<b>Delinquent Tax Collector</b>						
	DTC Wage	13,000.00	8,238.67	-	10,562.26	-
	DTC Employer FICA	995.00	630.22	995.00	808.00	1,000.00
	<b>Subtotal Delinq. Tax Collector</b>	<b>13,995.00</b>	<b>8,868.89</b>	<b>995.00</b>	<b>11,370.26</b>	<b>1,000.00</b>
<b>Election Expenses</b>						
	Election Wages	5,062.50	1,350.00	300.00	726.00	1,400.00
	Election Stipends	1,687.50	1,542.00	300.00	372.00	800.00
	Election Employer FICA	525.00	103.44	48.90	55.54	170.50
	Election Postage	-	-	-	-	-
	<b>Subtotal Election Exp.</b>	<b>7,275.00</b>	<b>2,995.44</b>	<b>648.90</b>	<b>1,153.54</b>	<b>2,370.50</b>

## General Fund Report & Proposal (cont.)

		B 16/17	A 16/17	B 17/18	As of Jan. 2018	Budget 18/19
<b>Public Safety Expenses</b>						
	Ambulance Services	52,000.00	50,502.00	52,398.00	39,446.75	52,585.00
	Sheriff	6,000.00	6,740.13	6,000.00	2,547.75	6,000.00
	Flood Coordinator					500.00
	Dog Catcher	400.00	-	400.00	-	400.00
	Constable	250.00	-	250.00	-	250.00
	Health Officer	400.00	-	400.00	30.00	400.00
	<b>Subtotal Public Safety Exp.</b>	<b>59,050.00</b>	<b>57,242.13</b>	<b>59,448.00</b>	<b>42,024.50</b>	<b>60,135.00</b>
<b>Transfer Station Expenses</b>						
	Transfer Station Attendant	6,500.00	6,198.18	6,500.00	3,377.52	6,500.00
	TS Attendant Employer FICA	480.00	474.10	500.00	258.36	500.00
	Trash Disposal	20,000.00	14,265.80	20,000.00	9,090.43	20,000.00
	Removal of Metal Bin	2,000.00	2,895.87	2,000.00	1,855.15	3,000.00
	Recycling Disposal	7,500.00	3,721.42	7,500.00	2,143.67	7,500.00
	Hauling of Trash & Recycling	18,720.00	13,547.40	19,000.00	8,127.28	19,000.00
	Compost Fees	5,000.00	-	5,000.00	-	5,000.00
	Trash Container Rental Fee	-	750.00	-	1,500.00	3,000.00
	Repairs & Maintenance	1,500.00	1,098.04	1,500.00	234.99	1,500.00
	Propane	-	183.47	500.00	155.62	500.00
	<b>Subtotal Transfer Station Exp</b>	<b>61,700.00</b>	<b>43,134.28</b>	<b>62,500.00</b>	<b>26,743.02</b>	<b>66,500.00</b>
<b>Library Building Expenses</b>						
	Repair & Maintenance	1,000.00	40.00	1,000.00	2,305.00	1,000.00
	<b>Subtotal Library Building Exp.</b>	<b>1,000.00</b>	<b>40.00</b>	<b>1,000.00</b>	<b>2,305.00</b>	<b>1,000.00</b>
<b>Town Hall Expenses</b>						
	Town Hall Supervisor Wage	1,530.00	1,343.75	1,500.00	875.00	1,500.00
	THS Employer FICA	110.00	28.69	110.00	-	110.00
	Cleaning of Town Hall	1,600.00	2,095.00	1,600.00	1,090.00	2,100.00
	Repair and Maintenance	4,400.00	3,013.82	4,400.00	5,183.31	4,400.00
	Phone and Internet	3,000.00	1,178.40	3,000.00	584.67	2,000.00
	Maintenance Supplies	-	249.19	500.00	89.99	500.00
	Electricity	2,200.00	1,219.02	2,200.00	689.41	2,200.00
	Propane	1,000.00	335.95	1,000.00	84.76	1,000.00
	Heating Oil	2,000.00	2,097.89	2,000.00	997.58	2,200.00
	Town Hall Misc.	-	100.00	-	-	-
	<b>Subtotal Town Hall Exp.</b>	<b>15,840.00</b>	<b>11,661.71</b>	<b>16,310.00</b>	<b>9,594.72</b>	<b>16,010.00</b>
<b>Town Office Expenses</b>						
	Cleaning of Town Office	5,000.00	1,717.00	5,000.00	2,280.80	5,000.00
	Town Office Repair/Maintenance	1,000.00	2,966.92	1,000.00	1,894.74	3,000.00
	Phone and Internet	3,000.00	3,707.13	3,000.00	1,779.67	4,000.00
	Maintenance Supplies	-	406.50	-	26.98	500.00
	Electricity	3,000.00	1,916.17	3,000.00	994.05	2,500.00
	Heating Oil	3,000.00	3,699.01	3,000.00	825.45	4,000.00
	<b>Subtotal Office Exp.</b>	<b>15,000.00</b>	<b>14,412.73</b>	<b>15,000.00</b>	<b>7,801.69</b>	<b>19,000.00</b>

## General Fund Report & Proposal (cont.)

		B 16/17	A 16/17	B 17/18	As of Jan. 2018	Budget 18/19
<b>School Generator Expense</b>						
	School Generator R&M	750.00	-	750.00	929.00	750.00
	<b>Subtotal School Generator Exp.</b>	<b>750.00</b>	<b>-</b>	<b>750.00</b>	<b>929.00</b>	<b>750.00</b>
<b>Transfers to Other Funds</b>						
	Recreation Fund	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
	Cemetery Fund	8,500.00	8,500.00	11,500.00	11,500.00	10,094.00
	Library Fund	55,855.00	55,855.00	57,224.00	57,224.00	60,090.00
	Reserve Fund	-	-	-	-	-
	Capital Improvement	38,000.00	38,000.00	5,000.00	5,000.00	5,000.00
	Appropriations	46,841.00	-	-	44,842.00	-
	TVFD Equipment Replacement	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
	<b>Subtotal Transfers</b>	<b>188,196.00</b>	<b>141,355.00</b>	<b>112,724.00</b>	<b>157,566.00</b>	<b>114,184.00</b>
<b>Total General Fund Expense</b>		<b>654,695.00</b>	<b>545,643.25</b>	<b>575,662.25</b>	<b>248,540.72</b>	<b>585,469.36</b>
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	Net Surplus or deficit	(47,041.00)	27,275.06	(200.00)	277,861.14	-

Potash No. 3 School



## Highway Report & Proposal

		B 16/17	A 16/17	B 17/18	As of Jan. 2018	Budget 18/19
<b>Highway Fund Income</b>						
<b>Highway income</b>						
	Deficit Tax	-	-	-	-	-
	Overweight Permits	200.00	454.17	200.00	60.00	400.00
	State/ERAF Grant Money	-	-	-	-	-
	State Aide for Roads	110,000.00	120,159.66	110,000.00	60,082.76	120,000.00
	Other State Grants	-	107,790.04	-	-	-
	Federal/FEMA Grants	-	-	-	-	-
	Metal Recycling	-	-	-	-	-
	Refunds and Reimbursement	-	-	-	2,179.51	-
	Diesel Reimbursement	-	-	-	-	-
	Insurance Reimbursement	-	-	-	-	-
	Property Tax	714,100.00	714,100.00	730,500.00	730,500.00	710,660.00
	TPF Money	18,000.00	17,500.00	-	-	-
	<b>Total Highway Income</b>	<b>842,300.00</b>	<b>960,003.87</b>	<b>840,700.00</b>	<b>792,822.27</b>	<b>831,060.00</b>
<b>Highway Expenses</b>						
<b>Highway Wages and Benefits</b>						
	Foreman Wages	46,000.00	50,557.55	47,000.00	26,555.73	47,000.00
	Road Crew Wages	129,000.00	123,151.63	130,000.00	68,581.96	130,000.00
	Highway FICA	14,000.00	13,124.15	14,000.00	7,278.20	14,000.00
	Retirement Contributions	8,000.00	5,696.44	9,000.00	3,698.21	9,000.00
	Health Insurance	53,000.00	42,650.08	57,300.00	23,744.16	57,300.00
	Vision	1,000.00	705.84	1,000.00	316.24	1,000.00
	Dental	1,700.00	1,419.14	1,700.00	943.92	1,700.00
	Uniforms	2,500.00	2,922.57	2,900.00	1,693.98	3,000.00
	<b>Subtotal Wages and Benefits</b>	<b>255,200.00</b>	<b>240,227.40</b>	<b>262,900.00</b>	<b>132,812.40</b>	<b>263,000.00</b>
<b>Highway Maint. Expenses</b>						
	Garage Cleaning	240.00	490.88	240.00	241.77	500.00
	Garage Repair and Maint.	1,760.00	844.97	1,760.00	5,495.69	1,760.00
	Radios	2,000.00	1,831.28	2,000.00	(822.50)	2,000.00
	1995 Truck #1 Maintenance	5,000.00	2,474.60	5,000.00	2,974.51	5,000.00
	2015 Freightliner #2 Maintenance	5,000.00	6,993.46	5,000.00	6,006.56	5,000.00
	Dodge Truck #4 Maintenance	1,000.00	1,246.95	1,000.00	3,957.68	1,000.00
	2009 Freightliner #5 Maintenance	10,000.00	3,334.23	10,000.00	2,775.50	10,000.00
	2014 Freightliner #6 Maintenance	5,000.00	11,167.78	5,000.00	2,613.53	5,000.00
	2011 Case Loader Maintenance	3,000.00	16,947.02	3,000.00	376.07	3,000.00
	1998 Case Backhoe Maintenance	1,500.00	51.64	1,500.00	874.54	1,500.00
	2005 John Deere Grader Maintenance	20,000.00	9,334.95	20,000.00	8,882.28	20,000.00
	2006 Challenger Tractor/Maintenance	3,000.00	1,620.14	3,000.00	705.52	3,000.00
	Rake Maintenance	1,000.00	648.08	1,000.00	-	1,000.00
	Generator Maintenance	200.00	-	200.00	-	200.00

## Highway Report & Proposal (cont.)

	B 16/17	A 16/17	B 17/18	As of Jan. 2018	Budget 18/19
Chainsaw Maintenance	-	140.41	-	37.90	150.00
Steam Cleaner Maintenance	200.00	-	200.00	-	200.00
Sander Maintenance	1,000.00	-	1,000.00	-	1,000.00
Plow Maintenance	2,000.00	-	2,000.00	1,581.01	2,000.00
Hone Maintenance	750.00	-	750.00	-	750.00
Chloride Tank Maintenance	200.00	67.19	200.00	125.55	200.00
Tool Maintenance	1,000.00	281.37	1,000.00	-	1,000.00
Equipment Rental	1,500.00	147.85	1,500.00	390.00	1,500.00
Contracted Services	17,000.00	6,820.00	17,000.00	11,880.00	17,000.00
Phone	1,000.00	506.60	1,000.00	249.70	750.00
Garage Supplies	2,000.00	7,831.74	2,000.00	3,066.63	5,000.00
Maintenance Supplies	7,500.00	8,227.26	7,500.00	5,831.31	9,000.00
Electricity	2,000.00	2,152.17	2,000.00	840.31	2,300.00
Heating Oil	8,000.00	7,424.99	8,000.00	1,233.74	8,000.00
Diesel	55,000.00	41,490.93	55,000.00	21,183.74	44,000.00
Gas	1,500.00	873.59	1,500.00	1,433.38	1,500.00
Gravel	100,000.00	112,370.00	100,000.00	48,523.10	115,000.00
Sand	72,000.00	72,000.00	72,000.00	49,075.00	72,000.00
Road Salt	19,000.00	23,327.16	19,000.00	7,823.23	25,000.00
Chloride	15,000.00	21,000.00	15,000.00	6,104.00	21,000.00
Culverts	12,000.00	6,981.46	12,000.00	4,900.80	12,000.00
Signs	5,000.00	-	5,000.00	734.90	5,000.00
Guardrails	2,000.00	-	2,000.00	-	2,000.00
Garage Building Improvement	-	13,500.00	-	-	-
Bridge Repair	10,000.00	-	10,000.00	20,301.31	10,000.00
Garage Misc.	1,000.00	271.79	1,000.00	48.00	1,000.00
Misc. Materials	750.00	103.48	750.00	1,017.95	750.00
Due to Equipment Fund	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00
Due to Paving Fund	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
<b>Subtotal Highway Maint.</b>	<b>547,100.00</b>	<b>533,503.97</b>	<b>547,100.00</b>	<b>371,462.71</b>	<b>568,060.00</b>
<b>Total Highway Expenses</b>	<b>802,300.00</b>	<b>773,731.37</b>	<b>810,000.00</b>	<b>504,275.11</b>	<b>831,060.00</b>
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<b>Net Surplus or Deficit</b>	<b>40,000.00</b>	<b>186,272.50</b>	<b>30,700.00</b>	<b>288,547.16</b>	<b>-</b>

## Appropriations Proposal

American Red Cross	\$ 500.00
Capstone Community Action	\$ 300.00
Central VT Adult Basic Education	\$1,200.00
Central VT Council on Aging	\$ 500.00
Chelsea Senior Center	\$1,000.00
Clara Martin Center	\$2,019.00
Green Mtn. Economic Dev. Corp.	\$ 643.00
Green-Up Vermont	\$ 100.00
Orange County Court Diversion	\$ 200.00
Orange County Parent Child Center	\$1,000.00
Safeline Inc.	\$ 750.00
Stagecoach	\$1,400.00
The Arts Bus	\$ 800.00
VT Assoc. for the Blind	\$ 150.00
VT Assoc. of Conservation Districts	\$ 100.00
VT Center for Independent Living	\$ 150.00
VT-NH Visiting Nurse Association	\$2,780.00
White River Partnership	<u>\$ 250.00</u>
TOTAL	\$13,842.00

**Strafford Road School No. 4**





## Treasurer Report

FY Ending June 30, 2017

This has been a very busy year full of new experiences. As I told you last year we started the year changing our payroll system over to NEMRC. It has been a bit of a challenge to learn the new software but a smooth transition with the Payroll system. In May we started the transition to a new accounting system. It started with many, many hours spent designing a new chart of accounts that would be attached to all of our accounts. Moving them from having a name to having a number. It was a big challenge but I feel I was successful in coming up with a new system that will be able to be understood by anyone who has to use the system.

The next challenge was to move all of our current records from Quick books and put them into the new NEMRC system. NEMRC is made up of different modules that work together to keep all the records. This has been a huge challenge and I am still learning as we move along through the year. The auditors have shown me some of my errors which I will hopefully be able to clean up with the outside auditor (Bachelor and Associates).

We have also added a savings account this year to earn some better interest on our funds that tend to just sit for long periods. As of January we have earned over \$3000 in interest since May. I expect this trend will continue.

This year was also our first year collecting taxes in NEMRC. I am sure many of you noticed that we have changed from hand written receipts to computer generated ones. This is a module of NEMRC and it has made collecting taxes and keep track of payments a little bit easier. We did make an effort to have a system to accept credit cards for tax season but unfortunately it did not work out for this year. I am going to do a little more research to find a different company and be better prepared for all of their requirements.

I am continuing to allow all townspeople to prepay their taxes. If this is something that would interest you please feel free to contact me to set something up. I want to explain though that this is not going to show up as a 2018 tax payment but a credit on your 2017 bill, until August when the bills are generated, and the credit will be applied to those bills.

Lastly I want to make sure that everyone files their Homestead (HS122) with the state. There is no extension to this process. If you have an extension on paying your income taxes you will still need to file your Homestead on time by April 15, estimate your income and then file an amended form once you have completed your income tax filing. I also cannot stress enough the importance of opening your bill IMMEDIATELY when you receive it in August to make sure that everything has been done correctly. There are fees for late filing your homestead which can add up pretty quickly. If your bill does not seem correct please contact me or the listers to help you.

As always you can call me at 802-889-3571 from 8am-12pm Monday through Friday or you can email me at [treasurer@tunbridge.biz](mailto:treasurer@tunbridge.biz) any time with any questions you may have.

Rebecca Hoyt, Tunbridge Town Treasurer

## Auditors' Report

In accordance with Title 24 V.S.A., which requires that town auditors “examine and adjust the accounts of all town and town school district officers and all other persons authorized by law to draw orders on the town treasurer,” and “report their findings in writing and cause the same to be mailed or otherwise distributed to the legal voters of the town,” we have prepared this Annual Report of Town Officers. The Auditors have examined and reconciled (with the town treasurer) all town transactions and accounts for fiscal year 2017. The town checking account has been reconciled monthly. The auditors continue random audits of all fund accounts. The School District has an independent outside auditor for its accounts and we have not tried to duplicate those professional efforts.

According to the *Vermont League of Cities and Towns 2008 Handbook for Locally Elected Auditors*, “it is the auditor’s duty to simply gather and report the financial information of the town,” and “it is the auditor’s function to present an easy-to-understand picture of the town’s finances to the people of the town”. In our opinion, the information in the Town Report gives a clear picture of the Town’s finances as of June 30, 2017. The reports are arranged into groups based on how they are funded. The intent of this arrangement is to show the “financial health of Tunbridge” with more clarity. We have presented reports of outside organizations but have not conducted any audits of those accounts; they have been printed as received.

For many years the town’s accounting system was done on a software program called QuickBooks. On July 1, 2017, the town accounting system changed from QuickBooks to NEMRC (New England Municipal Resource Center) software. Thus, *the Fund Reports* (reconciled by the auditors) were done using Quick Books software. The *General Fund & Highway Fund Reports & Proposals* (presented by the Select board) were done using NEMRC.

When comparing the *General Fund & Highway Fund Reports & Proposals* to the *Fund Reports*, the auditors realized the reports had different ending balances in the General Fund revenue and expenses and the Highway Fund expenses for FY 16/17. All discrepancies have been identified by auditors with assistance from town treasurer. Those adjustments will be made after final outside audit report has been received.

Through the transition/process from one accounting system to another, the town treasurer has kept the auditors apprised of differences to expect in various reports. We greatly appreciate her clear explanations and patience with all our questions.

The voters approve budgets for all expenditures. Tax anticipation loans and long term borrowing is only done with voter authorization. Town department budgets are printed in this Town Report. The budgets will be voted in conjunction with the voting of the report from each department.

We wish to thank everyone who contributed to the Town Report, including the Town Clerk, the Town Treasurer, the Selectboard, School Board and the Supervisory Union representatives, and representatives from outside organizations.

This year’s town report pictures are courtesy of The Historical Society and we sincerely hope you enjoy them.

Maxine Young ([Maxine.young976@gmail.com](mailto:Maxine.young976@gmail.com)), Betsy Race ([betsymac9@gmail.com](mailto:betsymac9@gmail.com)),

Linda Hoyt ([hoytfarm@sover.net](mailto:hoytfarm@sover.net)) - **Board of Auditors**

## Auditors' Report (cont.)

### Reminder of Town Report Deadlines

Every year it is difficult to collect the information for the Town Report. A few groups have a December fiscal year and need time in January to prepare their reports, but this is not typical. Most groups and departments should be able to complete the work earlier, for example groups that operate on a fiscal year ending June 30 are encouraged to submit their reports and budgets at the end of the summer or early fall.

**PLEASE NOTE: The following deadlines will apply for next year's report: ALL financial reports and narratives for groups following a July-June fiscal year are due by December 1, 2018.** Those organizations following a calendar year, including the Delinquent Tax Report, and School Budgets, are due **January 4, 2019.** **If we do not receive reports by the above deadlines we do not guarantee that we can include them in the Town Report.**

Brocklebank No. 5 School



## Tax Report for 2016 – 2017

### Tax Rate Calculation

<b>Municipal</b>	<b>Tax Rate</b>	<b>x 1% Grand List</b>	<b>Total to be raised</b>
General Fund	0.2371	1,624,827.00	384,977.30
Highway	0.4398	1,624,827.00	714,039.80
Appropriations	0.0083	1,624,827.00	13,476.70
Veterans	0.0044	1,624,827.00	7,144.20
Local Agreements	0.0022	1,624,827.00	3572.23
Fire Dept.	0.0205	1,624,827.00	33,285.86
<b>Education</b>			
Homestead	1.3841	943,971.88	1,306,551.51
Non-Residential	1.3356	690,046.42	908,270.03
<b>Late Homestead Penalty</b>			1295.18
Adjustments for late filing			4513.03
<b>Total Taxes to be Raised</b>			3,377,125.84
<b>Overpayment Refunds</b>			2,788,072.07
<b>2016-2017 Taxes Collected*</b>			45,939.19
<b>Total State payments</b>			480,230.36
<b>2015-2016 Delinquent Taxes**</b>			154,762.60

\* This is the amount collected as of November 1, 2017.

\*\* This is the amount of Delinquent Taxes before penalties and interest has been added. For the amount that is still owed with penalties and interest added, please consult Delinquent Tax Report.

## Auditors' Estimate of Taxes

### As Voted and Proposed

	2015-2016 as Voted	2016-2017 as voted	2017-2018 as voted	2018-2019 as Proposed
<b>Town</b>				
General Fund *	\$343,636	\$384,964	\$357,772.25	\$242,845.36
Highway Fund	\$719,000	\$714,100	\$730,500.00	\$710,660.00
Fire Dept. Appropriation	XXXXX	XXXXX	\$31,300.00	\$ 39,450.00
Appropriations	\$13,241	\$13,541	\$13,592.00	\$ 13,842.00
<b>Total Town</b>	<b>\$1,075,867</b>	<b>\$1,112,605</b>	<b>\$1,131,268.25</b>	<b>\$1,006,797.36</b>
<b>Total Tax Rate (voted)</b>	\$0.6545	\$0.6818	\$0.6948	<b>**est. 0.6196</b>
<b>Total Tax Rate (billed)</b>	\$0.6188	\$0.7123	\$0.7063	
<b>School</b>				
School Residential (billed)	1.4225	1.3841	\$1.3871	
School Non-Residential (billed)	1.3711	1.3356	\$1.3190	
<b>NOTE: The actual tax rate is set in August each year based on 2017 Grand List.</b>				

\* This includes all transfers to other funds.

\*\* This Estimate of Taxes used the 2016 Grand List.

## Tax Account Fund Report as of June 30, 2017

<b>Starting Balance</b> (2016 Prepaid Taxes)	<b>20,303.93</b>
* Voided check adjustment & 2015-2016 report error	527.92
<b>Revenues</b>	
Hold Harmless Payment from State Land Use	200,139.00
PILOT (Payment in Lieu of Taxes)	3,198.98
Vermont Municipal Tax Adjustment	59,117.38
Property Tax 2016	2,857,160.30
Prepaid Property Tax 2017	23,600.67
Education Tax Retained	27,169.29
<b>Total Income</b> (includes 2016 prepaid taxes)	<b>3,191,217.47</b>
<b>Expenses</b>	
Hold Harmless Payment from State Land Use	200,139.00
PILOT (Payment in Lieu of Taxes)	2,868.00
Vermont Municipal Tax Adjustment	59,117.38
School Tax Transfer	1,842,316.40
General Fund Transfer	229,133.13
Highway Fund Transfer	714,100.00
Appropriation	46,841.00
Tax Abatement	507.92
Reimbursements	45,424.68
Surplus Education Tax Transfer	27,169.29
<b>Total Expenses</b>	<b>3,167,616.80</b>
<b>Ending Fund Balance</b>	<b>23,600.67</b>

## Schedule of Indebtedness

	Term	Original Amount	FY 15-16 Payment	FY 16-17 Payment	Balance 6/30/2017
<b>*2002 School Bond (Note 2)</b>	15 yr	\$310,000	\$20,000	\$20,000	\$20,000
<b>Total Debt</b>		\$310,000	\$20,000	<b>\$20,000</b>	<b>\$20,000</b>

Note 2: Payoff is in FY 2018 - 2019

*\*School Bonds are paid by the school*

## Fund Reports of all Funds as of June 30, 2017

### Main Operating Funds

*The income for these accounts is raised from property taxes and other revenues.*

	General Fund	Highway Fund	Total
see details on:	Page 9	Page 14	
Starting Cash Balance	\$121,373.69	\$80,494.53	\$201,868.22
Minus last year's surplus (see Article )	\$68,904.03	\$0.00	\$68,904.03
FY '16-'17 Starting Cash Balance	\$52,469.66	\$80,494.53	\$132,964.19
Revenues			
Property Taxes (includes Deficit Tax Collected)	\$228,802.15	\$714,100.00	\$942,902.15
Tax Revenue*	\$259,995.10	\$0.00	\$259,995.10
Other Revenue**	\$79,555.90	\$17,954.17	\$97,510.07
State Aid	\$3198.98	\$227,949.70	\$231,148.68
Transfers	\$0.00	\$0.00	\$0.00
Interest Revenue, Change in value	\$1,194.61	\$0.00	\$1,194.61
Total Income	\$572,746.74	\$960,003.87	\$1,532,750.61
Starting Cash Balance Plus Revenue	\$625,216.40	\$1,040,498.40	\$1,665,714.80
Total Expenses	\$548,014.03	\$763,049.05	\$1,311,063.08
Auditor Adjustments***	\$80.45	\$0.00	\$0.00
Ending Cash Balance	\$77,282.82	\$277,449.35	\$354,651.72
Ending balances with Assets & Liabilities			
Delinquent Taxes Owed & Other Assets****	\$86,248.10	\$0.00	\$86,248.10
Loans & Other Liabilities	\$0.00	\$0.00	\$0.00
Ending Fund Balance	\$163,530.47	\$277,449.35	\$440,979.82

\* Tax revenue includes state current use payment and municipal tax adjustment

\*\* Other revenue includes delinquent tax, penalties & interest, licenses & permits, fees/charges for services, fines, grants, and misc. income

\*\*\* Interest

\* Fiscal Year '15-'16 adjustments

### Other Operating Funds

*The income for these accounts is transferred from General Fund, Highway Fund, donations, and/or fundraising.*

	Payroll Fund	Recreation Combined Funds	Library Fund	Cemetery Combined Fund	Appropriations Fund	Ending Totals
see details on:	Page 26	Page 36	Page 45	Page 28		
<b>Beginning Balance</b>	\$4,450.79	\$18,695.11	\$2,109.60	\$12,977.26	\$0.00	\$38,232.76
<b>Income</b>						
General & Highway Fund Transfers	\$330,080.49	\$9,000.00	\$55,855.00	\$15,700.00	\$13,541.00	\$424,176.49
Donations & Fundraising	\$0.00	\$18,189.15	\$0.00	\$0.00	\$0.00	\$18,189.15
<b>Total Income</b>	\$330,080.49	\$27,189.15	\$55,855.00	\$15,700.00	\$13,541.00	\$442,365.64
<b>Total Expenses</b>	\$331,906.30	\$30,005.16	\$58,315.53	\$17,693.34	\$13,541.00	\$451,461.33
Auditor Adjustments*	\$961.96	\$0.00	\$0.00	\$0.00	\$0.00	\$961.96
<b>Ending Fund Balance</b>	<b>\$3,586.94</b>	<b>\$15,879.10</b>	<b>\$(350.93)</b>	<b>\$10,983.92</b>	<b>\$0.00</b>	<b>\$30,099.03</b>

\* Fiscal Year '15-'16 adjustments

# Fund Reports of all Funds as of June 30, 2017

## Reserve Funds

*The income for these accounts is raised through taxes for a specific purpose.*

	Equipment Fund	TVFD Equipment Replacement Fund	Paving Fund	Capital Improvement Fund	Town Hall Lift Fund	Ending Total
see details on:		Page 47				
<b>Beginning Balance</b>	\$110,739.80	\$57,266.64	\$62,873.31	\$22,027.64	\$1,890.45	
<b>Income</b>	\$106,253.36	\$30,102.01	\$45,015.33	\$68,095.05	\$2.21	
<b>Expenses</b>	\$0.00	\$0.00	\$94,757.36	\$27,558.82	\$500.00	
<b>Ending Fund Balance</b>	<b>\$216,993.16</b>	<b>\$87,368.65</b>	<b>\$13,131.28</b>	<b>\$62,563.87</b>	<b>\$1,392.66</b>	<b>\$381,449.62</b>

## Special Revenue and Trust Funds

*The income for these accounts is received through other sources for a specific purpose.*

	Reappraisal Fund	Fuel Assistance Fund	Surplus Education Tax Retained Fund	Special Revenues Ending Total	Combined Trust Funds
see details on:					Page 40
<b>Beginning Balance</b>	<b>\$73,888.24</b>	<b>\$3,735.63</b>	<b>\$67,890.94</b>		<b>\$848,622.90</b>
<b>Income</b>	\$8,722.45	\$1,841.75	\$27,280.41		\$92,294.21
<b>Expenses</b>	\$0.00	\$0.00	\$0.00		\$22,982.45
<b>Ending Fund Balance</b>	<b>\$82,610.96</b>	<b>\$5,577.38</b>	<b>\$95,171.35</b>	<b>\$183,359.69</b>	<b>\$917,934.66</b>

## Highway Fund Orders

July 2016 – June 2017

Advanced Drainage Systems	6520.60	Tenco Industries, Inc.	1,921.67
Airgas USA LLC	300.81	Town Line Equip. Sales Inc.	51.64
All States Asphalt, Inc	21,067.19	VMHA	75.00
ATCO	470.00	VT Fire Extinguisher	121.30
Barnaby Trucking	720.00	Welch's True Value	595.32
Beauregard Equipment Inc.	16,782.33	Zonar Systems	132.96
Black Ox Roofing	13,500.00	<b>Subtotal – Orders</b>	<b>\$375,805.63</b>
Bullard Welding Co	835.10		
Button's Store	540.86		
Capital Steel & Supply Co. Inc.	1,948.80		
Cargill Inc.	23,327.16	<b>Highway Fund Transfers</b>	
Champlain Valley Equipment	1,176.91	Equipment Fund	106,000.00
Clark's Truck Center	903.48	Paving Fund	45,000.00
Corner Stop	853.71	<b>Subtotal – Highway Transfers</b>	<b>\$151,000.00</b>
Crystal Rock Bottled Water	168.00		
Evans Motor Fuels	42,275.25		
Fair Point Communications	506.60		
Flanders Market	48.67		
Foley Services, Inc.	2,922.57	<b>Highway Personnel</b>	
Foster Motors, Inc.	346.70	Wages	173,709.18
Freightliner of NH, Inc.	11,573.70	Retirement (VMERS)	6,694.75
Future Supply Corp.	2,950.36	Health Benefits	42,715.34
Goss Dodge	326.03	<b>Subtotal – Personnel</b>	<b>\$236,243.42</b>
Green Mountain Power	2,152.17		
Howard P Fairfield LLC	4,985.39		
Irving Energy	7,424.99		
Jonny's Automotive	200.00	<b>Total Highway Orders</b>	<b>\$763,049.05</b>
Judy Howe	510.88		
Ken Degrase	700.00		
Kibby Equipment Inc.	2,149.65		
L.F. Trottier's & Sons Inc.	2,798.18		
Lawson Products Inc.	1,037.72		
Lowell Mc Leods, Inc.	2,285.97		
Lucky's Trailer Sales Inc.	256.14		
Matteson Tri-Gas Inc.	97.15		
Matt Loftus	5,400.00		
McCullough Crushing, Inc.	102,231.25		
Michael Howe	676.70		
N. Country Welding Supply, LLC	22.95		
Picketts Inc.	72,000.00		
Powerplan	1,649.48		
R&R Communications	198.32		
Reynolds & Son Inc.	388.80		
Root Spring Scraper Co.	387.83		
Rouse Tire Sales	7,178.40		
Royal Auto Inc.	7,900.94		



## Miscellaneous Orders

July 2016 – June 2017

### Recreation Orders

Big Green Tee's	887.50
Budget Lumber	2,702.35
Butler's Bus Service, Inc.	818.94
Corner Stop Mini Mart	10.00
Flanders Market	32.21
Garden Time	1,244.50
Green Mountain Power	342.80
JB Enterprises	2,000.00
Jeremiah Caron	107.00
John O' Brien	24.63
Kathy & Matthew Galluzzo	7,771.46
Kevin Barnaby	521.26
Kingdom Creamery of Vermont	128.00
Paul Bowles	800.00
Payroll FICA	95.65
Payroll Wages	1250.00
Portable Scoreboards	4,826.67
Stateline Sports LLC	662.00
The Herald of Randolph	67.45
Tunbridge Food Shelf	1,114.00
Tunbridge One Planet Program	3,000.00
Vermont Quality Meats	650.00
Vermont Fire Extinguisher	219.95
Welch's True Value	600.79
White Rock Farm & Lumber	128.00

<b>Total Recreation Orders</b>	<b>\$30,005.16</b>
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### Cemetery Maintenance & Restoration Orders

Baxter Doty	25.38
Dana Colson	10,420.00
Flag Shop of Vermont	1,224.36
Green Valley Memorials Inc.	2,180.60
Orange County Property Maintenance	3,790.00
Recreation Fund	40.00
The Herald of Randolph	13.00

<b>Total Cemetery Maintenance &amp; Restoration Orders</b>	<b>\$17,693.34</b>
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### Library Fund Orders

Library Personnel	53,964.13
FICA	4,128.32
Benefits	223.08

<b>Total Library Fund Personnel</b>	<b>\$58,315.53</b>
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<b>Total Misc. Orders</b>	<b>\$104,764.03</b>
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## Town Payroll

July 2016 – June 2017

	<b>Gross Wages</b>
Barnaby, Kevin	\$250.00
Bogardus, Ellen	\$48.00
Colson, Jola	\$9353.74
Field, Brenda	\$48.00
Fisk, Mary	\$228.00
Fisk, Rodney	\$135.00
Galluzzo, Kathy	\$250.00
Galluzzo, Matt	\$250.00
Hayslett III, Homer T.	\$250.00
Higgins, Jacqueline M.	\$23,060.60
Higgins, Marsha	\$8,019.75
Howe, Judy	\$513.00
Hoyt, Linda	\$375.00
Hoyt, Rebecca	\$21,437.44
Hoyt, Rodney L.	\$50,557.55
Hoyt, Thomas S.	\$35,005.86
Jandreau, Luke	\$738.67
Johnson, Seth	\$250.00
Masterman, Cynthia	\$578.74
McPhetres, Michael	\$1,250.00
Miller, Joyce	\$730.50
Moses, Gardner M.	\$6,341.25
Mullen, Gary M.	\$1,550.00
O'Brien, John K.	\$1,250.00
O'Donnell, Helen L.	\$8,564.85
O'Donnell, Michael J.	\$126.00
Potter, Casey M.	\$6025.63
Race, Betsy	\$1626.24
Ruddell, Daniel P.	\$7598.44
Sponable, Elizabeth	\$30,692.74
Tatro, Bert F.	\$6,063.18
Ware, James A.	\$38,263.78
Wight, Lawrence	\$43,540.74
Wolfe, Benjamin M.	\$8,718.75
Wolfe, Jean N.	\$31,200.00
Young, H. Maxine	\$2,062.17
<b>Subtotal Gross Wages</b>	<b>\$346,953.62</b>
FICA	\$26,318.02
Retirement	\$8,779.99
Health Benefits	\$50,784.57
<b>Subtotal Benefits</b>	<b>\$85,882.58</b>
<b>Total Town Payroll</b>	<b>\$432,836.20</b>

## Cemetery Commissioners' Report

The Cemetery Commissioners would like to begin its report by thanking the Tunbridge people that mowed cemeteries on a volunteer basis throughout the mowing season; Kay Jorgensen (Jorgensen), Scott and Patricia Beavers (Ward Hill), Tom Hoyt (Drew), Ed and Nancy Howe (Ridell), Brian Clark (Dickerman), David Race (Kelsey Mountain), and Nancy and Randy Chapman (Old Spring Road). A big thank-you to all these people.

As a reminder, we ask that residents do not mow town cemeteries without approval of the commissioners for the following reason: town insurance will not cover damage to property or self unless the volunteer is identified in the town insurance policy. The cemetery will be under the mowing contract. If a cemetery appears to not have been taken care of, please call a member of the commission.

**RESTORATION:** The commission spent 2017 restoration money resetting and restoring in the Drew, Meeting House, Button, Hutchinson, Mount Pleasant and Village cemeteries. We are happy to report that we are now keeping up with restoration. Warm winters and lack of deep frost help.

For FY19, we anticipate an overall expense of about \$2,000.00. This would be a slight increase in mowing costs. We are trying to preserve our invested funds to the best of our ability. Our numerous volunteer mowers help keep the costs down. The budget we present represents a continuation of the same level of maintenance and restoration that the town expects. The voters of Tunbridge will decide if this level of maintenance should continue.

In 2017, we hired the Orange County Property Management LLC to maintain the Village, Hutchinson Lot, Hutchinson Cemetery, South Tunbridge, Button, Ordway, Mount Pleasant, Meeting House, Strafford Road and Durkee cemeteries. This organization did the best job in maintaining these cemeteries that we have ever had.

For 2018, we are adding Whitney Hill, Monarch Hill and Smith (Dickerman Hill) to the list.

All cemetery commissioner meetings are open to the public.

Respectfully submitted, Baxter Doty, Chair; Euclid Farnham, Secretary; and Dennis Cilley.

**Bicknell Hill School No. 8**  
**Now on Fairgrounds**



## Cemetery Commissioners' Report (cont.)

Cemetery Budget Proposal						
		B 16/17	A 16/17	B 17/18	As of Jan.	B 18/19
<b>Cemetery Fund Income</b>						
	<b>Cemetery Maint. Income</b>					
	Grant	-	-	-	-	-
	Interest	-	-	-	-	-
	Reimbursements	-	-	-	-	-
	Sale of lot	-	-	-	300.00	-
	donation	-	200.00	-	-	-
	TPF	6,000.00	7,000.00	7,000.00	7,000.00	7,000.00
	Due From Town	5,500.00	8,500.00	8,500.00	8,500.00	7,094.00
	<b>Subtotal Cemetery Maint.</b>	<b>11,500.00</b>	<b>15,700.00</b>	<b>15,500.00</b>	<b>15,800.00</b>	<b>14,094.00</b>
	<b>Cemetery Rest. Income</b>					
	Grant Money	-	-	-	-	-
	Due From Town	3,000.00	-	3,000.00	3,000.00	3,000.00
	<b>Subtotal Cemetery Rest.</b>	<b>3,000.00</b>	<b>-</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
	<b>Total Income</b>	<b>14,500.00</b>	<b>15,700.00</b>	<b>18,500.00</b>	<b>18,800.00</b>	<b>17,094.00</b>
<b>Cemetery Fund Expenses</b>						
	<b>Cemetery Maint. Expense</b>					
	Legal	-	-	2,000.00	2,000.00	-
	Mowing	12,900.00	12,290.00	13,200.00	10,392.00	11,904.00
	Fence	-	25.38	-	-	-
	Maintenance	600.00	40.00	1,200.00	850.00	1,150.00
	Newspaper Ads	-	13.00	-	-	50.00
	Flags	890.00	1,224.36	990.00	-	990.00
	<b>Subtotal Cem. Maint. Exp.</b>	<b>14,390.00</b>	<b>13,592.74</b>	<b>17,390.00</b>	<b>13,242.00</b>	<b>14,094.00</b>
	<b>Cemetery Rest. Expense</b>					
	Restoration	3,000.00	2,180.60	3,000.00	1,170.00	3,000.00
		3,000.00	2,180.60	3,000.00	1,170.00	3,000.00
	<b>Total Expenses</b>	<b>17,390.00</b>	<b>15,773.34</b>	<b>20,390.00</b>	<b>14,412.00</b>	<b>17,094.00</b>
	<b>Net Surplus or Deficit</b>	<b>(2,890.00)</b>	<b>(73.34)</b>	<b>(1,890.00)</b>	<b>4,388.00</b>	<b>-</b>

## Listers' Report

Greetings! We had a total of 51 transfers from April 1, 2016 to March 31, 2017. Sixteen of these transfers were arms length (not between family members, trustees, etc.); by request the following table shows the sixteen valid transfers. Four of our 51 total sales were sub-divisions, which are not included in the table. The valid sales are what go into the Statewide Equalization sales study each year, which determines our CLA (Common Level of Appraisal) and our COD (Coefficient of Dispersion). Currently, our CLA is 116.38% and our COD is 9.75%. We will receive results of our latest Sales Study in January 2017.

Our job is to keep property values fair and equitable across town (a COD less than 10% is considered to indicate a good degree of equity) in addition to as close to fair market value as we can (a CLA of less than 80% triggers a state-mandated town-wide reappraisal).

We have no grievances pending. Our grievance dates are in June each year. If you have questions regarding your assessment please speak to us early – we may be able to address your concerns without a formal grievance. You may grieve any year, but only at the set time in June.

As we write this report we are in the middle of our NW quarterly rotation, we use these visits to update our photos and check for any new construction or major depreciation that may have occurred. Thank you for your kindness and hospitality as we visit your homes.

A few statistics from the 2017 Grand List:

- 998 Total Parcels (includes inactive)
- 868 Taxable Parcels
- 437 Taxable Homesteads
- 16 Veteran Exemptions
- 207 Enrolled in Current Use

Just a couple of reminders:

- File HOMESTEAD DECLARATION and PROPERTY TAX ADJUSTMENT claims each year on or before APRIL 15. Failure to declare by April 15<sup>th</sup> may subject you to a late filing penalty EVEN IF YOU FILE AN EXTENSION for your income taxes. Estimate your income based on the previous year to file the Property Tax Adjustment. ([https://mytax.vermont.gov/WebFiles/Instructions\\_popup.html](https://mytax.vermont.gov/WebFiles/Instructions_popup.html))
- No transfer will be included in the 2018 Grand List unless it is recorded on or before April 1<sup>st</sup>, and properties are assessed as they stand as of that date.

We are open on Tuesdays and Fridays from 9:00 a.m. to 3:00 p.m. Please call us at (802) 889-3571 or email at [lister@tunbridge.biz](mailto:lister@tunbridge.biz).

Tunbridge Board of Listers: Daniel Ruddell, Helen O'Donnell, Jola Colson

DATE	SELLER	BUYER	LOCATION	DESCRIPTION	SALE PRICE
16-May-16	HOLT, MARK & KIMBERLEY	CHEZHIYA, IRMA	500 VT ROUTE 110	1 1/2 ST DWELL- ING/RENTAL UNIT/0.75 AC	\$131,500
31-May-16	DANAHER, BEN- JAMIN & DOREEN	MCARDLE, SAMUEL T	91 CLARKSVILLE RD	1 1/4 ST DWELL- ING/10.5 AC	\$150,000
01-Jul-16	HAFFNER, DON- ALD G AND LINDA L	MORTILLO, STEVEN & GROGAN MARLISA	36 RUSSELL RD	1 1/4 ST DWELLING, GARAGE/11 AC	\$285,000
04-Aug-16	SPEERSTRA, JOHN	LARSON, JONATHAN & ASH- LEY	48 CLAY WHITE HILL RD	2 ST DWELLING/10.1 AC/GARAGE	\$200,000
01-Sep-16	WINKLE, DAVID & BRALEY, DANIELLE	HUGHES,PATRICK; BROCK- ETT,COURTNEY; LO- RENZ,SUZANNE	42 MARY WHITE RD	1 1/4 STORY DWELL- ING/10.3 ACRE	\$175,000
06-Sep-16	BUTTON, ROBERT H. JR	ORANGE CTY PARENT CHILD CTR	693 VT ROUTE 110	1 STORY BUILDING/16 AC	\$500,000
29-Nov-16	RAMSAY, SCOTT AND SUSAN K.	WEED, AARON AND MAC- GLAFLIN CAITLYN	74 FOUNDRY RD	1 1/2 ST DWELL- ING/GARAGE/50 AC	\$235,000
02-Dec-16	BARNABY, TIMO- THY A	GORMAN, TIMOTHY J	55 STRAFFORD RD	2.3 AC	\$37,000
05-Dec-16	CORSO, BRENDA	THIBAUT, KAYLA & PROVONCHA, ISRAEL	915 GAGE RD	1 ST DWELLING/10.20 AC	\$185,000
19-Dec-16	TOMLINSON, HARLEY	SHERLOCK, JAMES & LEE ANN	313 VT ROUTE 110	1 1/2 ST DWELLING/1 AC	\$110,000
22-Dec-16	ADENKO STIFTUNG: C-O H VON MOLTKE	EPH, LLC	17 QUARRY RD	MISC LAND/521.10 AC	\$735,000
27-Dec-16	REAL LLC	MERRIAM, FREDERICK JR & JACQUELINE	971 GAGE RD	1 ST DW/10 ACRES	\$103,000
30-Dec-16	MORAN, KEVIN H & HOWELL, DAR- LENE J	HILL, NICOLE & JOSHUA A	54 FOUNDRY RD	DOUBLEWIDE/11.7AC	\$124,700
23-Jan-17	BUITTA, SCOTT	LACROIX, SCOTT	32 TUNBRIDGE MTN RD	CAMP & 28 AC	\$75,000
24-Feb-17	MENDALA, FRAN- CIS, JEANNE & HEYES, RIC	GODIN, LYNN & RAYMOND	179 LARKIN RD	1 ST CAMP/1 AC	\$44,000
14-Mar-17	HARWOOD, PAUL & OGDEN, SUSAN	METCALF, BENJAMIN	243 SPRING RD	1 1/2 ST. DWELL- ING/36.1 AC	\$476,500

## Delinquent Tax Report

### DELINQUENT TAX REPORT

YEAR	UNCOLLECTED TAXES	COLLECTED THRU	ABATED & ADJUSTED	COLLECTED	UNCOLLECTED TAXES
	1/1/2017	6/30/2017	7/1/2017 12/31/2017	7/1/2017 12/31/2017	7/1/2017 THRU 12/31/2017
2014	\$ 3,019.39	\$ -		\$ 3,019.39	\$ -
2015	\$ 17,268.00	\$ 8,222.78	\$ -	\$ 7,326.26	\$ 1,718.96
2016	\$ 108,063.30	\$ 36,439.04		\$ 55,667.20	\$ 15,957.06
2017			*179,866.64	\$ 69,720.16	\$ 110,146.48
	\$ 128,350.69	\$ 44,661.82	\$ -	\$ 135,733.01	\$ 127,822.50

\*TURNED OVER NOVEMBER 7, 2017

Checkbook Balance 6/30/17 \$1171.78

Kelsey Mountain School No. 9





## Delinquent Tax Report (cont.)

NAME	TOTAL
ABBURZZESE	\$ 1,361.00
AKROYD	\$ 925.56
ARNOLD	\$ 438.65
BARNABY, J & K	\$ 962.51
BROWN, A	\$ 599.23
CAVANAUGH	\$ 680.50
CLAGUE	\$ 7,454.95
COLBURN	\$ 1,395.43
COOGAN	\$ 1,296.19
CORWIN, J	\$ 20.25
DELANY	\$ 2,054.97
DELCORE	\$ 773.67
DOWNER	\$ 3,349.99
DUGGINS	\$ 529.40
FARINA, C & T	\$ 7,256.65
FARINA, K	\$ 526.58
FLANDERS	\$ 5,310.34
FLESCHE	\$ 4,844.80
FLETCHER	\$ 1,431.88
FREEMAN	\$ 2,526.21
GILES, S	\$ 1,018.73
GODFREY	\$ 5,593.88
GOODWIN TWIN LLC.	\$ 3,058.20
GREEN, B & K	\$ 3,567.08
GREEN, M	\$ 866.01
GREER	\$ 247.50
HENAULT	\$ 2,539.73
HILLIKER	\$ 2,328.78
HOWE, J	\$ 836.45
HYDE M & E	\$ 1,015.08
HYDE M & E	\$ 1,555.43
KARUMBA	\$ 1,130.70
KENNEDY, M	\$ 1,531.12
KIRKWOOD	\$ 990.37
KOWALCZYK	\$ 1,223.29
KURUTZA	\$ 2,705.80
LOCKYER	\$ 2,473.08
LOWELL	\$ 3,286.64
MAGOON	\$ 1,860.09
MARTIN	\$ 5,433.96

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## Delinquent Tax Report (cont.)

MENKITI	\$	109.37
MERRIAM	\$	2,664.90
MORRILL	\$	2,118.07
MULLEN P	\$	1,828.48
NEEDS	\$	1,979.67
PFEIFFER	\$	28.36
PIERPONT	\$	1,703.28
PIERPONT	\$	1,239.49
POPE	\$	8,694.62
QUAGLIOTTI	\$	626.29
RECK	\$	3,132.29
ROGERS, R	\$	634.96
SALLS	\$	285.57
SHEA	\$	2,661.25
STOCKWELL, H & A	\$	2,209.60
SWEETEN	\$	2,071.88
WELCH J & P	\$	1,074.70
WOOD	\$	2,000.99
WRIGHT	\$	5,758.05
12/31/2017	\$	127,822.50

## **Delinquent Tax Report**

### **Town of Tunbridge-Policy for the Collection of Delinquent Taxes**

1. The Delinquent Tax Collector will attempt to communicate with each delinquent taxpayer monthly.
2. All delinquent tax payments will be applied first to the interest portion of the due amount, the remainder will be divided proportionally between the principal amount of the tax and the 8% penalty.
3. Interest will be charged each month at a rate of 1% for the first three months and 1 1/2% for all remaining months.
4. A repayment plan is required if the delinquent taxes can not be paid in full within 60 days. All repayment arrangements must be in writing and signed by the delinquent tax payer(s) and the delinquent tax collector. Repayment plans must satisfy the entire delinquency prior to the next tax due date.
5. All delinquent tax payers, as of December 31, will have their names published in the Tunbridge Annual Report.
6. Mortgage and lien holders of Record may be notified of delinquent taxes, or portion thereof, after 60 days of delinquency, or before 60 days at the request of the mortgage or lien holders.
7. If after 60 days no satisfactory repayment arrangements have been made, the delinquent tax collector may initiate the tax sale process in accordance with the law.
8. Extended indulgence will be granted as warranted and providing that there is sufficient reason to believe that the delinquent taxes, interest and penalty will be satisfied within a reasonable period of time.
9. As the Delinquent Tax Collector I can not legally waive or abate the assessed taxes, penalty or interest. To have taxes, and/or penalty and interest abated you have the right to appeal to the Tunbridge Board of Abatement. Before making such an appeal it is recommended that you review the state statute, Title 24, Section 1535, to be sure your request falls within the guidelines of said statute. Contact the Town Clerk for more information if you wish to schedule a meeting with the Board of Abatement.
10. There will be a \$15.00 fee charged for any returned check.

## Recreation Committee Report

Another year has come and gone. The recreation department would like to thank all of you for your continued support.

We have had a very busy year. If you have a chance to stop by the field you will see a new cook shack and a brand new electronic score board. Our breakfasts are a huge success. We were able to donate \$1000 dollars and several boxes of food from our proceeds at the December breakfast.

Memorial day we yet again had a bounce house for the kids and free ice cream for all. The ice rink is open. Dig your skates out and come out and give it a try.

The Recreation Department supports many activities for our youth. Ski runners, Swimming lessons, and various entities that need help with equipment. Things like new catcher gear for the rookies baseball.

We plan to keep improving the recreation field and hope to make some more updates to the pool. It was open and got much use last year but we hope to make it even better.

Thank You,

Kathy Galluzzo, Seth Johnson, Thornton Hayslett, Matthew Galluzzo, Kevin Barnaby

Whitney Hill School No. 10



# Recreation Committee Budget

Town of Tunbridge  
Rec Fund P & L

		July '16 - June '17	Budget FY19	Current (12/20/17)	Budget FY18
<b>PROGRAMS</b>					
<b>INCOME</b>	346.78				
Skating Rink *					
Field Rent		\$ 600.00	\$ 600.00	\$ 700.00	\$ 600.00
Ski Program		\$ 185.00	\$ 200.00	\$ -	\$ 400.00
Town		\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Interest		\$ 21.85	\$ 100.00	\$ 70.73	\$ -
<b>Total Program Income</b>		<b>\$ 9,806.85</b>	<b>\$ 9,900.00</b>	<b>\$ 9,770.73</b>	<b>\$ 10,000.00</b>
<b>EXPENSE</b>					
FICA		\$ 95.65	\$ 95.00	\$ 38.26	\$ 75.00
Misc		\$ -	\$ -	\$ 1,000.00	
Ball Field		\$ 1,120.47	\$ 1,200.00	\$ 23.76	\$ 2,500.00
Pool		\$ 79.99	\$ 1,000.00		\$ 2,600.00
Skating Rink *		\$ 128.00	\$ 500.00		\$ 500.00
Recreation Directors		\$ 1,250.00	\$ 1,250.00	\$ 500.00	\$ 1,250.00
Electricity		\$ 269.25	\$ 300.00	\$ 281.13	\$ 200.00
Mowing		\$ 10.00	\$ 100.00	\$ 48.81	\$ 300.00
Ski program		\$ 1,040.70	\$ 1,000.00		\$ 850.00
Swim Lessons		\$ 3,000.00	\$ 3,000.00		\$ 3,000.00
Toilet		\$ 1,840.00	\$ 1,500.00	\$ 810.00	\$ 1,500.00
Special Events		\$ 346.78	\$ 750.00		\$ 750.00
<b>Total Program Expense</b>		<b>\$ 9,180.84</b>	<b>\$ 10,695.00</b>	<b>\$ 2,701.96</b>	<b>\$ 13,525.00</b>

## Recreation Committee Budget (cont.)

Town of Tunbridge  
Rec Fund P & L

		July '16 - June '17	Budget FY19	Current (12/20/17)	Budget FY18
<b>FUNDRAISING / SPECIAL PROJECTS</b>					
<b>INCOME</b>					
Cook Shack		\$ 2,524.90	\$ 2,500.00	\$ 737.70	\$ 2,550.00
Tournaments		\$ 4,282.15	\$ 3,000.00	\$ 3,121.00	\$ 4,000.00
Breakfast		\$ 9,235.25	\$ 8,400.00	\$ 3,559.44	\$ 7,000.00
Banners		\$ -	\$ 3,000.00	\$ 800.00	\$ 6,000.00
Grant					
Fundraising		\$ 490.00	\$ 500.00	\$ 1,400.00	\$ 500.00
Donation		\$ 850.00	\$ 700.00	\$ 300.00	\$ 700.00
<b>Total Special Project Income</b>		<b>\$ 17,382.30</b>	<b>\$ 18,100.00</b>	<b>\$ 9,918.14</b>	<b>\$ 20,750.00</b>
<b>EXPENSE</b>					
Cook Shack		\$ 1,151.15	\$ 1,200.00	\$ 325.16	\$ 1,200.00
Tournaments		\$ 2,090.92	\$ 2,100.00	\$ 3,496.83	\$ 2,000.00
Breakfast		\$ 5,192.99	\$ 5,200.00	\$ 2,370.82	\$ 4,700.00
Fundraising		\$ 453.25	\$ 400.00	\$ -	\$ 300.00
Capital Projects		\$ 10,311.77	\$ 6,500.00	\$ 643.59	\$ 8,000.00
Food Pantry Donation		\$ 1,114.00	\$ 1,000.00	\$ -	\$ -
K-8 Support / Athletic Fund		\$ 572.00	\$ 1,000.00	\$ -	\$ 1,000.00
<b>Total Special Project Expense</b>		<b>\$ 20,886.08</b>	<b>\$ 17,400.00</b>	<b>\$ 6,836.40</b>	<b>\$ 17,200.00</b>
<b>Net Increase (Decrease)</b>		<b>\$ (2,877.77)</b>	<b>\$ (95.00)</b>	<b>\$ 10,150.51</b>	<b>\$ 25.00</b>



## One Planet Afterschool Program

Bethel, Chelsea, Newton, Sharon, Stockbridge,  
Rochester, Royalton, Tunbridge

Dear Tunbridge Recreation Department,

November 13, 2017

We want to thank you for your support of \$3,000 for our 2017 Summer Camp. Please see below for a report on the 2017 Summer Camp. We would like to request \$3,000 again for the 2018-19 fiscal year to support our 2018 camp.

### REPORT for SUMMER 2017:

*2017 Tunbridge One Planet Summer Camp engaged 54 children in grades K-6<sup>th</sup> with exciting theme-based projects for 5 weeks this summer. Projects included exploring the Renaissance through invention and art, shelter building during "Into the Wild", studying constellations during "Blast Off", creating unique superheroes, and exploring marine biology during "Ocean Adventures". Students also wrote about their adventures daily during Reading and Journaling, participated in 2 weeks of swimming lessons at UVAC, and went on weekly theme-related field trips. Lastly, the counselors-in-training program provided 4 middle school students with leadership and decision-making skills. The staff saw amazing growth among all our students...they observed the strengthening of friendships as students worked together to accomplish a task, improvement in academic skills as students studied engineering concepts and increased physical abilities as students practiced their crawl stroke. It was truly a great summer!*

*Town of Tunbridge Recreation Dept contribution of \$3,000 supported the swimming lessons portion of our program:*

### **Tunbridge Swim Lesson Budget Summer 2016**

#### EXPENDITURES

Swim Lessons (\$7/day per student for 10 days)	\$2660.00
Transportation (~\$175 per day for 10 days)	\$1,750.00
Total	\$4410.00

We expect similar expenditures for Summer 2018. Please let me know if you need any more information or have questions.

Carrie McDonnell, Program Director, [cmcdonnell@wrvsu.org](mailto:cmcdonnell@wrvsu.org), 802-763-7775, ext 4

## 2018 Dog and Wolf Hybrid Licenses

A dog or wolf-hybrid **MUST** be licensed on or before APRIL 1, 2018, or when it becomes six (6) months of age during the year or within 30 days of acquiring the dog or wolf-hybrid.

I cannot accept a certificate of rabies unless a licensed veterinarian administered the vaccine in accordance with State Statutes section 3581 of Title 20. Spayed and neutering certificates must be filed when licensing.

For the purpose of licensing a dog or wolf-hybrid, a current vaccination against rabies means that:

A dog or wolf-hybrid of less than one year of age has been vaccinated.

A dog or wolf-hybrid of one or more years, but less than two (2) years of age has been vaccinated within the preceding 12 months; or

A dog or wolf-hybrid of two (2) or more years of age has been vaccinated within the preceding thirty six (36) months.

Rabies vaccinations are good for three (3) years if the dog is two (2) or more years of age.

The fees below include a \$5.00 assessment for each license sold. The Clerk shall forward the fees collected to the State Treasurer's Office on or before the fifteenth (15<sup>th</sup>) day of January, May and September of each year.

The funds collected under the subsection are to be used for the Rabies Control Program and the Spay/Neuter your pet program.

There is a 50% penalty for late license registration. Puppies, new dog(s) or wolf-hybrid(s) licensed after October 01, pay half the yearly license amount.

License Fees: \$ 9.00 Neutered/Spayed Dog or Wolf-Hybrid

\$13.00 Non neutered/non sprayed Dog or Wolf Hybrid

There will be a rabies clinic (for dogs and cats) on March 17<sup>th</sup>, 2018 at the Chelsea Town Hall from 9am-12:00.

The cost per vaccine will be \$15.00. You may also license your dog(s) at this time even though they may not need a rabies vaccine. Please call the Town Clerks Office with any questions 802-889-5521.

### Dog Report

For January 1, 2017 – December 31, 2017

<u>Sex</u>	<u>#</u>	<u>Rate</u>	<u>Fees</u>	<u>State</u>	<u>Kennel</u>	<u>Late Fees</u>	<u>Total Fees</u>
Spayed	96	4.00	384.00	480.00		42.00	\$906.00
Neutered	84	4.00	336.00	420.00		68.00	\$824.00
Female	13	8.00	104.00	65.00		12.00	\$181.00
Male	11	8.00	88.00	55.00		20.00	\$163.00
Female	8	0.00	0.00	0.00	31.00	0.00	\$ 31.00
Male	15	0.00	0.00	0.00	62.00	0.00	\$ 62.00
Female	1	4.00	4.00	5.00		0.00	\$ 9.00
Neutered	1	2.00	2.00	5.00		0.00	\$ 7.00

<u>#</u>	<u>Fees</u>	<u>State</u>	<u>Kennel</u>	<u>Late Fees</u>	<u>Total Fees</u>
Totals	229	\$918.00	\$1,030.00	\$93.00	\$2,183.00

Respectfully submitted,

Elizabeth Sponable

Town Clerk



## Trustees of Public Funds

	Beginning Asset Value 07-01-16	Withdrawals	Additions	Change in Asset Value	Ending Asset Value 06-30-17	Return
<b>Public Cemeteries</b>	\$97,282	\$7,000	\$3,200	\$7,058	\$100,540	7.26%
<b>Village Cemetery</b>	\$38,675	\$3,000	\$0	\$2,758	\$38,433	7.13%
<b>School Libraries</b>	\$124,975	\$5,000	\$0	\$11,974	\$131,949	9.58%
<b>Fire Department</b>	\$24,497	\$0	\$0	\$3,111	\$27,608	12.70%
<b>Town Highway</b>	\$341,243	\$0	\$0	\$32,426	\$373,669	9.50%
<b>Special Projects</b>	\$67,197	\$0	\$0	\$8,621	\$75,818	12.83%
<b>Public Library</b>	\$154,752	\$0	\$0	\$15,163	\$169,915	9.80%
<b>Total Investments</b>	\$848,621	\$15,000	\$3,200	\$81,112	\$917,933	9.56%

## Trustees of Public Funds

### Fiscal Year 2017 Town Report

This written report and financial statement covers the time period of July 1, 2016 – June 30, 2017 (FY17). By the time you receive the Town Report, the reporting period will be more than half a year in the past, so the report will not reflect the most recent conditions or activities.

The Trustees manage seven accounts: the Public Cemetery, Village Cemetery, School Library, Fire Department, Town Highway, Special Projects, and Public Library accounts. In FY17, we received several requests for distributions to beneficiaries of the managed funds, and we made distributions as requested. Specifically, we made net distributions of:

- \$4,000.00 from the Public Cemetery fund;
- \$3,000 from the Village Cemetery fund; and
- \$5,000.00 from the School Library fund;

In addition, we had a net addition of \$200 to the Public Cemetery fund.

Readers will note that the Public Cemetery fund shows a distribution of \$7,000 and a credit of \$3,200. In fact, \$3,000 of the \$3,200 credit reflects a transfer from the Village Cemetery fund to the Public Cemetery fund as a reimbursement for the distribution to the Cemetery Commission. It is for that reason that this narrative describes a “net distribution” and “net addition” with respect to the Public Cemetery fund.

FY17 saw a continuation of a trend that we have seen in recent years, with no significant additions to the funds that the Trustees manage. As mentioned in last year’s report, the Public Cemetery fund did benefit from a generous gift of \$200. As we have previously noted, our ongoing policy of making regular distributions from accounts – even of relatively modest amounts – without any contributions to those accounts will likely, over the long term, result in depletion of those accounts. We all benefit – whether using the town roads or library or enjoying the security of having a well-supplied fire department – from earlier acts of generosity from our fellow townspeople. The Trustees would therefore encourage readers of this Report to consider making even modest bequests to town funds to ensure that they will continue to benefit future generations of Tunbridge residents.

## Trustees of Public Funds (cont.)

All disbursements reflected in this report were in accordance with our standard policy of making distributions in response to requests from beneficiaries of the Public Fund accounts; the Trustees typically do not make distributions absent a request for funds. At present, the Trustees generally allow distributions of up to five percent (5%) of an individual fund's principal amount at the time of the request. For example, if an individual fund has a principal amount of \$100,000 at the time of the request, the Trustees would usually permit a distribution of \$5,000.

The Trustee's policy is to encourage beneficiaries to request distributions that do not exceed their interest income, so as to preserve principal. The trustees will, however, make distributions from the principal amount as part of the standard five percent distribution. In FY17, the Trustees approved a distribution from the Village Cemeteries fund of an amount in excess of five percent (5%). Because the Tunbridge Cemetery Commission administers both the Village Cemetery and Public Cemeteries, we assess the consolidated amounts between both of those funds when we apply the five percent cap. In FY17, the amount that the Cemetery Commissioners requested was slightly more than five percent of aggregate funds between the two accounts, so our distribution of \$7,000 in the aggregate between the two funds represents an exception to our rule on distributions.

The Trustees weigh the long-term goal of preserving each trust's principal against the short-term needs of the account beneficiaries and may on a case-by-case basis deviate from standard policies if they deem it is in the best interests of a beneficiary.

The Trustees monitor the broad investment and economic climates and have from time to time imposed temporary moratoria on distributions in response to poor market performance. When such a policy is in effect, the Trustees permit distributions only in response to "emergency requests" for funding.

The performance of individual Public Funds accounts varies. The approximate returns for the Public Cemeteries, Village Cemetery, School Library, Fire Department, Town Highway, Special Projects, and Public Library accounts respectively are: 7.26%, 7.13%, 9.58%, 12.70%, 9.50%, 12.83%, 9.80%, and 9.56%.

Remember that the above stated returns are for the period of July 1, 2016 – June 30, 2017. They do not reflect present returns. There will be more reporting and commentary on FY18 in next year's town report, and we encourage anyone having questions or comments to contact us.

Respectfully submitted January 7, 2018.

Matt Frost (Chairman)  
Pam Dietz (Treasurer)  
Rob Howe (Secretary)

## Tunbridge Public Library

Monday & Wednesday 3-8; Thursday & Friday 3-6; Saturday 9-3

Librarian, Jean Wolfe Website: [Tunbridgelibrary.org](http://Tunbridgelibrary.org) Telephone: 889-9404 Email: [tunbridge-library@yahoo.com](mailto:tunbridge-library@yahoo.com)

The library continues to be a center where the community shares resources and programs. Besides our collection of books, audiobooks, films, kits and passes, we offer a number of services and make events available for the entire community. From Winter Evenings and Story Hours to art displays and book discussions, we are excited to offer something for everyone! Additionally, we strive to maintain a quality environment where people can come to meet their needs for work and explore their own interests and passions. With your help, we look forward to growing the library as a place where each of you in the community can gather, learn, and work together--whatever your age, interests, or background.

Part of our mission is to help children and their families integrate reading, learning and creating into their lives throughout the year. For the youngest patrons, we have provided Story Hours on Saturday mornings, so that working families can more easily attend the group all together. Mariah Lawrence is our new Story Hour coordinator, providing activities and stories in an environment where kids, from infants to grade school students, can enjoy books, words, sharing, and socializing in an informal context. We've been able to include a number of special events, including a visit from the ArtsBus. There are seasonal events, too, including free books and stories at Halloween, a meal of Stone Soup before Thanksgiving, and a visit from Mr. and Mrs. Santa in December.

Once children can read and explore independently, we offer enrichment and enable exploration outside of the school environment. Our biggest effort this last year was the Summer Reading Program including all kinds of creative endeavors, from origami to book-making and story-building. Young readers took up challenges from the Race to Read program, and we heard from Thunder Road racers (including our own Gary Mullen) who shared how reading keeps them going. We have continued to offer Cartoon Workshops for young artists, and during school vacations we have offered events to help kids keep their brains and reading skills sharp.

The library offers events of many kinds for adult patrons. In collaboration with the Vermont Humanities Council, we enjoyed a community reading of a speech by abolitionist Frederick Douglass in July, helping us follow themes of race, rights, and power through our history to our present time. Euclid Farnham kicked off a classic movie series with several of his personal favorites, offering historical and cultural background. Coming up, the Winter Evenings committee has provided another season of stimulating speakers on the evenings of first and third Fridays of the months from January to March. You can look forward to meeting diverse speakers, from seasoned loggers to expert basketmakers and a remarkably visual artist with enough work to fill several careers. We'll even have a local guide to recommend how ordinary Vermonters can find some of the finest food and wine around. You'll go away more aware on topics from the esoteric to the practical-- there is sure to be something for everyone!

The Library's ArtSpace offers exhibits or the work of a wide variety of artists, from traditional crafts to more modern and abstract art. Fern Strong has now taken up the mantle of Coordinator of ArtSpace, continuing the tradition of showing a broad array of artwork. The Library connected us to exhibits of fiber work from local artists, as well as precision weaving from Susan Rockwell. Another show provided the finely detailed pen-and-ink work of Peter Neri alongside collage and paintings from Jeanne McMahan. We explored Pat Little's impressionist landscapes of New England, and we got to venture into the realm of abstract art with the colorful work of David Fisk. ArtSpace even got to showcase the work of dozens of young artists from Mitch Beck's One Planet After School Program with a display that filled all the rooms of the library!

## Tunbridge Public Library (cont.)

As always, we offer a diverse collection of quality books. Did you know we also make other resources available to the public: reference help; interlibrary loan service; computers with high-speed internet; individual computer help; wireless internet 24/7; downloadable audio and E-books; a growing collection of audio CDs and DVDs; over four dozen magazines; online subscriptions; online courses; family passes to Billings Farms Museum, Champlain Maritime Museum, Echo Center, Vermont State Parks and State Historic Sites, and the Vermont Institute Of Natural Science (VINS). We even have transfer station tickets! If you don't see something you need, ask us if we can help you find it. We also offer a space for groups to meet in the Community Room, thanks to the generosity of Dr. Michael Sporn and other community members. Any Tunbridge resident can pick up a reservation form.

The secret of the Library's success in the coming year might be you! Volunteerism and cooperation from community members like you have helped make what we do possible, whether by assisting at the desk, contributing to a book discussion, or preparing for a Winter Evening. We have an active group of fiber artists that started meeting at the library every first Thursday. Would you like to share a skill, be part of a book discussion, or share a film screening (or series) at the Library? Your contributions of time, resources, and ideas help us make the impossible happen. We are grateful for the support from the town and from every person who helped out; each one of you is truly a Friend of the Tunbridge Library.

Donations were received in the last year in memory of Elaine Anthony, Lyndall M. Baldwin, Anne Comstock, Warren DeMauro, Margaret 'Peg' Feierabend, Renate E. Glaesel, Dana Goodnow, Maureen Hosford, Ken Hutchins, Wally Leeds, Flossie McLean, Paul Rivers, Dr. Mike Roberts, Kitte Sporn, Arlene Stockwell, Tom Stone, Adele Stride, John L. Swayze III, Laurel Wheeler, Jonathan 'Davey' Wolfe, and Martin L. Young, Sr. The Tunbridge Civic Club donation was in memory of Arlene Stockwell.

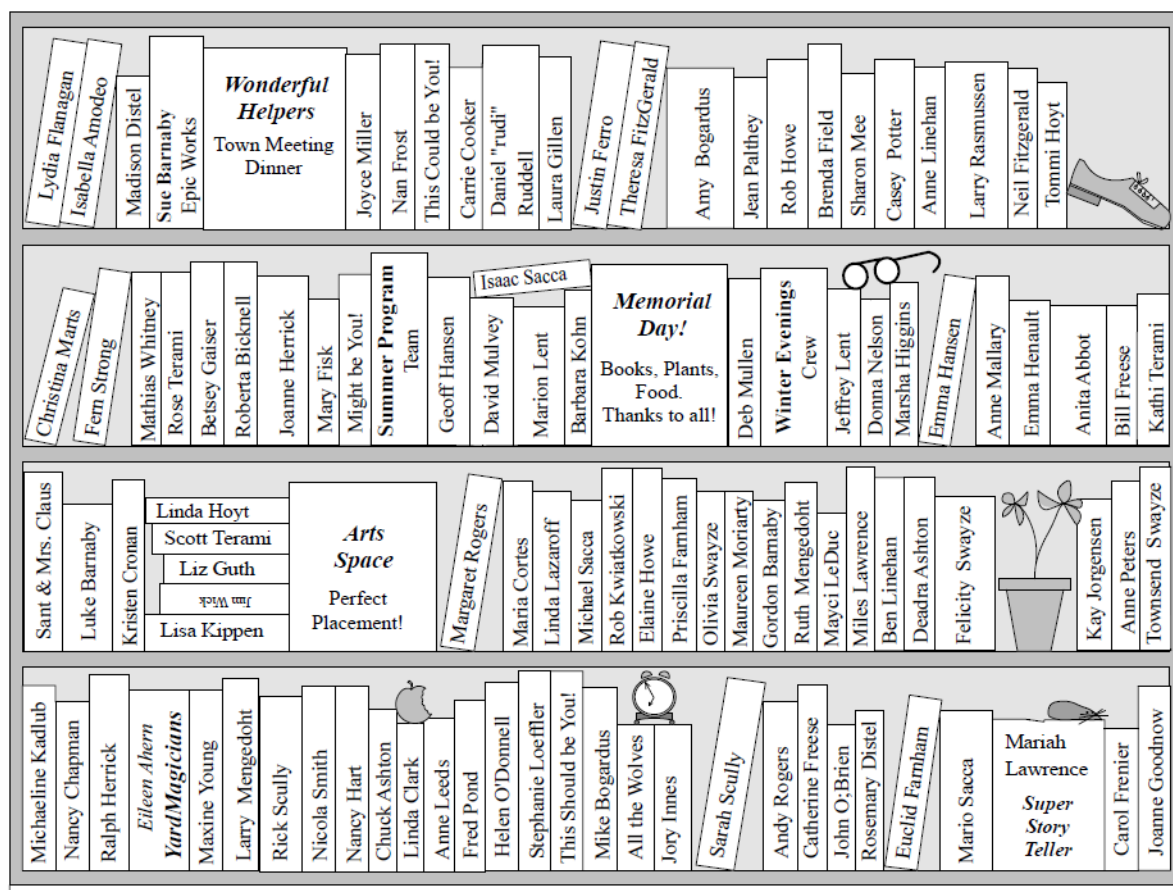
Respectfully submitted, Jean Wolfe, Librarian

Library Trustees: Anita Abbot and Theresa FitzGerald (Co-Chairs),  
Anne Linehan, Anne Mallery, and Sarah Scully

**Whitney Hill School (at present)**



## Tunbridge Public Library (cont.)



## Tunbridge Public Library (cont.)

	Budget FY 15/16	Actual FY 15/16	Budget FY 16/17	Actual FY16/17	Budget FY17/18	Proposed Budget FY 18/19
<b>Income</b>						
Town Tax	53,325.00	53,325.00	55,855.00	55,855.00	57,224.00	60,090.00
Investments	6,000.00	0.00	6,000.00	0.00	7,000.00	7,000.00
Fundraising	9,000.00	10,040.00	9,000.00	8,784.00	9,000.00	9,000.00
Friends of the Library	10,000.00	7,500.00	10,000.00	9,000.00	10,000.00	10,000.00
Gift, Grants, misc	1,500.00	1,713.00	1,500.00	2,303.00	1,600.00	1,800.00
<b>Total</b>	<b>79,825.00</b>	<b>72,578.00</b>	<b>82,355.00</b>	<b>75,942.00</b>	<b>84,824.00</b>	<b>87,890.00</b>
<b>Expense</b>						
Salary,FICA	55,950.00	51,027.00	57,630.00	57,540.00	59,214.00	61,990.00
Health Ins	7,000.00	6,965.00	7,500.00	7,500.00	8,000.00	8,000.00
Books	3,250.00	3,220.00	3,250.00	3,265.00	3,500.00	3,600.00
Programs	715.00	715.00	815.00	822.00	850.00	850.00
Utilities	7,200.00	5,531.00	7,200.00	6,128.00	7,350.00	7,100.00
Supplies/Repairs& Maint	3,450.00	3,120.00	3,550.00	3,842.00	3,550.00	4,300.00
Operations	2,260.00	1,157.00	2,410.00	1,254.00	2,360.00	2,050.00
<b>Total</b>	<b>79,825.00</b>	<b>71,735.00</b>	<b>82,355.00</b>	<b>80,351.00</b>	<b>84,824.00</b>	<b>87,890.00</b>

**Monarch Hill School No. 11**





## Tunbridge Volunteer Fire Department

It is hard to believe that 2018 is upon us already. The 2017 year marked a few new changes for TVFD. After 20 years as Fire Chief, John Durkee stepped down and Simon Bradford has taken over as chief. At our annual meeting Representative David Ainsworth presented John with a resolution from the Vermont House of Representatives recognizing his years of service to the Fire Department. All of the officers, and firefighters would also like to thank John for his many years of dedication to the Fire Department. As always TVFD strives to maintain the excellent care we have always tried to provide our community.

TVFD saw a drop in calls this year. This year the fire department has responded to 25 calls for assistance. The breakdown of these calls are as follows: 8 medical assist, 2 mutual aid, 9 service calls, and 6 motor vehicle accidents.

This year the fire Department held it's 8th annual Easter Egg Hunt at the school on April 15th. We had roughly 40 children and their families attend to search for hundreds of candy filled eggs hidden throughout the schoolyard. As of writing this we are still working with the school to schedule our annual Fire Prevention Day, and will be soon filling the ice rink at the school. Our fundraising was a great success again this year! The rain held off and we had another good Memorial Day BBQ cooking over 500 halves of chicken. Thanks to everyone who passed thru the coin drop (many donating multiple times) on Friday, and Saturday of the fair. Another thanks to the townspeople that volunteered time to help us at the coin drops. We are hoping that we are able to get more help next year. This year's coin drop raised over \$11,000! The Fire Department would like to thank John, and Emily O'Brien for organizing, setting up, and hosting the first TVFD Haunted Forest on October 27th, and 28th. It was a huge success we had over 1,000 people walk thru the haunted forest in a total of 6 hours, and raised \$7,000. The money from these fundraisers will go to improving the services we provide to the town.

All of the members of the department would like to thank Deputy Chief Mike Morrison, Assistant Chief Shawn Young, Captain Gary Wight, and firefighters Vern Maxham Sr., Mike Ware, and Camden Morrison for completing a Firefighter I and II class. Each of these 6 firefighters attended over 200 hours of instruction, and training to complete this class. As always we are looking for new members. If anyone is interested please contact any officer for more details, or stop by the station any Thursday night at 7:00 PM.

Recently we received final approval of a grant from the State of Vermont / FEMA for \$18,600 to install a repeater to improve communications throughout the town.

Our annual meeting will be held in March 2018. During this meeting we gather together for a pot-luck dinner, we elect the TVFD Fire chief, auditor, secretary and trustees. Officers are then appointed by the chief. We welcome the community to join us as this is a great opportunity to obtain valuable feedback from the members of our community.

Simon Bradford, Chief; Mike Morrison, Deputy Chief; Shawn Young, Assistant Chief; Matt Loftus, Captain; Gary Wight, Captain

## Tunbridge Volunteer Fire Department Budget

	07/01/2016 TO 6/30/2017 BUDGET	07/01/2016 TO 6/30/2017 ACTUAL	07/01/2017 TO 6/30/2018 BUDGET	07/01/18 TO 6/30/2019 PROPOSED
BALANCE FORWARD	\$716.26	\$16.87	\$4,625.11	\$300.82
INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00
TOWN TAX REVENUES	\$33,300.00	\$33,300.00	\$31,300.00	\$39,450.00
<b>TOTAL</b>	<b>\$34,016.26</b>	<b>\$33,316.87</b>	<b>\$35,925.11</b>	<b>\$39,750.82</b>
DISPATCH EXPENSE	\$1,200.00	\$1,129.25	\$1,200.00	\$1,200.00
ELECTRICITY	\$1,600.00	\$1,724.86	\$1,600.00	\$1,750.00
PROPANE - BUILDING	\$2,250.00	\$4,287.95	\$2,600.00	\$3,000.00
FUEL - GAS & DIESEL	\$200.00	\$29.12	\$200.00	\$100.00
INSURANCE - GENERAL & DISABILITY	\$12,500.00	\$11,491.00	\$10,500.00	\$11,500.00
INSURANCE - WORKER'S COMP	\$1,300.00	\$1,407.00	\$3,000.00	\$1,600.00
COMPENSATION	\$0.00	\$0.00	\$0.00	\$5,000.00
MAINTENANCE-FIRE STATION	\$2,000.00	\$2,358.90	\$1,000.00	\$2,000.00
MAINTENANCE-RADIO & EQUIP.	\$3,000.00	\$2,126.01	\$7,000.00	\$6,000.00
MAINTENANCE-TRUCKS	\$3,000.00	\$1,954.47	\$3,500.00	\$3,000.00
MISCELLANEOUS	\$466.26	\$549.12	\$825.11	\$600.82
SUPPLIES	\$500.00	\$500.00	\$500.00	\$500.00
TELEPHONE	\$1,000.00	\$1,070.76	\$1,000.00	\$1,000.00
FOAM	\$1,000.00	\$396.00	\$1,000.00	\$500.00
TRAINING	\$3,000.00	\$3,707.87	\$1,000.00	\$1,000.00
BOOKKEEPER	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
<b>TOTAL</b>	<b>\$34,016.26</b>	<b>\$33,732.31</b>	<b>\$35,925.11</b>	<b>\$39,750.82</b>
BALANCE REMAINING	\$0.00	(\$415.44)	\$0.00	\$0.00

FUND NAME	BALANCE 6/30/2016	INCOME/ ADDITIONS	EXPENDITURES/ SUBTRACTIONS	BALANCE 6/30/2017
GENERAL FUND	\$5,341.37	\$33,316.87	(\$33,732.31)	\$4,925.93
BUILDING FUND	\$28,832.03	\$0.00	\$0.00	\$28,832.03
TRUCK FUND	\$45,840.22	\$196.12	\$0.00	\$46,036.34
FRIENDS OF THE FIRE DEPT.	\$10,237.91	\$121.18	\$0.00	\$10,359.09
EQUIPMENT FUND	\$27,240.79	\$23,678.22	(\$17,058.64)	\$33,860.37
ENDOWMENT FUND	\$26,714.43	\$183.06	\$0.00	\$26,897.49
MORGAN STANLEY INVESTMENTS	\$17,176.90	\$2,591.22	\$0.00	\$19,768.12
<b>TOTAL FUNDS ON HAND</b>	<b>\$161,383.65</b>	<b>\$60,086.67</b>	<b>(\$50,790.95)</b>	<b>\$170,679.37</b>



## First Branch Ambulance and Rescue Report



### FIRST BRANCH AMBULANCE

*Serving the Towns of Chelsea & Tunbridge*

2017 Was a very busy Year for First Branch we responded to 310 calls. 150 Chelsea, 68 Tunbridge, 15 Washington, 31 Mutual Aid, and 46 Transfers. This Year we purchased two new Cardiac monitors as our existing machines were at the end of their expected life. We also purchased a CPR asset device which helps us deliver the best CPR possible when needed along with upgrading our second ambulance to the Paramedic level which we are staffed at the paramedic level 3-4 days a week. In 2017 we added Saturdays to our paid crew staffing and starting January 1<sup>st</sup> 2018 we will be staffing a crew in the station from 8am-5pm 7 days a week.

House Calls continue to Grow as we are always looking for more People to visit and assist. We are also helping to organize delivery of Meals on Wheels. First Branch is always looking for Volunteers to join our squad with a 2-year commitment we will put you through and EMR/EMT class. We would like to Thank our Squad members for all of their time and commitment along with the support of our towns people without you First Branch wouldn't be able to provide this service.

Sincerely  
The First Branch Ambulance Board Of Directors

**Austin School No. 12**



## First Branch Ambulance and Rescue Budget

						Jan 1 - Dec 28, 17	2017 Budget	2018 Proposed
					Ordinary Income/Expense			
					Income			
					Interest Income	25.67	0.00	0.00
					Operation Account			
					Town Funding			
					Town of Tunbridge Funding	21,315.00	21,315.00	21,315.00
					Town of Chelsea Funding	36,192.00	36,192.00	36,192.00
					Town of Washington Funding	6,119.00	6,119.00	6,119.00
					Town Funding - Other	1,950.00	0.00	800.00
					Total Town Funding	65,576.00	63,626.00	64,426.00
					Operating Budget	157,699.59	132,600.00	153,600.00
					Total Operation Account	223,275.59	196,226.00	218,026.00
					Total Income	223,301.26	196,226.00	218,026.00
					Gross Profit	223,301.26	196,226.00	218,026.00
					Expense			
					Billing / Bookkeeping/Office Ex	14,541.34	15,400.00	15,524.00
					Building Expenses	6,355.06	6,250.00	6,700.00
					Communications	1,515.57	1,800.00	1,850.00
					Insurance	15,392.00	15,000.00	17,500.00
					Operational Expenses	73,709.81	27,300.00	27,752.00
					Payroll	113,318.28	122,750.00	139,500.00
					Vehicle Expenses	6,061.66	7,800.00	9,200.00
					Total Expense	230,893.72	196,300.00	218,026.00
					Net Ordinary Income	(7,592.46)	(74.00)	0.00

## South Royalton Rescue - 2018

South Royalton Rescue responded to 403 calls in fiscal year 2017 - 231 in Royalton, 85 in Sharon, 66 in Tunbridge, and the remainder being mutual aid calls to other towns. South Royalton Rescue has a full crew in house 24/7, ensuring timely response. We continue to grow our ability to provide advanced level care to our communities. Along with having a paramedic in house weekdays as well as on call during off hours, we now have two other paramedics working part time. We have two additional providers who are near completion of attaining their paramedic licensure, and another who is about to begin the process. We also have several providers who have attained Advanced level licensure in the past year. This has brought us to the point of having advanced capability on duty nearly 24/7 allowing us to better respond to the needs of the communities we serve. It is our desire to provide timely response with the highest level of care to the residents and visitors of our communities.

**Fallscape** - We continue to provide this program locally. It started as a grant-funded program, but we have found the requirements to receive grant money to be unrealistic. Although we will not receive grant money moving forward, we feel this is a very important way of assisting the public. Falls are a major contributor to hospitalizations, and a leading cause of loss of independence. This program is designed to assist individuals to manage their own risks, unlike past programs that tell them what they can or cannot do. We are excited about this program for that reason. We want to help maintain independence, and the ability for our citizens to remain in their own homes safely. Information booklets are available, and we welcome any questions or inquiries.

**LifeLine** - We are continuing to provide this service working with DHMC directly, but can service other systems as well. Information packets and discount coupons are available for this, and inquiries are welcome.

**Stop the Bleed**- This is new program to provide training to control bleeding until help arrives. It is a national program being promoted for the significant number of lives that can potentially be saved by having someone take actions to preserve life until emergency services can arrive. We are now able to provide this training, and welcome the opportunity to bring it out to our communities. Contact us for more info, or to schedule a training.

**Advisory Board** - Each of the towns we serve has three members serving on our Advisory Board. Much work has been done to date by this group which will serve the interests of their respective communities well.

The demands on our service have continued to increase. The number of calls annually has increased significantly in recent years. We are now responding to 400 calls per year.

We continue to work hard to improve our service, and financial stability. We ended fiscal year 2017 with our second consecutive year in good financial standing. The work and dedication of our staff deserves much credit in the improvements we have made in operations.

**Lift Assists**- We have assisted individuals to get into or out of their homes to travel to and from appointments. We encourage anyone who may need this type of assistance to give us a call. We have the equipment and expertise to facilitate this type of assistance and are pleased to offer the help.

## **South Royalton Rescue – 2018 (cont.)**

We are very grateful for all the support we have received. The coin drop and generous donations allow us to avoid adding to the tax burden. We have been very fortunate to have a group of people who have worked as our unofficial “fundraising committee.” We now have some much-needed equipment because of the generosity of their efforts. We are continuing to seek options to generate revenue in the hope of being a more self-sustaining business without the need of your tax money. Contact us at any time at- 802-763-8133. In an emergency, call 911. We welcome you to stop in and see what your local Rescue service is like. Thank you for your support!

## **Tunbridge Better Bones**

Tunbridge Better Bones was organized nearly thirteen years ago. Participants attend classes twice weekly; we have four groups currently active. There is no charge. All are welcome. Weights are provided for use on site. These classes are primarily balance and weight bearing exercises.

Weights were purchased with donations from Vermont and New Hampshire businesses, foundations and private individuals. The Selectmen of the Town of Tunbridge voted to recognize us as a non-profit organization putting us separate but under the Tunbridge Recreation Department. They have been so kind as to provide the upstairs of the Town Hall for classes.

The Tunbridge Better Bones program is open to all adults, men and women, as everyone starts to lose bone density faster than it can be reproduced at age thirty, balance at age forty. This includes men also, who get osteoporosis one to every five; women one to every three.

This program has been so successful that our participants are, besides building bone density, looking younger, fit and more energetic. (It’s good for what ails you 😊 ).

Thank you to all who made the Tunbridge Better Bones Program a reality. A special thanks to the trainers, who are all volunteers, helping to make a stronger, healthier Tunbridge.

Congratulations to all of those participants who have made the commitment to a healthier life, sticking with it for twelve years come July. Who could believe it! Keep up the good work!

For more information call: Shelia Mitchinson 889-5547;  
Kay Jorgensen 889-5528; or Elaine Howe 889-5560.

# Tunbridge Conservation Committee

Annual Report:

Chair, Aaron Weed, 889-3282, aaron.weed@gmail.com

2017 was the inaugural year for the conservation commission (CC). Since July 2017 we met monthly to discuss how the commission can address the goals of the town planning and other town committees as well as discussing projects related to recreational trail access and maintenance.

The mission of the CC is generally to:

- advise the town and public on natural resource topics and issues
- coordinate activities that promote natural resource education and stewardship
- promote stewardship and outreach of local trail usage and maintenance

Much of our activity this year involved compiling information and meeting with appropriate groups to define priorities over the short and long term. Our recent meetings have covered topics ranging from compiling information and usage rights of local trails and class 4 roads, identifying gaps in natural resource information that will help in future town planning efforts, and compiling information related to the current status and extent of priority areas such as vernal pools and wildlife habitat in the town. In the future we are looking to define natural resource inventory projects that will help in documenting the rich natural resources in Tunbridge and submit these data to state and other programs so that future assessments are based on more representative and current data. We will be looking for ideas and volunteers to help in these data collection efforts so please reach out to us if you have ideas and related skills that could help the CC. Our priorities for the upcoming year include meeting with other town CCs, drafting bylaws, recruiting more members, identifying trail projects, and developing natural resource focused projects. This spring I expect we will coordinate a vernal pool and possibly a sensitive community inventory so please let me know if you have areas on your property that you think should be considered and if you are interested in helping us document these resources.

Many of our members have expressed an interest in better documenting and maintaining trails in Tunbridge that serve multiple uses, whether these be class 4 roads, located on private property, or trails that are a part of local trail clubs. If you are property owner with trails or work with a club that maintains trails and are interested in talking more about opportunities to collaborate with the CC on the documentation, maintenance, and usage rights of these trails please let one of our members know.

The CC is in need of motivated members to help with our mission as well to provide a broader perspective on the natural resource concerns in our town. We are currently looking for new members so if you are interested in our mission and serving your town please either contact our current members Betsy Gaiser, Butch Howe, Isaac Sacca, and Aaron Weed for more information.

## Tunbridge Fuel Loan Assistance Program

Every year, Tunbridge residents spend \$100,000's to keep warm. When large heating expenses arrive with the cold weather, more and more households are finding their budgets squeezed to pay for heat, as well as food, transportation, medical care, and other necessities. So in Tunbridge our community has resolved to offer help when other sources fail. The Fuel Assistance Loan Fund has been formed to make no-interest loans available to Tunbridge residents to pay for heating fuel of any kind. In short, this is a loan program designed to spread the high costs of winter fuel over a longer period.

The Tunbridge Fuel Loan Assistance Committee is charged with reviewing applications and administering loans for this Fund in a confidential manner. We make an effort to work with recipients to work out loan details that make repayment as reasonable as possible. Approved applications result in payment made directly to the fuel dealer. The Committee's role includes holding open meetings each year to review its by-laws and processes, as well as to act as stewards of the Fund, using it wisely so that it is sustained for all who need it.

The Fund is made up entirely of donations, so your generosity gives us the ability to meet the needs of our neighbors. Donations are tax-deductible, and your contribution can continue to make loans available again and again, as loans are paid back. The Committee is grateful for all the good will individuals and organizations have shown us, enabling us to do this important work. You can send donations to the "Town of Tunbridge" specifying "Fuel Loan Assistance" in the memo lines of checks. These may be given to the Treasurer or mailed to: Town Treasurer; P.O. Box 6; Tunbridge, VT 05077. As state and federal budgets tighten, the funds they offer for fuel assistance are accordingly limited. The budgets of many households are also tight this winter, making any donation to this Fund as important as ever.

For the past year, the appointed members of the Committee have been: Sue Barnaby, David Wolfe, Anne Mallary (co-chair), Joanne Goodnow (secretary); Helen O'Donnell (co-chair), Shari Murawski, Betsy Sponable (winter secretary), Rebecca Hoyt (treasurer), and Ben Wolfe (co-chair). Don't hesitate to contact any one of us if you have any questions or ideas.

If you are finding it difficult to make ends meet in order to afford heat--our Committee is here to help you! We are able to point you to the resources available; applicants must seek fuel assistance first from Capstone Community Action. We want to make sure residents get the benefit of state fuel assistance funds before they apply for a loan.

This Fund is designed to provide loans to meet fuel needs beyond these public programs. We ask that you start this process as soon as you can foresee the need. When applying, remember it will usually take a number of days to meet and consider your application, administer the loan, and for the fuel to be delivered to you. It is better to contact us when you can see the need coming down the road.

Applications for Community Action programs, and for our local Fuel Loan Assistance Fund, are available: at the Town Clerk's office, the Tunbridge Church's Food Shelf, and the Public Library. We look forward to offering assistance on the town website in the months ahead.

Recently, our committee has received some requests for dry kindling and firewood. By studying the successes of some surrounding communities, we are learning ways we may be able to meet some of the needs of residents with locally sourced wood. If you have dry kindling or wood you are interested in donating, please contact Betsy Sponable at the Town Clerk's Office (889-5521), or email her at [tctunbridge@live.com](mailto:tctunbridge@live.com).

If you have questions about applying for a loan, or if you would like to share ideas and learn about the Committee's activities, you may contact a member of the Committee, call Ben Wolfe (889-9467), or send an email to [tunbridge.fuel.assistance@gmail.com](mailto:tunbridge.fuel.assistance@gmail.com).

# Tunbridge Historical Society

## Tunbridge One-Room Schools

Tunbridge was quickly settled following the American Revolution. By the mid-1790's, parents were eager to have their children attend school. Consequently, the town was divided into eleven school districts, each with a one-room school building. As the town grew, it was then divided into twenty-one school districts. Each district chose a teacher and paid all the expenses of that school. Residents of District #2 (Hoyt Hill) constructed and opened the earliest one-room school for which we have records. This school was open until 1872.

Slowly as the town's population declined, schools closed. In 1904, Tunbridge constructed the first two-room school in Tunbridge Village. Several one-room schools were then closed. 1954 witnessed the building of the Tunbridge Central School building. At this time, all the one-room schools in town were closed and all of the students in town (K-8) attended the new school.

NOTE: A bit thank-you to the Tunbridge Historical Society for providing this year's town report pictures. And thanks to Euclid Farnham for undertaking the project of going through the archives for these pictures and writing the history of Tunbridge One-Room School Schools.

**Ward Hill School No. 13**





# **Tunbridge Neighbors Helping Neighbors**

## **889-3437**

### **What is Tunbridge Neighbors Helping Neighbors?**

TNHN has been started by local residents in order to improve the lives of residents of Tunbridge, Vermont and the immediate surrounding area.

### **Tunbridge Neighbors Helping Neighbors, Inc.**

P.O. Box 21

Tunbridge, VT 05077

**Call 889-3437**

TNHN provides needed services to residents through volunteer actions and acts as a clearinghouse and coordinator for volunteer efforts.

### **How it Works**

Anyone needing help with something should call 889-3437. Someone will take your request and try to find a volunteer who can do it. The volunteer will then call you back and agree on the time, what needs to be done, and so on. If your request is reasonable and we can find a volunteer, we will do it. Everyone needs help with something sometime, so please call.

There will be **no charge** for any service. You don't have to be a member of anything to get help. There are no dues or fees. If you want to reimburse a volunteer for gas or such, that is OK.

We are not able to provide emergency or daily services. As a practical limit, we are able and willing to do a couple of calls per month for the same person.

The Neighbors Helping Neighbors phone line is not answered 24 hours a day; you should leave a message stating your request. One board member is responsible for taking the calls each month. When a message comes in, that board member will start calling volunteers until a volunteer can be found for that specific request. We do the best that we can to find a volunteer who is available for that specific request at that specific time and date, however, this is not always possible. Therefore, we need sufficient lead time to call around and if we cannot find a volunteer, this gives us enough time to notify the individual calling that we were unable to comply with that specific request.

### **What Services are Offered?**

You can ask for anything you need some help with; if the request makes sense and we have a volunteer who can do it, you can get the help. Examples are:

- Transportation to and from medical appointments, other local transportation and errands, rides to church or local events;
- Picking up prescriptions or other goods from stores;
- Doing errands for those unable to do so;
- Bringing someone back from the mechanic, if they have had to leave their car for service;
- Short-term loans of medical equipment, such as wheelchairs or crutches;
- Help lifting or moving large objects;
- Friendly visiting or reading to shut-ins or others;
- Helping people use their computer, or get on the Internet;
- Delivery of library books;



## **Tunbridge Neighbors Helping Neighbors (cont.)**

- Delivery of Food Shelf items;
- Referral for services from state, county, or federal agencies;
- Occasional help with gardening or lawn care.

### **How Do I Volunteer?**

Call **889-3437** and we will put you on the list. You may then be called from time to time. No one is going to be asked to do something week after week.

Let us know if there are particular things that you might be able to do.

### **Donations**

We are supported so far entirely by donations, and we welcome contributions from community members and others.

### **Board Members**

Pam Dietz, President; Pat Howe, Vice President and Treasurer; Maxine Young, Secretary; Jory Innes; David Wolfe; Michael O'Donnell

## **Tunbridge Planning Commission**

In the fall of 2016 we applied for and received a municipal planning grant to do our 5 year rewrite of the town plan. In winter 2016/spring 2017 we began the early stages of this plan and have been working on it the entire year. The rewrite process was broke into a two phase process. We first worked on what the planning commission viewed as the three most important chapters (Transportation, Land Use and Natural Resources). The main focus of this rewrite has been to strengthen our language, as the town plan is not considered zoning, but is fully utilized in any Act 250 process. So language must be clear and strong in regards to what the future of our town will look like.

The first phase of this process was completed in October, when the Select board officially adopted the changes to the Transportation, Land Use and Natural Resources chapters. We have continued to work on the remainder of the plan and reach out to those in the community that might have specific knowledge of such things as education, energy, emergency services, town history, etc. Until we are done with our town plan rewrite we will continue to meet on the First and Third Tuesdays of each month @ 6:30pm in the Town Office, unless otherwise posted. In addition to those times we have scheduled to meet on alternating Mondays, as needed until the end of April. You can find all of these dates posted on the meeting calendar in the Town Office. Please look for more information in the February TQ and local paper in regards to public hearings for the review of our work on the town plan.

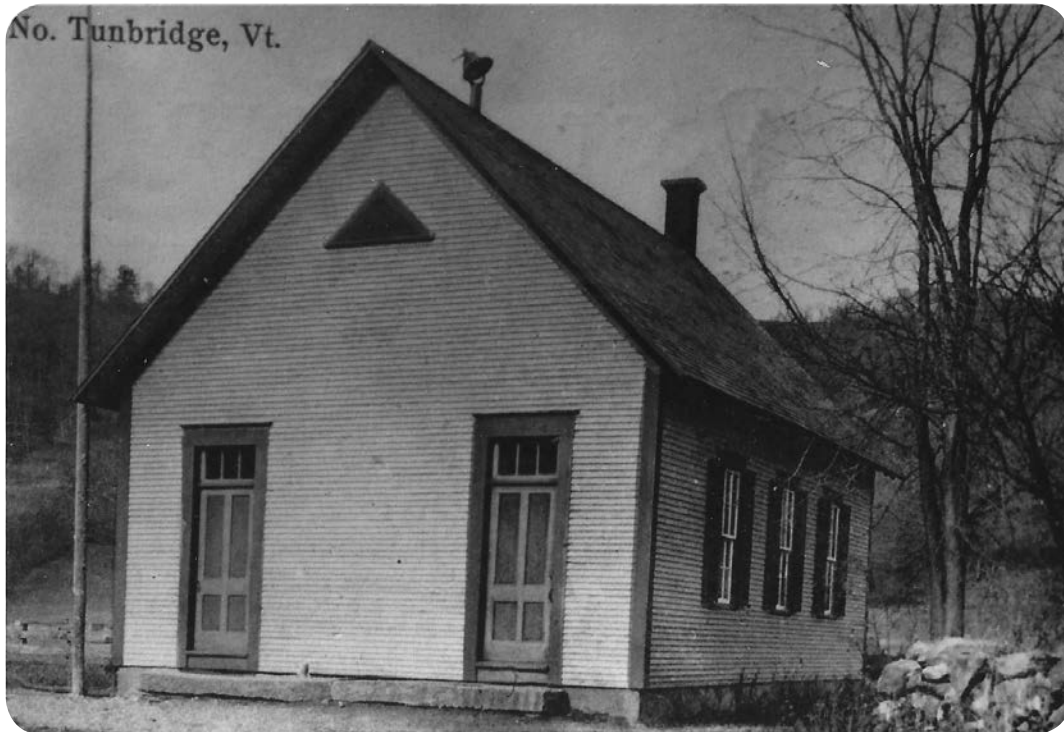
Moving forward the state has changed the timing for full reviews, from every 5 years to every 8 years. This does not mean that something can't be updated, between now and 2026, but we will not be required to review the entire plan again until the summer/fall of 2025 for completion by spring 2026.

We encourage members of the community to attend our meetings and give us feedback on what they would and wouldn't like to see for the future of our town.

## The Arts Bus

The Arts Bus has been on the road since 2010, providing children, ages 1 – 14, with opportunities to explore their individual creativity and develop their innovative abilities through the arts. A diverse curriculum of performing, visual and literary arts instruction and related projects and activities is offered by a talented and committed staff of artist-mentors, all of whom live and work in the communities we serve. When a child, or adult, walks onto the bus, they will find any number of activities prepared for them to enjoy: ceramics, music and movement, painting, mask making, visual arts, writing and storytelling, paper arts, theater and drama, clowning and mime. . . the list goes on and on, limited only by the boundless imaginations of our artists. There is no charge to participants to come on board the bus and enjoy our art activities; Arts Bus funds its programming through local donations, grants and fundraisers. Arts Bus thanks all those who have contributed to our organization, which has kept the bus rolling, as well as our wonderful volunteers! Working together on this locally developed, grassroots organization has made it possible to not only arrive at our five year milestone, but to grow and expand along the way (our original route in 2010 included 4 towns, and we are now up to 13 towns, with 100+ stops a year.) The Arts Bus is requesting \$800 in town appropriations for the 2018/2019 fiscal year. This past year, the Arts Bus made stops in Tunbridge at the Everything Apple Fest, served Tunbridge children during 8 stops of art, music and drama programming at the summer One Planet Program in Chelsea and will be visiting the Tunbridge Library on December 9 for holiday programming. Need more information? Visit our website: [www.artsbusvt.org](http://www.artsbusvt.org).

North Tunbridge District School No. 14



## American Red Cross

### 2017 American Red Cross Report, Tunbridge, VT

#### New Hampshire and Vermont Region

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first "neighbor on the scene" after a disaster strikes – offering a hot cup of coffee, a warm blanket, and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood, and other disasters as well as instruction in health, safety, and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

2017 was especially busy across our region and the Red Cross provided vital services to our community.

- Responded to 254 disaster incidents in our region, providing essential support to 1,139 individuals. We responded to 1 incident and served 2 individuals in Tunbridge and 17 individuals at 5 incidents in Orange County.
- Collected 92,469 pints of blood and blood products at over 3,200 drives across our region.
- Empowered 1,100 trained volunteers to assist their neighbors during times of need. 5 of these volunteers reside in Orange County.
- Trained 29,482 people in our various health and safety courses, including 110 courses in Orange County where 885 people were taught lifesaving skills, including First Aid and CPR.
- Installed more than 2,200 free smoke detectors in homes and worked with families to create fire-evacuation plans. 8 of these smoke detectors were installed for your friends and neighbors right in Tunbridge.
- We are proud to have an efficiency rating of 91%, meaning .91 cents of every dollar goes directly to support the programs and services provided by the American Red Cross.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation to support our work. We would greatly appreciate your support in the amount of \$500.00 for the next year. Your partnership will help ensure that the American Red Cross has the resources to support communities throughout Vermont and New Hampshire when they need it most.

If you or someone you know experiences a fire, flood or other disaster and needs assistance, please call (802) 660-9130 option 1, anytime 24/7.

Sincerely,

Rachel Zellem  
Development Specialist

## Capstone Community Action

### Fall Report to the Citizens of Tunbridge

Since 1965, Capstone Community Action (formerly known as Central Vermont Community Action Council) has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities. This year, Capstone Community Action served 14,460 people in 8,162 Vermont households through Head Start and Early Head Start, business development, financial education, food shelves and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, workforce training, healthcare navigation, and more.

Programs and services accessed by 30 Tunbridge households representing 61 individuals this past year included:

- 7 individuals in 2 households accessed nutritious meals and/or meal equivalents at the food shelf.
- 8 households with 29 family members were able to keep heating their homes with help from our Crisis & Supplemental fuel programs as well as other utility costs.
- 2 individuals in 1 household worked with housing counselors to find and retain affordable, safe, secure housing.
- Veterans in 2 households worked with veteran housing counselors to find and retain affordable, safe, secure housing.
- 2 households received emergency furnace repairs at no charge, making them warmer and more energy efficient for residents.
- 1 household was weatherized at no charge, making it warmer and more energy efficient for 5 residents.
- 3 people attended classes or met one-on-one with a financial counselor to be better able to manage and grow family finances.
- 1 entrepreneur received counseling and technical assistance on starting or growing a business.
- 6 residents had their taxes prepared at no charge by Capstone's IRS certified volunteers ensuring them all the refunds and credits they were due.
- 4 people received information and assistance for signing up for Vermont Health Connect.

**Capstone thanks the residents of Tunbridge for their generous support this year!**

# Central Vermont Adult Basic Education in Tunbridge

## *Local Partnerships in Learning*

- Central Vermont Adult Basic Education (CVABE) is a community-based nonprofit organization serving the adult education and literacy needs of Tunbridge residents for more than fifty years.
- CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:
  - Basic skills programs: reading, writing, math, computer literacy
  - English Language Learning and preparation for U.S. citizenship
  - High school diploma and GED credential programs
  - Academic skill readiness for work, career training and/or college
- CVABE has six welcoming learning centers located throughout the organization's tri-county service region, including centrally located sites in Randolph and Bradford. We collaborate closely with schools, libraries, employers, and a great number of other community resources to make our unique service locally accessible. Our welcome extends to everyone.
- CVABE provides education services to an average of 2 Tunbridge residents annually, and last year 2 Tunbridge residents enrolled. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving one's job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. As parents gain literacy, their children are twice as likely to grow up literate themselves.
- CVABE provides free instruction to 450-500 people annually in its overall service area of Washington, Orange and Lamoille Counties. Nearly all students are low income. It currently costs CVABE \$3,145 per student to provide a full year of instruction. Over 125 community volunteers work with CVABE's professional staff to meet the large need for these services while keeping overhead low.
- We are deeply appreciative of Tunbridge's voter-approved past support. This year, your level support is again critical to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help neighbors who need education for a better life.
- **For more information** regarding CVABE's basic education and literacy instruction for students, or volunteer opportunities, contact:

**CVABE's Randolph Learning Center**

10 S. Main St., PO Box 84, Randolph VT 05060  
(802) 728-4492

or

**CVABE's Bradford Learning Center**

24 Barton St., PO Box 917, Bradford VT 05033  
(802) 222-3282

[www.cvabe.org](http://www.cvabe.org)

## Central Vermont Council on Aging



*Promoting Healthy Aging*  
Senior HelpLine: 1-800-642-5119

### Report of Services to Town of TunbridgeFY2017 September 29, 2017

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders to age with dignity and choice.

For more than 40 years, Central Vermont Council on Aging has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- Senior HelpLine – (800) 642-5119 – has the answers to hundreds of common questions from elders, families and caregivers
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans
- Nutrition Services oversees the menu development for home-delivered and community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, group training, and enrollment assistance for Medicare Part D plans
- Family Caregiver Support promotes the well-being of the family members who help to make it possible for seniors to remain in their home

During the last year, Central Vermont Council on Aging provided one or more of the above services to 39 Tunbridge residents. Case Manager, Karen Eddy is designated to work directly with the seniors in Tunbridge. Central Vermont Council on Aging devoted a total of 222 hours of service to Tunbridge seniors.

All of us at Central Vermont Council on Aging extend our gratitude to the residents of Tunbridge for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

Phone: 802-479-0531  
Fax: 802-479-4235

59 N. Main Street, Suite 200  
Barre, VT 05641-4121

Email: [cvcoa@cvcoa.org](mailto:cvcoa@cvcoa.org)  
Web: [www.cvcoa.org](http://www.cvcoa.org)



## Central Vermont Solid Waste Management Service

### CVSWMD FY 2017 Report for Tunbridge

The Central Vermont Solid Waste Management District serves 19-member cities and towns and approximately 52,000 residents to reduce and manage solid waste. The representative seat for Tunbridge is vacant on the CVSWMD Board of Supervisors. Contact your Selectboard to become a Board member and represent your town. CVSWMD is committed to providing quality programming, meeting state mandates and providing information and resources to our member communities.

In FY17, CVSWMD provided \$7,363 in School Zero Waste and Lawrence Walbridge Reuse Grants and \$4,534 in Green Up Day Grants to businesses and schools in member municipalities. The District invites all member municipalities to apply for an annual non-competitive Green Up Day Grant each spring. The District invites all member municipalities to apply for an annual non-competitive Green Up Day Grant each spring.

After 14 years, CVSWMD is no longer in the business of hauling food scraps from schools and businesses in central VT. Our efforts, and those of our partners, kept 12,112 tons of food scraps out of the landfill! In 2017, CVSWMD successfully transitioned all organics hauling routes to Grow Compost of Moretown. CVSWMD will continue to provide resources and technical assistance to businesses to reduce and divert food waste from the landfill to comply with state law.

The District continues to provide award-winning programming, including:

- **Residential Composting:** CVSWMD sells Green Cone food digesters, Soil Saver composting bins and kitchen compost buckets at cost to district residents. CVSWMD also offers free workshops about backyard composting.
- **School Programming:** Our School Zero Waste Program works with all 27 schools in the District, teaching solid waste lessons in classrooms and facilitating the recycling of paint, bulbs, electronics, batteries and more. In FY17, we taught four lessons in classrooms at Tunbridge Central School. School Program Coordinators work with maintenance staff and teachers to help schools compost on site and mentor student groups who lead initiatives toward zero waste in their schools.
- **Special Collections:** In 2017, 9 events were held, in which CVSWMD collected hazardous waste, paint, batteries and fluorescent bulbs.
  - Two collection events in Tunbridge, one for household hazardous waste and another for paint, batteries and bulbs, served a total of 53 households.
- **Additional Recyclables Collection Center (ARCC):** The ARCC, at 540 N. Main St. in Barre, is open M, W, F noon-6pm and the third Sat. of each month, 9-1pm. The ARCC is a recycling drop-off for over 40 hard-to-recycle materials, [cvswmd.org/arcc](http://cvswmd.org/arcc). Blue bin recyclables are not accepted at the ARCC.
  - In FY17, 20 residents from Tunbridge recycled at the ARCC.



**Web Site:** CVSWMD posts useful information including what can be recycled, what can be composted, how to dispose of hazardous waste, leaf and yard waste, composting, Act 148, details of our special collections, and an “A to Z Guide” listing disposal options for many materials in the alphabet.

## Chelsea Area Senior Center

P.O. Box 44  
Chelsea, Vt. 05038  
802-685-2290

Chelsea Area Senior Center (comprised of Chelsea, Tunbridge, and Vershire) complete their year as of October 1, 2017.

The nutrition program served a total of 6339 meals. The total program cost per meal was \$ 8.41. We are making every effort to keep the elderly in their homes where they are happy and comfortable.

We have a Case manager/ Advocate worker at the Center, who helps the seniors with information on such items as Fuel Assistance, SSI, Medicare/Medicaid and other problems. The advocate worker is at the center once a month. She also does home visits by appointment. If you are interested in a home visit or are in the need for some help call Karen Eddy at 763-2907.

The Center offers a Blood Pressure clinic once a month, a foot clinic every other month. We offer a Flu Shot clinic once a year. We also offer a health training exercise program and have health speakers and entertainment come to the center.

The Center does such things as the Christmas Bazaar, card parties, raffles, poker run, Rest area fundraising and Suppers to earn money to help keep the center running.

Our recreation consists of going on day trips such as dinner shows and plays. We also have done overnight trips such as an 11 day trip to Niagara Falls, NY., Dearborn, Mi. and Ohio Amish Country. Trips are paid for by the participants.

We provide transportation to some to and from the meal site and some shopping.

We appreciate the interest and financial support given by the United Church of Chelsea, The area Businesses and the towns of Chelsea, Tunbridge and Vershire.

Respectfully Submitted,

Susan H. Pirie- Director

**Dickerman Hill School No. 15**





# Clara Martin Center

Child and Family Services  
Ayers Brook., Randolph, VT 05060  
(802) 728-4466

Community Support Services  
24 South Main St., Randolph, VT 05060  
(802) 728-6000

Adult and Children Outpatient Services  
1483 Lower Plain Rd., Bradford, VT 05033  
(802) 222-4477

Farmhouse  
P O Box 278, Bradford, VT 05033  
(802) 222-4477

East Valley Academy  
579 VT Rte. 14 So., East Randolph, VT 05041  
(802) 728-3896

Central VT Substance Abuse Services (CVSAS)  
100 Hospitality Drive, Berlin, VT 05601  
(802) 223-4156

Safe Haven  
4 Highland Ave., Randolph, VT 05060  
(802) 728-5233

Regional Alternative Program  
100 Norwich Avenue, Wilder, VT 05088  
(802) 295-8628

Wilder  
PO Box 816, Wilder VT 05088  
(802) 295-1311

Clara Martin Center provides a multitude of services throughout greater Orange County to best meet the needs of community members in a holistic approach. These include individual, couples, and group therapy and services for co-occurring mental health and substance abuse. We also offer psychiatric consultations and evaluations and medication management services. Services are confidential and include:

- Outpatient Counseling
- Psychiatric Services
- Short-term crisis intervention
- School and Home-based services
- Education for families
- Community resource assistance
- Hospital Diversion
- Walk-in Clinic
- Vocational Services
- Alcohol and other drug treatment
- Respite Care
- 24-hour emergency system

Clara Martin Center is your local community mental health agency, providing behavioral health and substance abuse services to the greater Orange County area for the last 50 years.

Clara Martin Center's broad range of programs serve children, families, couples and individuals. Services are confidential and include counseling, psychiatric services, consultations, short term crisis intervention, school and home-based services, education for families related to emotional and behavioral challenges, community resource assistance, hospital diversion, respite care, housing, vocational services, alcohol and other drug treatment, a walk-in clinic and 24 hour emergency services.

With 50 years of experience and leadership under our belt, Clara Martin Center remains positioned to rise to meet the needs and challenges of the communities we serve. Recent events in our communities have spotlighted opiate use, where Clara Martin Center is at the forefront of this epidemic, providing help to those in the community dealing with this problem. Anyone can get help through our Substance Abuse programming by simply walking through our doors, or calling 728-4466.

Prevention programming for at-risk teens through Clara Martin Center's TAY (Transition Age Youth) puts clinicians out on the street to engage and connect with youth in order to intervene and/or treat substance abuse and mental health issues that impact their ability to thrive in the world. This program aims to reduce the risk factors for youth by helping them to obtain and keep stable housing, jobs, and build skills to achieve long term success in their lives for themselves and others.

For more information about Clara Martin Center services, visit our website at [www.claramartin.org](http://www.claramartin.org).

## Clara Martin Center (cont.)

<b>FY16 TOTAL SERVED AT CMC</b>		<b>TOTAL SERVED Tunbridge</b>	
<b>Children &amp; Family Services</b>	<b>556</b>	<b>Children &amp; Family Services</b>	<b>9</b>
<b>School Services</b>	<b>87</b>	<b>School Services</b>	<b>3</b>
<b>JOBS</b>	<b>130</b>	<b>JOBS</b>	<b>5</b>
<b>Adult Services</b>	<b>594</b>	<b>Adult Services</b>	<b>12</b>
<b>CSP Services</b>	<b>180</b>	<b>CSP Services</b>	<b>2</b>
<b>Supportive &amp; Transitional Housing</b>	<b>45</b>	<b>Supportive &amp; Transitional Housing</b>	
<b>Substance Abuse Services</b>	<b>572</b>	<b>Substance Abuse Services</b>	<b>5</b>
<b>Corrections Services</b>	<b>55</b>	<b>Corrections Services</b>	
<b>Emergency Contacts/Walk-in Clinic</b>	<b>476</b>	<b>Emergency Contacts/Walk-in Clinic</b>	<b>4</b>
<b>Access</b>	<b>1106</b>	<b>Access</b>	<b>17</b>
<b>Total Served - unduplicated</b>	<b>2234</b>	<b>Total seen:</b>	<b>38</b>
<b>CVSAS</b>	<b>1286</b>	<b>CVSAS</b>	<b>1</b>

As one of 10 Designated Agencies in the state of Vermont, Clara Martin Center provides mental health and addiction recovery services for Orange County and the greater Upper Valley area.

Clara Martin Center's broad range of programs serve children, families, couples and individuals. Services are confidential and include counseling, psychiatric services, consultations, short term crisis intervention, school and home-based services, education for families related to emotional and behavioral challenges, community resource assistance, hospital diversion, respite care, housing, vocational services, alcohol and other drug treatment, a walk-in clinic and 24 hour emergency services.

The agency continues to work with a wide variety of local partners to enhance community health and wellness including Stagecoach, local police departments, primary care providers, schools and supervisory unions, the Chelsea Health Center Board and local officials, to name a few.

With 50 years of experience and leadership under our belt, we remain positioned to rise to meet the needs and challenges of the communities we serve, such as the opiate crisis. Clara Martin Center is at the forefront of this epidemic, providing help to those in the community dealing with this problem.

Prevention programming for at-risk teens through Clara Martin Center's TAY (Transition Age Youth) puts clinicians out on the street to engage and connect with youth in order to intervene and/or treat substance abuse and mental health issues that impact their ability to thrive in the world. This program aims to reduce the risk factors for youth by helping them to obtain and keep stable housing, jobs, and build skills to achieve long term success in their lives for themselves and others.

For more information about Clara Martin Center services, visit our website at [www.claramartin.org](http://www.claramartin.org).

## EC Fiber

ECFiber is owned by 23 communities but financed without tax payers dollars. Having proven our business model, ECFiber has been able to borrow from Walstreet bonds brokers for the last two years. Our plan, once we had money available, was to finish all 23 towns by the end of 2018 but we ran into a snag in that the utilities who owned the poles were not able to make poles ready for our fiber fast enough so it will now be the end of 2019 before everything is built out.

There are many roads in Tunbridge which have service now and others that are marked for service soon. Go to the ECFiber website to see the map for Tunbridge:  
<https://www.ecfiber.net/member-towns/tunbridge-vt/tunbridge-vt-service-area-map/>

Subscribing lets the office know you are interested and helps prioritize which areas are built first. There is no money required nor any obligation to take the service so sign up on the web or by phoning the office at 802-763-2262.

Please contact me if you would like to help by becoming a Tunbridge representative to the ECFiber governing board.

Henry Swayze - [henryswayze@gmail.com](mailto:henryswayze@gmail.com) - 603-667-8932

### South Tunbridge School No. 16



# Green Mountain Economic Development

35 Railroad Row, Suite 101, White River Jct., VT 05001

## Annual Report FY2017

7/1/16 to 6/30/17

○ Green Mountain Economic Development Corporation (GMEDC) works in collaboration with the 30 towns in our district to offer support for new, growing and relocating businesses by supporting businesses with retention and expansion strategies in response to their individual needs.

Of huge importance to us, GMEDC teams with the Department of Economic Development (DED), the Vermont Departments of Labor and Education, the Vermont Workforce Development Council, the three Regional Technical Centers (RTCs) in our District and other partners to help businesses advance their workforce training needs. Our tools include the Vermont Training Program, the Vermont Workforce Employment Training Fund and other state and federally funded programs. This is one of the most important issues for us to address and we devote a large portion of our time and attention to it on a statewide level, as well as in our region.

○ We facilitate forums for technical education, manufacturing, forestry and other business sectors by focusing on important issues and opportunities for the region's work force and employers, large and small. We use resources provided by DED to assist with job training, retention and expansion, bringing flexible and dependable support to communities and businesses alike.

○ Working with DED, our Board and staff work to find appropriate sites for businesses expansion. Our Small Business Development Center (VtSBDC) is staffed with a Business Advisor who is an expert in helping start-ups and established companies.

○ GMEDC helps business and organizations secure financing from the Vermont Economic Development Authority (VEDA) and other entities such as USDA – Rural Development. We also manage Revolving Loan Funds for business support and disaster recovery which provide gap financing not met by private lenders, VEDA or the U.S. Small Business Administration. For example, we helped many of our neighbors who applied for Federal flood recovery assistance grants following Tropical Storm Irene.

○ Working with DED, we provide customized and confidential assistance to out-of-state companies interested in relocating to Vermont. Large and small businesses receive individualized attention on matters regarding site location, financing, training programs, the Vermont Economic Growth Initiative (VEGI) tax incentives and a variety of other important issues such as permitting and Federal Grants. We team with our in-house Business Advisor from VtSBDC for many assignments.

○ GMEDC works collaboratively with Regional Planning Commissions and municipalities to encourage appropriate land use, settlement and transportation patterns and programs which focus on maintaining healthy and vibrant communities, as desired by its member towns.

○ Brownfield Redevelopment of contaminated sites has become an important part of our services. We assist member towns with grant opportunities, as requested to return contaminated sites to productive use increasing employment and the Grand List value.

○ We continued our active work with the Two Rivers Regional Commission (TRORC) in supporting the growth of the Regional Creative Economy in collaboration with our neighbors in NH and the VT Council of the Arts.

email: [rhaynes@gmedc.com](mailto:rhaynes@gmedc.com) • phone: (802) 295-3710 • website: [www.gmedc.com](http://www.gmedc.com)



The Orange County Parent Child Center Inc. (OCPCC) is a non-profit organization serving Orange and northern Windsor counties. We would like to request an appropriation from the Town of Tunbridge in the amount of \$1000 in 2018.

Our mission is to help families with young children build a sense of place within their communities by connecting them to education, support, advocacy and wellness opportunities. Since 1989, families and providers have come to know us and access us as their primary community resource for any topic or need related to children and families.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Reach Up case management, Families Learning Together program, Early Care & Education for children 6 weeks to 6 years, parent education, kinship care support groups, and resource & referral services. You can learn more at [www.orangecountypcc.org](http://www.orangecountypcc.org).

The attached report of services provides the specific number of families served from Tunbridge during the past year.

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Reach Up case management, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. You can learn more at [www.orangecountypcc.org](http://www.orangecountypcc.org).

Last year, with the continued support of your community, we were able to serve 41 families from Tunbridge including 69 adults and 128 children.

Mary Ellen Otis  
Executive Director

Orange County Parent Child Center  
693 Vermont Rte. 110 Tunbridge, VT 05077  
802-685-2264 [www.orangecountypcc.org](http://www.orangecountypcc.org)

## Orange County Court Diversion

Orange County Court Diversion (OCCD) is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our primary focus is the Court Diversion program for eligible adult and juvenile offenders referred by the State's Attorney. Other programs include the:

- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driving License Suspension Program**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.

The heart of our organization is Court Diversion. A Restorative Panel, comprised of volunteers from Orange County, works with clients to address the harm they caused to victims and the community while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel. Approximately 90% of the clients successfully complete our Court Diversion program. Those who fail have their cases returned to court for prosecution.

During the fiscal year that ended June 30, 2017, 183 clients were referred for services. Of those, 85 were referred from juvenile and adult court for criminal offenses, and 98 were referred for YSASP. With few exceptions, all cases involved offenses that occurred in Orange County. OCCD worked with 10 cases in which the offender either resided in and/or the offense occurred in Tunbridge.

OCCD's FY17 operating budget was \$110,930. We are proud to be supported by appropriations from every town in Orange County. Tunbridge appropriated \$200 for FY17 to support OCCD. OCCD requests the same appropriation for FY18.

Thank you for your continued support. For additional information contact Jessica Schmidt, Executive Director, Orange County Court Diversion at 802-685-3172 or [jessie@occdp.org](mailto:jessie@occdp.org).

## County of Orange, Vermont Annual Report 2017

This report highlights the activities and expenses of Orange County during the county's 2017 fiscal year which began February 1, 2017 and ended January 31, 2018.

### County Support for the Sheriff's Department

The Orange County budget supports basic civilian operations at the Sheriff's Department. The Sheriff's department budget accounts for about 63% of the total county budget. We support the Sheriff's department at a higher level than many surrounding counties due to the fact that there are no other 24/7 staffed law enforcement agencies in Orange County. This 24/7 capability is most vital as it applies to domestic violence cases. We attempt to level fund the department's portion of the county budget where appropriate. The 2018 fiscal year budget includes increases in wages for civilian dispatchers in order to remain competitive and retain good workers. The training budget is also increased mostly due to constant changes in mandatory law enforcement training.

You can call the Sheriff's department directly for assistance at all hours--685-4875.

### County Courthouse

Good News! The 1997 bond has finally been paid off and in fiscal year 2018 Orange County will receive the first of ten annual interest rebate payments as the result of a debt restructuring by the Vermont Municipal Bond Bank.

During the past year the south side of the courthouse was scraped and repainted. All the shutters on that side were removed, repaired and also repainted. This work involved lead paint remediation and was hampered by many weather delays, but was finally completed in August.

The other significant project of 2017 involved replacing the sewer line from the courthouse to the connection to the town sewer line on Court Street. This line had backed up a few times during the year and it was best to replace the entire line.

Projects planned for fiscal year 2018 include installing a generator. In the past year we had several power outages that completely disrupted court operations including a day on which over 60 potential jurors had to be sent home. The funds for the generator will come from our Capital Reserve Fund. We will also be painting the north side of the courthouse, attending to those shutters and also beginning some interior painting. The interior of the courthouse has not been painted in over 10 years and we'll be working to complete that work in due course.

As always, we encourage more interest and participation in the budgeting process. The preliminary budget hearing is always held in mid December and the annual meeting in the last week of January. As per statute, we send notices of these meetings and copies of the proposed budget to town clerks and selectboards and publish notices in *The Journal Opinion* and *The Herald of Randolph*.

Please contact us with questions or comments at the courthouse 685-4610.

Orange County Assistant Judges: Joyce McKeeman, Corinth and Vickie Weiss, Tunbridge.

## **Orange County Sheriff's Department**

### **Tunbridge Town Report**

In 2017 the Orange County Sheriff's Office provided a wide variety of proactive and reactive services in the town of Tunbridge. In addition to the town contract hours, the Sheriff's office utilized funding from grants and other sources to provide Tunbridge with law enforcement presence.

The Sheriff's responded to a wide varied of calls to include burglaries, larcenies, vandalisms, family problems, juvenile problems, sex crimes and traffic problems to name a few. DUI patrols and safety check points were conducted in Tunbridge at various times throughout the year.

Once again during 2017, our office has responded to many theft reports and most of these thefts are related back to drug issues. Opiates are still the number one drug of choice. This has been the main reason for us to patrol the back roads.

In reviewing our records over the past three years and this year our calls for service was up by 20% we have seen a rise in thefts/burglaries in Tunbridge and throughout Orange County. I strongly recommend you talk to your select board members about increasing our contract. The opiate abuse is out of control. Having our fully marked Sheriff's vehicle has been making a direct deterrence to would be burglars.

The Orange County Sheriff's Office looks forward to continuing to provide law enforcement services to the Town of Tunbridge.

William Bohnyak  
Sheriff

**Spring Road School No. 17**





## Safeline, Inc.

P.O. Box 368, Chelsea, VT 05038  
safelineinfo@safelinevt.org  
(802) 685-7900 office  
(800) 639-7933 24/7 hotline

Safeline, Inc. is a 501(c)(3) non-profit organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

During the fiscal year ending June 30, 2017, Safeline's staff and volunteers provided 2,251 services for 312 victims of domestic violence, sexual abuse and stalking. **133 services were provided for 12 victims who identified themselves as residents of Tunbridge.** It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking. This year, Safeline's staff presented the "Healthy Moms, Happy Babies" program at Orange Parent Child Center, tabled and presented at Capstone's Community Dinner, plus offered "How Domestic Violence Effects Children and What You Can Do to Help" to the local school.

We thank the voters of Tunbridge for your support as we strive to end domestic violence and sexual abuse.

## Stagecoach Transportation Services, Inc.



PO Box 356, 1 L Street, Randolph, Vermont 05060  
Phone 802-728-3773, Fax 802-728-6232  
[www.stagecoach-rides.org](http://www.stagecoach-rides.org)

### REPORT TO TUNBRIDGE ON STAGECOACH SERVICES

November 2017

Thank you for your support of community transportation services. **In the past year, Stagecoach's Dial-A-Ride System directly provided 78 door-to-door rides for Tunbridge residents** either by volunteer drivers or on wheelchair accessible vehicles. Stagecoach's Bus, Dial-a-Ride, and Partners Systems provided a total of **89,000 rides**. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

**Dial-A-Ride System** – Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Tunbridge, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, radiation & dialysis and substance abuse treatment.**

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. **Tunbridge residents can access bus services** to employment and shopping centers in White River Junction, and the Hanover-Lebanon NH.

**Volunteer Driver Program** – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. *Volunteer Drivers connect friends, support independence and promote healthy living.*

**If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.**

**Information--** Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.

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# Two Rivers-Ottawquechee Commission

## TRORC 2017 YEAR-END REPORT

The Two Rivers-Ottawquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the region's quality of life. Our staff provides technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. The following are highlights from 2017:

### Technical Assistance

In 2017, TRORC staff assisted numerous towns with revisions to municipal plans, ranging from minor updates to comprehensive, substantive overhauls and assisted towns with Municipal Planning Grant applications.

### Emergency Management & Preparedness

TRORC helped coordinate the Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis and response procedures. Our LEPC #12 efforts with local emergency responders and town officials continue across the region. TRORC assisted all member towns with their Local Emergency Operations Plans and have been working with the final towns to complete the updates to municipal Hazard Mitigation Plans. Following the flooding event of July 1, TRORC worked with the majority of towns in our region on flood assistance and FEMA coordination. TRORC continues to work on closing out buyout properties and re-use park projects from the 2011 Irene flooding. To date, we have coordinated the purchasing of 142 homes damaged in Irene, helping to avoid future flood damage to structures on those sites.

### Regional Energy Plan

The Vermont Department of Public Service has approved TRORC's Regional Energy Implementation Plan and Regional Plan and awarded a "Determination of Energy Compliance." The Plans outline a pathway to implement the goals and policies of the Vermont Comprehensive Energy Plan at the regional level by setting regional targets for specific energy conservation, generation and fuel switching strategies, helping the state meet 90% of energy needs from renewable sources by 2050. TRORC is currently working with a number of towns on Enhanced Energy Plans to meet the new state standards and recommendations so that Town Plans can be given greater weight in Section 248 proceedings.

### Transportation

TRORC is administering the Grants-In-Aid program in our region to provide funding for towns to implement best management practices on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Some of the projects include grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC staff have also been busy with Road Erosion and Culvert Inventory projects with many municipalities, and we have continued sponsoring Transportation Advisory Committee meetings and facilitating meetings with our region's road foremen.

Specifically in Tunbridge this past year, we completed project administration on the Orange County Parent Child Center, conducted a sidewalk inventory, worked with Tunbridge on a Town Plan revision, provided emergency coordination assistance for the July 1 storm event, and prepared four Better Road grant applications.

*We are committed to serving you, and welcome opportunities to assist you in the future.*

*Respectfully submitted, Peter G. Gregory, AICP, Executive Director*

*William B. Emmons, III, Chairperson, Pomfret*

# Vermont Association for the Blind and Visually Impaired

## Report of Services for Town of Tunbridge

The Vermont Association for the Blind and Visually Impaired's 2017 Fiscal Year was an exciting one. We served more clients than ever before. We jump started our online communications activity and we have made some advances in our efforts to fund our mission and work.

It's clear to us at VABVI that our mission and services will continue to play a critical role in the lives of many Vermonters well into the future. We are working harder than ever to ensure that all Vermonters know that we are here to support anyone living in Vermont who is experiencing vision loss.

### **PALS (Peer Assisted Learning and Support) Groups**

PALS Groups are held in 14 counties throughout the state, where members meet each month to discuss the practical, social and emotional challenges of vision loss. They also share coping strategies with each other on how maintain their independence! This past year, PALS Groups held events such as Dining in the Dark and Bowling in the Dark where they raised over \$1,000 and awareness for VABVI's services. We owe a huge thank you to PALS for all their time, effort and thoughtfulness!

### **HAPI (Helping Adolescents Prepare for Independence)**

The HAPI program enables Teachers of the Visually Impaired (TVIs) and Certified Vision Rehabilitation Therapists (CVRTs) to work one-on-one with students to practice daily living skills. The transition aged student will be able to improve their abilities to complete many day to day activities such as, preparing and cooking meals, shopping independently at the grocery store, organizing, matching and washing clothes, cleaning in the home, managing finances, exploring careers and so much more. Grants for this program are matched by The Gibney Family Foundation to help our HAPI students gain their independence. Thank you Gibney Family Foundation!

### **IRLE Summer Camp (Intensive Residential Life Experience)**

This summer, VABVI brought the students sailing on Lake Champlain and they learned how to steer a sail boat for the first time. Students also went bowling, and for many it was their very first experience! While staying at University of Vermont, students explored career options by interviewing various UVM staff and inquiring about their roles. IRLE participants also had the opportunity to practice their independent living skills away from home, and establish new friendships with others through group challenges and activities.

During Fiscal Year 2017, we served 1,731 clients from all 14 counties in Vermont. This included 12 students and 40 adult clients in Orange County.

For more information about VABVI's services, or to volunteer, please contact Katie Shappy at (800) 639-5861 ext. 219, or at [kshappy@vabvi.org](mailto:kshappy@vabvi.org) or visit us our website at [www.vabvi.org](http://www.vabvi.org). Feel free to "like" us on Facebook at [www.facebook.com/vabvi.org](https://www.facebook.com/vabvi.org).

# Vermont Center for Independent Living

## SUMMARY REPORT

**Request Amount: \$150.00**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our In FY'17 (10/2016-9/2017) VCIL responded to over **3,041** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **347** individuals to help increase their independent living skills and **10** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **160** households with information on technical assistance and/or alternative funding for modifications; **80** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **94** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **530** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '16, VCIL provided direct services to Vermont residents utilizing the following programs/services:

- Information, Referral and Assistance (I,R &A)
- Home Access Program (HAP)
- Meals on Wheels (MOW)
- Peer Advocacy Counseling (PAC)
- Sue Williams Freedom Fund (SWFF)
- Telecommunications Equipment Distribution Program (VTEDP)

To learn more about VCIL, please call VCIL's toll-free I-Line at:

**1-800-639-1522**, or, visit our web site at [www.vcil.org](http://www.vcil.org).



## Vermont Department of Health Report for Tunbridge

**State of Vermont**  
**Department of Health**  
White River Jct. District Office  
118 Prospect St, Ste 300  
White River Jct, VT 05001  
**HealthVermont.gov**

[phone] 802-295-8820  
[fax] 802-295-8832  
[toll free] 888-253-8799

*Agency of Human Services*

Your local health district office is in White River Junction at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, in 2017 the Health Department:

**Supported healthy communities:** The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes and lung disease that result in more than 50% of death in Orange County. The local office is working to get these sector partners to sign-on to 3-4-50 and make a commitment to take action that will help to reduce the chronic disease in our state.

**Provided WIC nutrition services and healthy foods to families:** We served 34 pregnant women and children to age five in Tunbridge with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

**Worked to prevent and control the spread of disease:** In 2017 we responded to 123 potential cases of infectious disease in the White River Junction district. In 2017, \$678,259 worth of vaccine for vaccine-preventable diseases was distributed to healthcare providers in Orange County.

**Aided communities in addressing substance abuse and misuse:** Regional Prevention Partnerships statewide worked to increase state and community capacity to prevent underage and binge drinking, and reduce prescription drug misuse and marijuana use. In Orange County, we partnered with Gifford Medical Center to distribute media messages to encourage proper disposal of prescription drugs and to support parents in reducing substance use among youth, and work with community partners on building the momentum around prevention.



## GREEN UP VERMONT

P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Our East Montpelier coordinator reports "Green Up Day is an excellent teachable moment for our children." Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent of the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

**Mark your calendar: May 5, 2018 Green Up Day, 48 years of tradition!**

**Join with people in your community to clean up for Green Up Day,  
Always the first Saturday in May.**

## Vermont League of Cities and Towns

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From maintaining roads to providing safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. The organization provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2017 calendar year, in addition to providing responses to more than 3,700 telephone inquiries, holding 16 training sessions, and following approximately 300 separate pieces of legislation, 13 summer study committees, and developing VLCT's legislative platform with five municipal policy committees, VLCT celebrated its 50<sup>th</sup> anniversary. Throughout the year, VLCT recognized local officials and employees who have served a number of communities for 50 years, and highlighted some of the many successes of the organization and local government during the last 50 years. It was also an important year to look ahead, to consider new ideas, and to think about new programs and ways of delivering services to members that will address their changing needs in the coming years. VLCT launched a new website in June 2017 that, despite a few initial glitches, has functioned well and serves as a better connection point for members, thanks to consistent updates, new information, and easier navigation tools. VLCT has also moved the majority of its mission-critical IT systems to the "cloud" in an effort to provide more security for member information, greater protection against hacking attempts, and greater redundancy of access that will help the organization remain operational following a disaster scenario. The move to the cloud also reduces the need to acquire, maintain, and replace costly capital equipment.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).



## Visiting Nurse Association & Hospice for VT & NH

### *Home Health, Hospice and Maternal Child Health Services in Tunbridge, VT*

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2016 and June 30, 2017 VNH made 1,455 homecare visits to 35 Tunbridge residents. This included approximately \$29,680 in unreimbursed care to Tunbridge residents.

- Home Health Care: 953 home visits to 30 residents with short-term medical or physical needs.
- Long-Term Care: 245 home visits to 2 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- Hospice Services: 257 home visits to 3 residents who were in the final stages of their lives.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Tunbridge's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

Jeanne McLaughlin, President & CEO (1-888-300-8853)

## White River Partnership 2017 Annual Report for Tunbridge

The White River Partnership (WRP) is a membership-based, nonprofit organization formed in 1996 by a group of local people who shared common concerns about the long-term health of the White River and its watershed. The WRP envisions a White River watershed in which individuals and communities work together to make informed decisions that protect and improve water quality, fish and wildlife habitat, flood resilience, and recreational river access. Here are some highlights from our work in 2017:

- The WRP coordinated 5 “Second Sunday Events” from May through September to **provide individuals and groups with hands-on opportunities to get involved in the WRP’s work**
- The WRP worked with partners and 400 volunteers – including 19 Tunbridge Central School students and teachers – to **plant 3,400 native trees and shrubs** along the White River and its tributaries to improve water quality, fish and wildlife habitat, and flood resilience.
- The WRP worked with partners and 75 volunteers to **improve recreational access to the White River** by building/clearing 4 river access trails and erecting a sign.
- The WRP worked with partners and 35 volunteers to **remove over 1,500 pounds of man-made trash** from the White River and its tributaries.
- WRP staff and 25 trained volunteers **completed the 17th year of our water quality monitoring program**, testing three parameters at 23 sites – including the Tunbridge Fairgrounds and Tunbridge Town Pool Tributary sites – every two weeks from June through September. We shared results via email, our website, and our Facebook page.
- The WRP worked with partners to engage 750 students and teachers at 19 watershed schools – including Tunbridge Central School – in classroom and field work activities that **raise awareness about watershed issues and create opportunities for place-based education**.

### For more information

White River Partnership  
PO Box 705  
S. Royalton, VT 05068  
(802) 763-7733  
[info@whiteriverpartnership.org](mailto:info@whiteriverpartnership.org)  
[www.whiteriverpartnership.org](http://www.whiteriverpartnership.org)  
[www.facebook.com/WhiteRiverPartnership](https://www.facebook.com/WhiteRiverPartnership)

## School District Reports

### Principal's Report, Tunbridge Central School January 2018

As I write this note, our 1st and 2nd graders have just done some calculations and have announced that today we are exactly half-way through the school year "day 87.5" It feels like just yesterday that I began my tenure at this school and within your community; here are a few thoughts and updates that we have been working on this year:

#### **Facility:**

As of this writing, we have hired an engineer who will first do a complete audit of our energy and heating system. This initial work is being underwritten by Efficiency Vermont, at no cost to us, and will lead to comprehensive options for our board and our town to consider in terms of energy use and heating systems. We have had a number of professionals comment that our issue is not "just" the boiler (which is in pretty good shape), but some of the design and the mix of systems which occurred during the expansion and impacting efficiencies throughout the building.

Earlier this fall, our school worked with our internet provider to finalize the installation of Efiber for our internet service. This, as well as our work on WIFI updates and hand-held devices, seem to be working well. This year, the WRVSU technology committee instituted a Responsible Use Form (computers, devices, and policies) for students and is soon to implement one for faculty and staff. There is a guest network at school for any community member to use while they are in the building. It is the "tcs guest" network and the password is---wait for it: "tcsguest".

We have visited with the state fire marshall and have asked him to tour our building; generally, we are in good shape, but we need to attend to a couple of things by this summer. Generally speaking, he was pleased with the building.

We have also worked to have our (the town's) emergency generator inspected regularly and running properly; as such, we have upgraded our electrical panel so that we can maximize its use when/if an emergency occurs.

New staff includes: Michael Barnaby (facilities and lead custodian), Moriah Fahey (grade 3), John Payson (grade 4), Delilah Burns (special education), Kute Tonge and Priscella Desjardins (paraprofessionals), Nick Bent (athletic director). Each brings a blend of experiences that add to our classrooms and school community.

#### **Programming:**

Truancy protocol: we've worked closely with the WRVSU and the assistant state's attorney's office in Orange County in this regard. Attendance has increased this year and the communication between school and families is strong; this is a marked difference from my first two years when school attendance was a concern of mine.

#### **Curiousitorium / Exploratorium:**

For the fourth year in a row, our middle school staff has partnered with the Chelsea Middle School to offer a week of activities and learning in a setting often 'outside the classroom' this fall. The 6th graders (and TCS 5th graders) spent the week at the Tunbridge Town Forest creating and making, building and cooking; each afternoon was spent with a guest speaker whose profession takes place in the spirit of our work which was the outside environment. The 7th and 8th graders from each school spent the week in Chelsea either painting, cooking, filming, building (3D) or writing. Some students utilized equipment and film-making skills from CATV in Hartford while others learned CAD design and 3D printing in the Chelsea computer lab.

## Principal's Report, Tunbridge Central School (cont.)

### **ACT 77 and PBGR:**

In 2014, the Vermont Agency of Education passed a law that is transforming education and the manner in which a student can earn his/her diploma. Some schools are further ahead than others when it comes to this work, but Tunbridge is gaining speed and this movement will definitely have an impact on our children.

PBGR: (Proficiency Based Graduation Requirements) "Vermont's Education Quality Standards (EQS) require that schools' graduation requirements be rooted in demonstrations of student proficiency, as opposed to time spent in classrooms. This requirement will take effect in Vermont beginning with the (high school) graduating class of 2020". WRVSU and TCS are creating lessons and units to work with students in all areas so that "proficiencies" become our goal as a child moves throughout the grades. We'll be hearing much more about this concept, particularly as schools around the state become more and more adept at personalizing education with community and work-based learning and other aspects of Act 77.

Our k-4 faculty team meets regularly to review curriculum, communicate trends and consider instructional methods. We recognize how important these formative years are, and the WRVSU has a goal that we are adhering to, which is that all children are reading at grade level by the third grade. We are making gains in this area and using a number of assessments at these early stages to help with this goal.

Along with reading, we are also utilizing another assessment for our math curriculum; these results are instrumental to our data team which can then support teachers with curriculum and appropriate strategies in each grade. Our full-time interventionist works with our k-4 faculty in supporting students in 1:1 and small group setting. We are fortunate to have an early education team working so closely together and which then continues into the 5th grade and middle school..

This year our leadership team scheduled an elective period for our middle school students. Whether it is painting, cooking, bridge building, genealogy, clay, jewelry making or nature drawing (and more), our middle schoolers worked 2-3 days per week with classmates from other grades to explore an area of interest, work with peers of different grades, and then share out their experiences to their classmates. This opportunity aligns beautifully with Act 77 and our goal this year to offer "voice and choice" to these growing students.

During the 2016-2017 school year, students in grades 4-6 throughout all eight schools were given a survey that helped measure the assets a student possesses both in and out of school. The Search Institute, a national recognized organization, developed the Developmental Assets Profile: *Measuring young people's' internal strengths and external supports and their growth in these key areas over time*. Whether they feel connected, have self-worth, are valued, and safe, these and other topics are delivered in a 40 question tool. Tunbridge Central School students "scored" the highest in every aspect of the survey of all schools in the WRVSU.

Most importantly, this helps us to know that the environment and culture within the school and the supports outside of school are having an impact on our children; in a time when trauma and the social / emotional needs are high amongst many students, this was welcome news to us as the entire TCS community strives to cultivate such a learning environment and recognize the importance of social and emotional development as well.

## **Principal's Report, Tunbridge Central School (cont.)**

A number of programs continue here throughout the building and throughout the year: student council is very active under the leadership of Amy Bogardus. From dances to food drives to spirit week and our own Polar Express, this busy group is responsible for many activities throughout the building. Mr. Garner, in his 20 + years of advising the chess club, continues the Monday afternoon tradition with upwards of thirty students in grades 3-8 participating. The GeoBee and the Spelling Bee are other favorites as is our celebration of Pi day, Art from the Heart, and any number of events. Of course, we are ever grateful for our reading mentors supporting our Everybody Wins reading initiative. Upwards of 30 plus community volunteers come in each week to read with their mentor during lunchtime. This long time tradition is instrumental in our students' growth both in reading and also in their self-worth.

We are excited that some students and staff have collaborated with CATV (Cable Access TV) in White River Junction this year; we are equally as excited to be working with Northern Stage on an exciting initiative for the spring (more on this throughout the spring). Outreach to community resources is vital for our work here at school and I'd be remiss if I didn't mention the support of our School Club in this regard; on many occasions, we are supported with funds for trips, admissions, programming, etc. The "little things" that School Club coordinates such as a staff breakfast or luncheon are so appreciate. Of course, it's also the support of the community at any number of dinners here at school that make much of this possible. "Thank you!"

TOPS (the afterschool program) is an essential part of our day for many students and families. We have some students who are dropped off early at 7:15 / 7:30 and stay throughout the day until 5:15 / 5:30 p.m. for parent pick up. OCPCC has also become an integral partner in that many of our kindergarteners come to us from their preschool experience up-the-road. Mrs. Howe visits weekly and reads to children which makes for a nice transition on the first day of school when the students can see a familiar face. These are but two agencies that are vital to our work here at TCS. It is essential that we partner with agencies and non-profits to support our students and their families--- including the South Royalton Health Center.

Lastly, we are please to be part of a Promise Community grant that will service Royalton, Tunbridge and Chelsea. It is a one year grant which will actually allow us to hire a therapeutic coach for teachers and parents (with trauma on the rise and our concern for social/emotional impacts on children, this position will be very helpful). We will also be hiring a resource coordinator who can help all three towns become more knowledgeable about available resources and services to support our young families. This grant is meant to support children from birth to age 5 and allow them to be "kindergarten ready". With the parameters of the grant, we thought we could leverage the work with these two staff members. The OCPCC will serve as the fiscal agent and members of each community serve on our Promise Community board.

I'm excited for the coming years, although we do not know exactly what the First Branch United School District will look or how it will quite manifest itself at this point. We are partnering with the Tarrant Institute for Innovative Education at UVM to help us meet the many aspects of ACT 77; this partnership will also work to create a school system that honors our two communities and utilizes the strengths that each town can bring on behalf of our children.

## Principal's Report, Tunbridge Central School (cont.)

I welcome a visit with community members and families at any juncture; your ideas and thoughts are always welcome. Thank you for trusting in me to support our great staff and the children of Tunbridge.

Scott Farnsworth, Principal

## Tunbridge Central School Board of Directors Report

This past year, as in recent years, a large percentage of the School Board's time has been spent on Act 46. As many of you are likely to recall, Act 46 was passed into law in June of 2015 and since then, many hours every month have been consumed by this work. We won't take you thru a retelling of the timeline but it is important everyone knows that the final vote in Tunbridge was a positive merger vote and that the final vote in Chelsea was a positive merger vote. This means that starting July 1, 2018 the Tunbridge School District and the Chelsea School District will be a single school district. This new district will be named the First Branch Unified School District. For this first year of operation, Tunbridge will continue to operate a Kindergarten – 8<sup>th</sup> grade in our school building, and our 9<sup>th</sup> – 12<sup>th</sup> graders will continue to have High School choice. For this first year of operation, Chelsea will close their High School. They will operate a Kindergarten – 8<sup>th</sup> grade in their school building, and their 9<sup>th</sup> – 12<sup>th</sup> graders will have High School choice, which is a change for them. While there is not a formal plan to merge any grades with Chelsea in the first year of operation, we do anticipate that existing merged programming, such as the fall Exploratorium & Curiousitorium, combined sports teams, shared Farm to School programming, and Pre-Kindergarten operation will continue as they have in previous years. The full details for future operating years will be determined by the new school board that governs the First Branch Unified School District.

The School Board members for the new First Branch Unified School District were voted in at the time of the merger vote- November 7<sup>th</sup>, 2017. Three members from Tunbridge were chosen and three members from Chelsea were chosen. The Tunbridge members who were voted in were: Kathy Galluzzo 3-year term; Jena Young- 2 year term; Maryann Caron- 1 year term. The Chelsea members who were voted in were: Susan Kay- 3 year term, Deborah Ackerman- 2 year term, Emily Marshia- 1 year term. Per Article 8 of the First Branch Unified School District proposal the initial members terms are 1, 2, or 3 years “plus the additional months between the date of the Organizational Meeting ... and the date of the Unified District's annual meeting in the spring of 2018.” So these members that were selected at the November 7, 2017 vote will serve until the annual meeting in the spring of 2019 (if 1 year term), 2020 (2 year term), or 2021 (3 year term).

## Tunbridge Central School Board of Directors Report (cont.)

With the positive merger vote, you will notice that the School pages in this Town Report look different. The 2018-2019 school year budget has to be a combined budget that will be voted on by both the Chelsea and Tunbridge voting members. Simply due to timing, the First Branch Unified School District board members did not have sufficient time to discuss and complete a budget prior to the deadline for the Town Report. For the 2018-2019 school year, the First Branch Unified School District budget will not be voted on at the School Meeting, the evening prior to Town Meeting as it has traditionally been in Tunbridge. The First Branch Unified School District board members will schedule a separate school budget vote likely in late March or early April. As required by law, there will be an informational meeting held prior to the vote. And while we cannot guarantee it as we are not collectively the new First Branch Unified School District board, we will encourage the new board to send out a budget mailer in advance of the School Budget meeting, as has been done traditionally in Tunbridge.

All of the above being stated, there will still be an annual school meeting in Tunbridge the evening before Town Meeting. At this meeting, the current School Board of Directors will give their report, will take questions on the current school year, and will elect the director position that is up for renewal. At that meeting we **cannot** discuss the actual details of the 2018-2019 school year budget as we are not collectively the First Branch Unified School District board. But we can, and want to, hear your thoughts, input and feedback on moving forward with the merger.

### Summary of the dates:

- February 27, 2018: Pre-town Meeting. Tunbridge School Directors cannot discuss 2018-2019 school budget. They can discuss the current school year and can discuss Tunbridge residents' thoughts on the merged district with the understanding it is just sharing of information.
- March 5, 2018: Annual School Meeting. Tunbridge School Directors cannot discuss 2018-2019 school budget. There will NOT be a vote on the 2018-2019 school budget at this meeting. One seat for the Tunbridge Board of Directors will be up for vote. This position will serve from March 2018 – until the completion of all business for the non-merged Tunbridge School District, which could be as late as September 2018.
- March 6, 2018: Town Meeting. Tunbridge School Directors cannot discuss 2018-2019 school budget. There will NOT be an approved 2018-2019 school budget at this time.
- Late March/Early April: First Branch Unified School District Budget Meeting. Exact date and location to be determined. Articles of Agreement state the meeting will alternate between the two communities each year. At this meeting the First Branch Unified School District board will present the 2018-2019 Budget and will take questions regarding that budget.
- Late March/Early April: First Branch Unified School District Budget vote. Exact date to be set.

## Tunbridge Central School Board of Directors Report (cont.)

We understand that this transition to the First Branch Unified School District may leave individuals unhappy that the full school budget information is not available in the Town Report. We have done our best to keep the information consistent where we could but unfortunately, the timing is such that we were simply unable to prepare a budget in time for it to be included in the official Town Report. At the deadline for submission of information to the Town Report, the First Branch Unified School District board had not even been sworn in and therefore, there was no way a budget could have been created and approved by that board. The First Branch Unified School District board will send information out to both communities once the 2018-2019 school year budget has been prepared. That communication will also include the details on the pre-vote informational meeting and the vote date for the school budget vote.

Please feel free to contact one of the Tunbridge School District board members if you have questions.

Kathy Gulluzzo  
kgalluzzo@wrvsu.org  
802-565-0695

Maryann Caron  
[mcaron@wrvsu.org](mailto:mcaron@wrvsu.org)  
802-889-5694

Joe Paquin  
[jpaquin@wrvsu.org](mailto:jpaquin@wrvsu.org)  
802-417-9849

Falls Hills School No. 19





## Tunbridge School Staff

Tunbridge School Staff 2017-2018					
	Teachers	Position		Salary	
	Bogardus, Amy	Physical Education /Health		\$ 54,550	
	Brown, Rachel	Elementary		\$ 47,982	
	Burns, Delilah	Special Education Teacher (WRVSU)		\$ 43,056	
	Colby, Karen	Mathematics		\$ 64,401	
	Dutton, Elizabeth	Elementary		\$ 67,685	
	Fahey, Moriah	Elementary		\$ 56,192	
	Franske, Christopher	Middle School Teacher		\$ 54,550	
	Garner, Walter	Middle School Teacher		\$ 70,327	
	Hook, Chelsea	Elementary		\$ 44,698	
	Howe, Elaine	Librarian .75		\$ 48,301	
	Hull, Susan	Nurse, .80		\$ 48,894	
	Lober, Stacey	Middle School Teacher .60		\$ 27,812	
	Loeffler, Stephanie	Art .60		\$ 36,670	
	Mills, Andra	Remedial		\$ 56,192	
	O'Hearn, Scott	Guidance Counselor .80		\$ 52,834	
	Payson, John	Elementary		\$ 44,698	
	Post, Dale	Music .40		\$ 23,133	
	Pratt, Beatrice	Spanish .40		\$ 16,566	
	Rivers, Daniel	Special Education Teacher (WRVSU)		\$ 41,414	
	Farnsworth, Scott	Principal		\$ 92,906	
	<b>Support Staff</b>				
	Barnaby, Michael	Facilities Manager		\$ 37,440	
	Bogardus, Mike	Part-time Custodian		\$ 17,171	
	Desjardins, Priscella	Paraprofessional (WRVSU)		\$ 19,260	
	Henault, Rebecca	Paraprofessional (WRVSU)		\$ 18,559	
	Herrick, Joanne	Food Service		\$ 25,646	
	Howe, Elaine	Library Aide .25		\$ 5,447	
	Lewis, Penny	Paraprofessional/Food Serv Prog Support		\$ 21,198	
	McHugh, Jamie	Paraprofessional (WRVSU)		\$ 17,719	
	Perkins, Brenda	Paraprofessional (WRVSU)		\$ 22,234	
	Tonge, Kute	Paraprofessional (WRVSU)		\$ 19,688	
	Vesper, Tracy	Administrative Assistant		\$ 33,540	

## Tunbridge School District Tuition Expenses

To Whom Paid in FY 2017	Total Tuition Paid	Tuition Rate	Student FTE
Chelsea School Dist.	\$ 96,000	\$ 16,000	6.00
Orange Cty Parent Child Ctr	\$ 44,725	\$ 3,092	14.46
Creative Preschool	\$ 12,368	\$ 3,092	4.00
Hartford School Dist.	\$ 16,500	\$ 16,500	1.00
Royalton School Dist	\$ 179,823	\$ 14,500	12.40
Sharon Academy	\$ 251,141	\$ 14,773	17.00
Thetford Academy	\$ 8,999	\$ 17,998	0.50
Hanover HS	\$ 77,100	\$ 19,275	4.00
Randolph Union HS	\$ 10,522	\$ 15,328	0.68
Total Secondary	\$ 697,178		
Randolph Area Voc.	\$ 17,996	\$ 6,791	2.65
Hartford School Dist.	\$ 2,792	\$ 2,792	1.00
Total Vocational	\$ 20,788		
<b>Total</b>	<b>\$ 717,966</b>		<b>63.69</b>

## Tunbridge School Enrollment

SCHOOL YEAR	ENROLLMENT	AVERAGE DAILY MEMBERSHIP
2017-2018	(as of Oct 2017)	(20 day ADM)
EEE	0	0
PreKindergarten		23
Kindergarten	16	16.1
Grade 1	13	14
Grade 2	10	13
Grade 3	11	11
Grade 4	10	9.07
Grade 5	11	11.5
Grade 6	16	16
Grade 7	13	13
Grade 8	9	9
Grade 9		15.03
Grade 10		7
Grade 11		20
Grade 12		13
<b>TOTAL</b>	<b>109</b>	<b>190.70</b>

<b>FOOD SERVICE PROGRAM</b>						
<b>(INFORMATIONAL ONLY)</b>						
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	
<b>Description</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>		<b>2018</b>	
<b>EXPENDITURES</b>						
Salary/other wages	\$ 21,000	\$ 30,333	\$ 28,000	\$ 31,980	\$ 34,000	
Health Insurance	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	
Employer Taxes	\$ 1,607	\$ 2,248	\$ 2,142	\$ 2,347	\$ 2,601	
Workers Comp Ins	\$ 550	\$ 626	\$ 600	\$ 590	\$ 700	
Municipal Retirement	\$ 840	\$ 1,189	\$ 1,120	\$ -	\$ 1,732	
Repairs/Maintenance	\$ 600	\$ 1,271	\$ 800	\$ -	\$ 800	
Bottled Gas	\$ 2,000	\$ 959	\$ 1,400	\$ 907	\$ 1,000	
Food/Supplies	\$ 48,000	\$ 27,802	\$ 30,838	\$ 23,179	\$ 29,000	
Equipment/Other	\$ -	\$ 8,324	\$ -	\$ 245	\$ -	
<b>Total Expenditures</b>	<b>\$ 75,597</b>	<b>\$ 72,752</b>	<b>\$ 65,900</b>	<b>\$ 59,248</b>	<b>\$ 70,833</b>	
<b>REVENUES</b>						
Lunch Sales	\$ 15,000	\$ 11,765	\$ 13,500	\$ 12,058	\$ 12,500	
State Match (Lunch)	\$ 800	\$ 476	\$ 600	\$ 477	\$ 550	
State Match (Bkfst)	\$ 350	\$ 92	\$ 100	\$ 95	\$ 125	
Lunch Reimbursement	\$ 27,000	\$ 25,085	\$ 22,000	\$ 25,474	\$ 24,658	
Breakfast Reimbursement	\$ 13,447	\$ 5,586	\$ 4,000	\$ 4,088	\$ 6,000	
Commodities	\$ 5,500	\$ 3,833	\$ 3,500	\$ 3,433	\$ 4,000	
Other	\$ 7,500	\$ 16,900	\$ 7,200	\$ 7,578	\$ 8,000	
Subsidy/School Budget	\$ 6,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	
<b>Total Revenues</b>	<b>\$ 75,597</b>	<b>\$ 73,737</b>	<b>\$ 65,900</b>	<b>\$ 68,203</b>	<b>\$ 70,833</b>	

## Independent Auditor's Report

The report of the independent auditors for the school district is available for review at the Supervisory Union.

## Estimated FY 2017-2018 Education Tax Rates

### Tunbridge Auditors' Note:

The chart on the following page is required by law to be part of the Town Report. The appearance and content are determined by the State.

This calculation is the only way to get an idea about the relationship between the proposed budget and property taxes. The estimated homestead school tax is shown on line 31 and is **\$1.6317**. A different rate will apply to businesses and non-homestead property.

Under the most recent version of the school funding law, Act 68, it is not possible to calculate at this time the total school taxes to be raised locally. This figure is calculated by the State and sent to the School Treasurer during the year.

District: Tunbridge	T210			Property dollar equivalent yield	Homestead tax rate per \$10,076 of spending per equalized pupil
County: Orange	White River Valley			10,076	1.00
				11,875	Income dollar equivalent yield per 2.0% of household income
Expenditures	FY2015	FY2016	FY2017	FY2018	
Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$3,215,404	\$3,329,742	\$3,207,905	\$3,104,956	1.
plus: Sum of separately warned articles passed at town meeting	-	-	-	-	2.
minus: Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-	3.
Locally adopted or warned budget	\$3,215,404	\$3,329,742	\$3,207,905	\$3,104,956	4.
plus: Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
plus: Prior year deficit repayment of deficit	-	-	-	-	6.
Total Budget	\$3,215,404	\$3,329,742	\$3,207,905	\$3,104,956	7.
S.U. assessment (included in local budget) - informational data	-	-	-	-	8.
Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.
Revenues					
Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$610,819	\$597,861	\$537,196	\$240,241	10.
plus: Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
minus: All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-	12.
Offsetting revenues	\$610,819	\$597,861	\$537,196	\$240,241	13.
Education Spending	\$2,604,585	\$2,731,881	\$2,670,709	\$2,864,715	14.
Equalized Pupils	185.85	179.54	173.07	174.24	15.
Education Spending per Equalized Pupil	\$14,014.45	\$15,216.00	\$15,431.38	\$16,441.20	16.
minus: Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-	17.
minus: Less share of SpEd costs in excess of \$50,000 for an individual (per equp)	\$22.85	\$24.52	\$29.08	-	18.
minus: Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equp)	-	-	-	-	19.
minus: Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equp)	-	-	-	-	20.
minus: Estimated costs of new students after census period (per equp)	-	-	-	-	21.
minus: Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equp)	-	-	-	-	22.
minus: Less planning costs for merger of small schools (per equp)	-	-	-	-	23.
minus: Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equp)	NA	-	\$17.84	-	24.
Excess spending threshold	threshold = \$16,166	threshold = \$17,103	Allowable growth	threshold = \$17,386	25.
plus: Excess Spending per Equalized Pupil over threshold (if any)	\$16,166.00	\$17,103.00	\$15,436.28	\$17,386.00	26.
Per pupil figure used for calculating District Equalized Tax Rate	\$14,014.45	\$15,216.00	\$15,431.38	\$16,441.20	27.
District spending adjustment (minimum of 100%)	150.936%	160.863%	159.070%	163.172%	28.
Prorating the local tax rate					
Anticipated district equalized homestead tax rate (to be prorated by line 30)	\$1.4792	\$1.5925	\$1.5907	\$1.6317	29.
[\$16,441.20 - (\$10,076.00 / \$1,000)]	based on \$0.98	based on \$0.99	based on \$1.00	based on \$1.00	
Percent of Tunbridge equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%	30.
Portion of district eq homestead rate to be assessed by town (100.00% x \$1.63)	\$1.4792	\$1.5925	\$1.5907	\$1.6317	31.
Common Level of Appraisal (CLA)	106.04%	111.95%	114.93%	116.38%	32.
Portion of actual district homestead rate to be assessed by town (\$1.6317 / 116.38%)	\$1.3949	\$1.4225	\$1.3841	\$1.4029	33.
	based on \$0.98	based on \$0.99	based on \$1.00	based on \$1.00	
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.					
Anticipated income cap percent (to be prorated by line 30)	2.72%	2.90%	2.84%	2.77%	34.
[( \$16,441.20 - \$11,875 ) x 2.00%]	based on 1.80%	based on 1.80%	based on 2.00%	based on 2.00%	
Portion of district income cap percent applied by State (100.00% x 2.77%)	2.72%	2.90%	2.84%	2.77%	35.
	based on 1.80%	based on 1.80%	based on 2.00%	based on 2.00%	
	-	-	-	-	36.
	-	-	-	-	37.

- Following current statute, the Tax Commissioner recommended a property yield of \$10,076 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,875 for a base income percent of 2.0% and a non-residential tax rate of \$1.550. **New and updated data will likely change the proposed property and the income yields and perhaps the non-residential rate.**

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

# Comparative School Level Data

School: Tunbridge Central School S.U.: Orange - Windsor S.U.				A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports": <a href="http://www.state.vt.us/educ/">http://www.state.vt.us/educ/</a>							
FY2016 School Level Data											
Cohort Description: K - 8, enrollment < 200 (33 schools in cohort)				Cohort Rank by Enrollment (1 is largest) 18 out of 33							
School level data				Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio	
Smaller ->	Brownington Central School			PK - 8	106	10.60	1.00	10.00	106.00	10.60	
	Sutton Village School			PK - 8	110	8.80	1.00	12.50	110.00	8.80	
< Larger	Orwell Village School			K - 8	110	11.10	1.00	9.91	110.00	11.10	
	Tunbridge Central School			PK - 8	114	11.20	1.00	10.18	114.00	11.20	
< Larger	Orleans Elementary School			PK - 8	115	10.40	1.00	11.06	115.00	10.40	
	Lowell Graded School			PK - 8	115	13.70	1.00	8.39	115.00	13.70	
< Larger	Millers Run School USD #37			PK - 8	116	9.51	1.00	12.20	116.00	9.51	
Averaged SCHOOL cohort data					119.00	11.34	0.99	10.49	120.46	11.48	
School District: Tunbridge LEA ID: T210				Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.				The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs, including assessments to SUs makes districts more comparable to each other.			
FY2015 School District Data											
Cohort Description: K - 8 school district, FY2013 FTE < 200 (34 school districts in cohort)				Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 22 out of 34				
School district data (local, union, or joint district)				District	school district	special education costs					
Smaller ->	Albany			PK-8	95.62	\$13,928	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.				
	Millers Run USD #37			PK-8	101.92	\$16,383					
< Larger	Orange			PK-8	103.29	\$14,822					
	Tunbridge			PK-8	103.47	\$16,271					
< Larger	Lunenburg			PK-8	104.40	\$15,704					
	Brownington			PK-8	106.38	\$12,522					
< Larger	Charleston			PK-8	106.78	\$13,474					
Averaged SCHOOL DISTRICT cohort data					117.56	\$13,967					
FY2017 School District Data											
				School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates				
				SchlDist	SchlDist	SchlDist	MUN	MUN	MUN		
				Grades offered in School District	Equalized Pupil	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate		
				Use these tax rates to compare towns rates.						These tax rates are not comparable due to CLAs.	
Smaller ->	LEA ID	School District									
	T061	Dummerston	PK-8	163.29	17,214.12	1.7745	1.7789	106.00%	1.6782		
< Larger	T146	Orange	K-8	164.60	13,563.63	1.3982	1.3982	102.50%	1.3641		
	T054	Coventry	PK-8	170.42	13,761.59	1.4186	1.4186	102.99%	1.3774		
< Larger	T210	Tunbridge	K-8	173.07	15,431.38	1.5907	1.5907	114.93%	1.3841		
< Larger	T209	Troy	PK-8	177.95	12,893.35	1.3291	1.3618	102.12%	1.3335		
	T199	Strafford	PK-8	178.93	15,558.90	1.6038	1.6038	103.23%	1.5536		
< Larger	T116	Lunenburg	PK-8	180.12	13,651.80	1.4073	1.4073	103.54%	1.3592		
The Legislature has required the Agency of Education to provide this information per the following statute:											
16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:											
(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.											



# Tunbridge School District - Budget Summary

## TUNBRIDGE SCHOOL DISTRICT BUDGET SUMMARY FISCAL YEAR 2016-2018

FUNCTION	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Budget 2018	Proposed Budget 2019
<b>K-8 PROGRAMS</b>						<b>**</b>
Pre-K Programs	12,000	26,228	46,380	57,093	47,250	\$ -
General Instruction	863,253	850,831	902,293	893,479	903,029	\$ -
School Wide CFP (remedial services)	47,715	35,384	75,493	80,704	94,162	\$ -
Guidance/Health/Other Support Serv	65,041	79,419	92,587	102,390	154,169	\$ -
Staff Support	17,699	14,066	18,135	21,307	18,135	\$ -
Library/Technology/Copier	93,537	100,556	100,840	99,531	108,527	\$ -
Administration/School Board/Town Serv	187,938	210,706	217,168	220,936	216,595	\$ -
White River Valley SU	72,125	72,124	155,634	153,330	179,481	\$ -
Buildings/Grounds	184,093	220,587	201,797	180,489	199,772	\$ -
Transportation	85,000	88,633	7,000	6,123	7,000	\$ -
Debt Service	80,501	86,048	41,349	47,882	41,453	\$ -
Food Program Subsidy	10,000	10,000	15,000	15,000	15,000	\$ -
<b>TOTAL K-8 PROGRAMS</b>	<b>1,718,901</b>	<b>1,794,582</b>	<b>1,873,677</b>	<b>1,878,262</b>	<b>1,984,573</b>	<b>\$ -</b>
<b>SECONDARY PROGRAMS</b>						
Tuition	873,275	758,375	725,244	714,560	874,480	\$ -
<b>TOTAL SECONDARY PROGRAMS</b>	<b>873,275</b>	<b>758,375</b>	<b>725,244</b>	<b>714,560</b>	<b>874,480</b>	<b>\$ -</b>
<b>SUB TOTAL</b>	<b>2,592,176</b>	<b>2,552,957</b>	<b>2,598,921</b>	<b>2,592,822</b>	<b>2,859,053</b>	<b>\$ -</b>
WRVSU-Special Education Assessment	632,545	607,977	504,993	570,130	245,903	\$ -
<b>TOTAL ALL PROGRAMS</b>	<b>3,224,721</b>	<b>3,160,934</b>	<b>3,103,914</b>	<b>3,162,952</b>	<b>3,104,956</b>	<b>\$ -</b>
<b>** NOTE</b>						
<i>The "First Branch USD" FY 2018-2019 Expenditure Budget will be prepared and shared with the community in the near future in preparation for a budget vote at a later date.</i>						



# Tunbridge School District – Proposed Budget

## Expenditure Budget FY 2016-2018

Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Budget 2018	Proposed Budget 2019 **
<b>K-8 PROGRAM</b>						
Regular Programs						
Substitutes Salary	10,000	8,250	11,000	9,238	12,650	
Employer Taxes	765	631	842	453	968	
OP Afterschool Program	2,000	2,000	2,000	2,000	2,000	
Workers Comp	80	70	88	87	108	
<b>Total Regular</b>	<b>12,845</b>	<b>10,951</b>	<b>13,930</b>	<b>11,779</b>	<b>15,725</b>	<b>\$ -</b>
<b>School Wide Programs</b>						
Aide/ Other Remedial Salaries	40,493	26,490	45,000	54,550	56,187	
Health Ins. Benefits	800	400	14,913	9,993	19,985	
Employer Taxes	3,098	2,057	3,443	4,173	4,298	
Retirement Contr	-	2,421	5,778	5,748	7,214	
Dental	-	-	-	198	-	
Workers Comp.	324	283	360	356	478	
OP Program (tutoring)	3,000	3,000	3,000	3,000	3,000	
Prof Development	-	733	3,000	-	3,000	
Supplies	-	-	-	2,687	-	
<b>Total School Wide Programs</b>	<b>47,715</b>	<b>35,384</b>	<b>75,493</b>	<b>80,704</b>	<b>94,162</b>	<b>\$ -</b>
<b>Support Service Pupils</b>						
Extended Learning Stipends	-	-	1,500	800	-	
Employee Benefits	-	-	-	61	-	
Artist in Residence	500	500	1,000	826	1,000	
Testing Services	3,210	3,348	3,210	1,954	3,400	
Other Contr Services UVBEP	1,100	957	1,100	1,023	1,100	
Report Cards, Etc	-	49	-	147	-	
<b>Total Support Services</b>	<b>4,810</b>	<b>4,854</b>	<b>6,810</b>	<b>4,811</b>	<b>5,500</b>	<b>\$ -</b>
<b>Guidance Services</b>						
Salaries	24,936	37,655	38,641	50,884	53,066	
Health Ins	-	600	600	-	800	
Employer Taxes	1,908	2,927	2,956	3,893	4,060	
Workers Comp	199	175	309	305	451	
Supplies	100	98	-	30	-	
<b>Total Guidance Services</b>	<b>27,143</b>	<b>41,455</b>	<b>42,506</b>	<b>55,112</b>	<b>58,377</b>	<b>\$ -</b>
<b>Health Services</b>						
Salaries	-	-	-	-	40,000	
Health Ins	-	-	-	-	15,988	
Employer Taxes	-	-	-	-	3,060	
Workers Comp	-	-	-	-	340	
Dental Ins	-	-	-	-	317	
Contracted Services	32,000	32,479	42,667	42,000	-	
Other Contracted Services	484	-	604	419	604	
Supplies	604	631	-	47	-	
<b>Total Health Services</b>	<b>33,088</b>	<b>33,110</b>	<b>43,271</b>	<b>42,466</b>	<b>60,309</b>	<b>\$ -</b>



# Tunbridge School District – Proposed Budget (cont.)

## Expenditure Budget FY 2016-2018

Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Budget 2018	Proposed Budget 2019
<b>Student Support Services</b>						
Behavior Interventionist	-	-	-	-	20,000	
Health Ins	-	-	-	-	7,454	
Employer Taxes	-	-	-	-	1,530	
Retirement Contr	-	-	-	-	800	
Dental Ins	-	-	-	-	198	
<b>Total Student Support Services</b>	-	-	-	-	<b>29,982</b>	<b>\$ -</b>
<b>Staff Support Services</b>						
Empee Benefits	3,960	441	2,500	-	2,500	
Long Term Disability	1,757	1,446	2,053	1,901	2,053	
Course Reimbursement/other Prof Dev	10,000	11,800	12,000	17,203	12,000	
Prof Dev Contr Service	782	-	782	531	782	
Travel	1,200	379	800	1,671	800	
<b>Total Support Services</b>	<b>17,699</b>	<b>14,066</b>	<b>18,135</b>	<b>21,307</b>	<b>18,135</b>	<b>\$ -</b>
<b>School Library</b>						
Teacher Salary	46,755	47,118	48,301	48,301	49,750	
Aide Salary	5,210	4,009	5,366	4,155	5,501	
Health Ins. Benefits	7,198	7,032	7,582	7,584	7,584	
Employer Taxes	3,975	4,071	4,106	3,903	4,227	
Workers Comp	390	364	403	424	470	
Dental Ins.	469	410	422	396	396	
Contracted Services	-	4,084	-	-	-	
Supplies	500	246	200	225	200	
Books & Periodicals	2,000	2,671	2,000	1,958	2,000	
Equipment	1,000	675	-	-	-	
Dues & Fees	-	-	700	750	700	
<b>Total School Library</b>	<b>67,498</b>	<b>70,680</b>	<b>69,080</b>	<b>67,695</b>	<b>70,827</b>	<b>\$ -</b>
<b>School Board</b>						
Board Stipend	2,500	2,500	2,500	2,500	2,500	
Employer Taxes	191	233	191	251	191	
Sect 125 Admin	400	396	400	192	400	
Contracted Services	500	1,150	500	875	500	
Legal Services /Negotiations	1,000	1,568	4,000	3,743	4,000	
Errors & Omissions & Catastrophic Ins	3,000	2,574	3,200	2,370	3,000	
Advertising	2,500	2,042	2,500	3,154	2,500	
Supplies	200	692	200	118	200	
VSBA Dues	1,300	1,542	1,500	1,421	1,500	
School Board Conferences	200	-	200	-	200	
<b>Total School Board</b>	<b>11,791</b>	<b>12,697</b>	<b>15,191</b>	<b>14,623</b>	<b>14,991</b>	<b>\$ -</b>
<b>Treasurer/Fiscal</b>						
Contracted Services	1,100	1,100	1,100	1,100	1,100	
Audit	6,000	4,800	6,000	4,800	2,750	
Postage	450	288	450	291	450	
General Supplies	-	61	-	61	-	
Dues & Fees	50	100	50	779	50	
<b>Total Treasurer</b>	<b>7,600</b>	<b>6,349</b>	<b>7,600</b>	<b>7,031</b>	<b>4,350</b>	<b>\$ -</b>

# Tunbridge School District – Proposed Budget (cont.)

## Expenditure Budget FY 2016-2018

Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Budget 2018	Proposed Budget 2019
<b>Office of the Superintendent</b>						
Office of Superintendent	27,718	27,717	24,933	24,933	30,611	
Curriculum Services	7,110	7,109	7,237	7,237	9,067	
Grant Admin	1,544	1,544	837	837	2,506	
Director of Technology	-	-	8,421	8,421	9,671	
Fiscal Services/Central Office	35,753	35,754	33,206	33,206	44,626	
Transportation Assessment	-	-	81,000	78,696	83,000	
SU Special Education Assessment	632,545	607,977	504,993	570,130	245,903	
<b>Office of the Superintendent</b>	<b>704,670</b>	<b>680,101</b>	<b>660,627</b>	<b>723,460</b>	<b>425,384</b>	<b>\$ -</b>
<b>Office of the Principal</b>						
Principals Salary	86,149	89,875	90,640	90,640	92,906	
Asst. Salary	1,250	2,000	1,750	1,750	1,750	
Clerical Salary	30,822	32,103	32,731	32,770	33,547	
Health Ins Benefits	25,664	36,172	39,030	39,971	39,019	
Employer Taxes	9,044	8,800	9,572	8,658	9,808	
Life Insurance	250	266	250	296	300	
Retirement/Other Benefits	1,233	4,284	4,309	4,311	4,342	
Workers Comp.	946	828	1,001	988	1,090	
Course Reimb	1,500	3,750	1,500	3,750	1,500	
Dental Ins.	939	820	845	792	792	
Contracted Services	750	2,652	750	4,376	750	
Telephone Expense	4,000	4,706	5,000	4,556	5,000	
Postage	1,500	1,651	2,000	1,866	2,000	
Printing & Publishing	200	185	-	172	-	
Mileage/Conference	900	1,124	1,200	983	1,200	
Supplies	600	723	750	1,349	750	
Recognition & Awards	500	593	750	602	750	
Equipment	-	-	-	45	-	
Dues & Fees	2,300	1,128	2,300	1,408	1,750	
<b>Total Office Of The Principal</b>	<b>168,546</b>	<b>191,660</b>	<b>194,377</b>	<b>199,282</b>	<b>197,254</b>	<b>\$ -</b>
<b>Instructional Equip/Tech Support</b>						
Salaries	9,953	12,376	15,000	16,283	20,000	
Employer Taxes	761	942	1,148	1,232	1,530	
Workers comp	75	-	113	-	170	
Technical Support - Computer repairs	1,500	1,500	1,500	517	1,500	
Technology-Supplies	750	1,785	1,000	1,599	1,000	
Copier	4,000	4,281	4,000	4,343	4,500	
Supplies/copier paper	1,000	855	1,000	623	1,000	
Computers	8,000	8,137	8,000	7,238	8,000	
<b>Total Instructional Equip.</b>	<b>26,039</b>	<b>29,876</b>	<b>31,760</b>	<b>31,835</b>	<b>37,700</b>	<b>\$ -</b>

# Tunbridge School District – Proposed Budget (cont.)

## Expenditure Budget FY 2016-2018

Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Budget 2018	Proposed Budget 2019
<b>Building</b>						
Custodial Salaries	52,838	47,293	52,966	51,051	54,290	
Substitutes	500	4,023	500	2,405	500	
Health Ins.	18,968	18,674	19,991	19,985	19,985	
Employer Taxes	4,080	3,619	4,090	3,743	4,191	
Municipal Retirement	1,404	1,183	1,387	1,511	1,422	
Workers Comp	2,934	2,965	2,941	3,268	3,287	
Dental	469	435	422	396	396	
Engineering/Other Contr Services	-	28,705	-	97	-	
Rubbish Removal	4,500	5,888	4,500	4,737	5,500	
Repairs & Maint.	19,100	40,173	25,000	22,316	25,000	
Snow Plowing	2,500	1,645	4,000	6,163	4,000	
Liability Ins.	6,800	5,980	7,000	6,563	7,200	
Supplies	15,000	14,393	15,000	9,954	15,000	
Electricity	25,000	25,225	25,000	25,437	25,000	
Fuel Oil	28,000	19,673	29,000	15,078	29,000	
Equipment	-	-	5,000	6,515	-	
<b>Total Buildings</b>	<b>182,093</b>	<b>219,874</b>	<b>196,797</b>	<b>179,218</b>	<b>194,772</b>	<b>\$ -</b>
<b>Grounds</b>						
Mowing Sals	-	-	-	1,080	-	
Taxes	-	-	-	83	-	
Repairs & Maint	2,000	713	2,000	53	2,000	
Mowing	-	-	3,000	55	3,000	
<b>Total Grounds</b>	<b>2,000</b>	<b>713</b>	<b>5,000</b>	<b>1,270</b>	<b>5,000</b>	<b>\$ -</b>
<b>Transportation</b>						
Contracted Services	81,000	84,881	-	-	-	
Athletic Transportation	2,000	1,708	3,500	2,244	3,500	
Field Trip Trans.	2,000	2,044	3,500	3,391	3,500	
504 Transportation	-	-	-	489	-	
<b>Total Transportation</b>	<b>85,000</b>	<b>88,633</b>	<b>7,000</b>	<b>6,123</b>	<b>7,000</b>	<b>\$ -</b>
<b>Debt Service</b>						
Interest	2,501	2,913	1,349	27,882	453	
Principal	60,000	60,000	20,000	20,000	20,000	
<b>Total Debt Service</b>	<b>62,501</b>	<b>62,913</b>	<b>21,349</b>	<b>47,882</b>	<b>20,453</b>	<b>\$ -</b>
<b>Short Term Debt Service</b>						
Interest	18,000	23,135	20,000	-	21,000	
<b>Total Short Term Debt Service</b>	<b>18,000</b>	<b>23,135</b>	<b>20,000</b>	<b>-</b>	<b>21,000</b>	<b>\$ -</b>
<b>Pre-K - Tuition</b>	<b>12,000</b>	<b>26,228</b>	<b>46,380</b>	<b>57,093</b>	<b>47,250</b>	<b>\$ -</b>

# Tunbridge School District – Proposed Budget (cont.)

## Expenditure Budget FY 2016-2018

Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Budget 2018	Proposed Budget 2019
<b>General Elementary</b>						
Salaries	391,819	389,753	404,536	386,951	388,113	
Aide Salary	13,919	16,453	14,336	23,640	14,529	
504 Tutor Salary	-	-	-	2,521	-	
Health Ins. Benefits	87,183	95,418	91,629	115,771	95,426	
Employer Taxes	31,039	30,256	32,044	30,299	30,802	
Municipal Retirement	557	656	573	1,033	581	
Workers Comp.	3,449	2,893	3,560	3,393	3,422	
Unemployment	5,000	2,200	5,000	3,128	4,500	
Dental Ins.	3,158	2,919	2,843	3,200	2,746	
504/230 Services	2,000	2,516	2,000	1,761	2,500	
Contracted Services	-	-	-	6,602	-	
504 Transportation	-	-	-	420	-	
Reg Ed OT/SLP supplies	200	-	200	47	200	
Other Contracted Services	-	-	-	-	-	
Extended Classroom Experience	1,680	2,621	1,680	703	-	
Supplies	4,634	2,036	1,700	4,978	1,700	
Books & Periodicals	2,149	3,061	3,855	2,909	3,855	
Audio Visual	-	106	-	-	-	
Instructional Equip.	7,300	7,247	7,300	1,352	7,300	
<b>Total General Elementary</b>	<b>554,087</b>	<b>558,135</b>	<b>571,257</b>	<b>588,706</b>	<b>555,675</b>	<b>\$ -</b>
<b>Middle School</b>						
Salary	206,858	202,909	214,337	206,377	223,852	
Summer School	-	-	-	-	4,000	
Health Ins.	55,296	37,953	58,103	43,073	56,204	
Employer Taxes	15,825	14,654	16,397	15,171	17,431	
Workers Comp	1,655	1,448	1,715	1,792	1,903	
Dental Ins.	1,347	148	1,212	910	1,216	
Student Enrichment/Exploratorium/Com	2,000	-	4,500	3,685	4,500	
Contract Services	-	-	-	8,099	-	
Extended Classroom Experience	320	873	320	486	2,000	
Supplies	1,748	3,446	3,025	3,379	3,025	
Books & Periodicals	1,320	2,556	3,685	2,456	3,685	
Software- For Language		8,800	-	-	-	
Equipment	4,200	125	4,200	1,215	4,200	
Dues & Fees	-	1,545	-	-	-	
<b>Total Middle School</b>	<b>290,568</b>	<b>274,457</b>	<b>307,494</b>	<b>286,642</b>	<b>322,016</b>	<b>\$ -</b>
<b>Athletics/Co-Curricular</b>						
AD Salaries	-	1,500	1,500	4,030	1,500	
Other Salaries	3,000	2,000	2,200	-	2,200	
Employer Taxes	230	258	283	306	283	
Workers Comp	24	-	30	-	30	
Supplies	1,000	1,000	200	167	200	
Equipment	500	500	700	-	700	
Game Officials	1,000	2,030	4,700	1,850	4,700	
<b>Total Athletics</b>	<b>5,754</b>	<b>7,288</b>	<b>9,613</b>	<b>6,353</b>	<b>9,613</b>	<b>\$ -</b>

# Tunbridge School District – Proposed Budget (cont.)

## Expenditure Budget FY 2016-2018

Description	Budget 2016	Actual 2016	Budget 2017	Actual 2017	Budget 2018	Proposed Budget 2019
<b>Lunch Program</b>						
Subsidy	10,000	10,000	15,000	15,000	15,000	
<b>Total Lunch Program</b>	<b>10,000</b>	<b>10,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>\$ -</b>
<b>TOTAL K-8 PROGRAM EXPENDITURE</b>	<b>2,351,446</b>	<b>2,402,559</b>	<b>2,378,670</b>	<b>2,448,392</b>	<b>2,230,476</b>	<b>\$ -</b>
<b>Tuitions</b>						
Voc. Tuition other VT LEA'S	28,000	22,781	45,000	20,788	45,000	
Voc Tuition paid to Tech Ctrs by s	39,175	27,238	25,696	25,696	35,704	
Dual Enrollment	2,000	-	2,000	-	2,000	
G/S Tuition VT LEA'S	471,000	376,760	362,700	302,845	340,276	
504 Tuition/Other Tuition	-	7,429	-	27,991	25,000	
Private & Out of State Tuition	333,100	324,167	289,848	337,240	426,500	
Total Tuitions	873,275	758,375	725,244	714,560	874,480	<b>\$ -</b>
<b>TOTAL SECONDARY PROGRAM EXPENDITURE</b>	<b>873,275</b>	<b>758,375</b>	<b>725,244</b>	<b>714,560</b>	<b>874,480</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURE BUDGET</b>	<b>3,224,721</b>	<b>3,160,934</b>	<b>3,103,914</b>	<b>3,162,952</b>	<b>3,104,956</b>	<b>\$ -</b>
<b>**NOTE</b>						
<i>The "First Branch USD" FY 2018-2019 Expenditure Budget will be prepared and shared with the community in the near future in preparation for a budget vote at a later date.</i>						

# White River Valley Supervisory Union Reports

Superintendent's Report  
December 2017

I feel privileged to offer this report to the voters in the ten towns that comprise the White River Valley Supervisory Union. If you have followed the news at the state and local level, I'm sure you're familiar with the activities within each of the school districts and how they chose to align with Vermont's 2016 school consolidation law: Act 46. Our school districts faced the choice of merging their districts (not schools) and collecting the tax benefits offered by the state or standing alone and seeing what potential consequences came from not acting and asking for State Board approval by November 30, 2017. Each of our school districts decided what was in the best interest for their futures and met the deadline.

This decision-making process was labor intensive and took an extensive amount of the board's time this past year. Besides the planning meetings in each town, there were public hearings and information sessions held in each district to include voters in the deliberations around the nuances of this new law. There was a series of votes, and in some cases re-votes (in some of the towns) as each potential configuration was considered. As a result, Rochester and Stockbridge, Bethel and Royalton, Hancock and Granville, and Chelsea and Tunbridge all formed merged districts. Strafford and Sharon decided to ask the state to let them stand alone within the SU. We hope to hear the outcome of this request within the next two months.

Besides dealing with school consolidation this last school year, the School Board has engaged in intense and public discussions with the Teachers' Union for both professional staff and support staff around negotiating and approving a contract agreement for the newly configured SU. Throughout the year, we have had between fifteen and twenty sessions with each of these groups yet still find ourselves working to reconcile our differences. The recent changes in health care has been a major stumbling block and has taken a long time to sort out. However, I am optimistic that we will reach a resolution within the next few months.

The boards are currently working on a new bussing contract for the future. We have the large task of developing single, required policies for the entire SU. We are also working to put the new plans into place as well as the changes we assured the public that we would enact for each of the new mergers.

Lastly, I would again like to direct your attention to the finished Strategic Plan that the White River Valley SU Boards created in 2016. This plan is still in the process of implementation and can be found on our website: [www.wrvsu.org](http://www.wrvsu.org) under the "School Board" tab located at the top of the page. We are determined to have this plan- which also serves as our state-mandated Continuous Improvement Plan- continue to be a living document that we use to guide our future work. When we are able to implement it fully, the school district will be an improved, more student-centered learning environment for each of the students we serve.

I feel fortunate and am indeed grateful to lead this SU. I want to thank all of the residents and taxpayers of the White River Valley SU for their support of the 1,700 students within the combined districts this year. Please contact me with any questions and/or concerns you have. Our office is located at 461 Waterman Road in Royalton. I will do my best to respond to every call, email, or letter. My devotion to earning the public's trust continues with each day I work here as Superintendent and I assure you, as it's earned, I will never take it for granted.

Respectfully Submitted,

Bruce C. Labs

Superintendent of School

White River Valley Supervisory Union

# White River Valley Supervisory Union

## Revenue Budget FY 2018-2019

					Proposed					
	Budget	Budget	Actual	Budget	Budget	43,009		42,705		
	2016	2017	2017	2018	2019	Enrollment	%	ADM	%	Average
<b>Local Assessments:</b>										
Bethel	248,423	221,349	221,349	189,055	-	-	-	-	-	-
Chelsea	122,269	121,356	121,356	124,521	-	-	-	-	-	-
Granville	22,208	15,530	15,530	10,317	-	-	-	-	-	-
Hancock	36,434	25,132	25,132	16,992	-	-	-	-	-	-
Rochester	102,769	97,580	97,580	83,759	-	-	-	-	-	-
Royalton	234,235	234,510	234,510	254,441	-	-	-	-	-	-
Sharon	83,116	90,651	90,651	137,303	149,233	153	0	254	0	0
Stockbridge	100,267	74,562	74,562	45,467	-	-	-	-	-	-
Strafford	83,116	85,217	85,217	97,244	103,868	102	0	183	0	0
Tunbridge	72,125	74,633	74,633	96,491	-	-	-	-	-	-
First Branch USD *	-	-	-	-	218,522	227	0	368	0	0
Granville-Hancock USD	-	-	-	-	31,035	-	-	95	0	0
Rochester-Stockbridge USD *	-	-	-	-	127,783	155	0	186	0	0
White River USD	-	-	-	-	482,465	649	1	616	0	0
<b>Total Local Assessments</b>	<b>1,104,961</b>	<b>1,040,520</b>	<b>1,040,520</b>	<b>1,055,592</b>	<b>1,112,906</b>	<b>1,286</b>	<b>1</b>	<b>1,701</b>	<b>1</b>	<b>1</b>
<b>State/Federal Sources</b>					<b>* enrollment adjustments for closing high schools</b>					
Other Grant Admin Fees		5,000	5,000	6,000	6,000					
Title 1/Title IIA Funding		203,080	65,410	200,349	180,314					
<b>Total State/Federal Sources</b>		<b>208,080</b>	<b>70,410</b>	<b>206,349</b>	<b>186,314</b>					
<b>Other Sources</b>										
Interest		200	551	200	200					
Prior Year Adj		-	(1,738)	-	-					
21ST Century Admin Fees/OP		7,500	29,666	7,500	7,500					
<b>Total Other Sources</b>		<b>7,700</b>	<b>28,479</b>	<b>7,700</b>	<b>7,700</b>					
<b>Grand Total</b>		<b>1,256,300</b>	<b>1,139,409</b>	<b>1,269,641</b>	<b>1,306,920</b>					

## White River Valley Supervisory Union

### Expenditure Budget FY 2018 – 2019

Description	WRVSU Budget 2017	WRVSU Actuals 2017	WRVSU Budget 2018	WRVSU Proposed Budget 2019
<b>Office of the Superintendent</b>				
Administration Salaries	118,718	118,773	121,729	122,979
Administrative/HR Support	86,520	88,230	90,220	92,720
Board Clerk	-	1,510	2,000	2,000
Health Insurance	53,516	33,506	42,035	31,237
Employer Taxes	15,701	15,409	16,367	16,501
Life Ins Premiums	340	313	340	340
Disability Ins	-	-	-	-
Retirement Contribution	4,759	4,841	4,962	5,100
Workers Comp	1,642	1,621	1,926	834
Professional Development	7,000	3,397	6,500	4,000
Dental Insurance	1,420	1,451	1,332	1,455
Mentoring	-	-	-	-
Legal Fees	20,000	48,693	15,000	20,000
Contracted Services-	2,000	2,357	1,500	11,500
In-Service, Meetings, Etc.	3,000	4,073	4,000	4,000
Repairs & Maintenance	1,000	-	1,000	500
Travel	5,000	5,447	5,000	5,000
Books & Periodicals	500	356	500	400
Equipment Contingency	3,000	1,144	1,500	1,000
Dues & Fees	7,500	5,320	7,000	15,000
Fingerprinting Expense	6,000	4,901	7,000	6,000
<b>Total Office of the Superintendent</b>	<b>337,615</b>	<b>341,342</b>	<b>329,911</b>	<b>340,566</b>
<b>Staff Training/Curriculum</b>				
Salaries- Director	91,980	83,107	94,280	128,000
Curriculum Coordinator	-	-	46,000	-
Employer Taxes	7,036	6,054	10,731	9,792
Health Insurance	14,926	14,180	22,362	15,580
Workers Comp, Life Ins, Dental Ins	1,489	1,342	2,017	2,128
Curriculum Support	40,000	-	-	-
Prof Development	2,000	2,561	2,000	2,500
Mileage	2,000	1,649	3,000	2,500
Supplies	1,000	984	1,500	1,250
Books & Periodicals	750	77	500	400
Dues & Fees	600	424	600	600
<b>Total Curriculum Services</b>	<b>161,782</b>	<b>110,378</b>	<b>182,990</b>	<b>162,750</b>



## White River Valley Supervisory Union (cont.)

### Expenditure Budget FY 2018 - 2019

Description	WRVSU Budget 2017	WRVSU Actuals 2017	WRVSU Budget 2018	WRVSU Proposed Budget 2019
<b>Fiscal Services</b>				
Administration Salaries	146,070	98,289	156,997	90,000
Support Salaries	91,984	135,942	94,284	187,572
Other salaries	5,000	-	5,000	-
Health Insurance	48,967	56,174	55,961	46,048
Employer Taxes	18,594	16,962	19,605	20,852
Workers Comp Ins	1,944	1,928	2,307	2,000
Life Ins	370	561	370	400
Retirement Contribution	15,093	14,629	15,820	14,991
Professional Development	1,500	476	2,000	2,000
Dental Insurance	1,834	1,688	1,721	2,132
Disability Ins	-	-	-	-
Contracted Services	-	303	-	-
Treasurer Services	1,000	1,200	1,000	1,200
Audit Services	7,000	9,250	7,300	10,300
Computer Maintenance	15,000	15,316	16,000	15,754
Travel/Conference	5,000	4,529	6,000	4,500
Supplies	4,000	5,090	5,000	5,000
Equipment Contingency	2,000	1,879	2,500	2,000
Interest Exp	-	-	-	-
Dues & Fees	1,000	476	1,000	600
<b>Total Fiscal Services</b>	<b>366,357</b>	<b>364,692</b>	<b>392,865</b>	<b>405,349</b>
<b>Central Office</b>				
Unemployment Tax	4,000	4,000	4,500	4,000
HRA OOP Costs	-	-	-	8,128
Long Term Disability Ins	-	-	-	9,000
Section 125 Admin/HRA Admin	2,000	680	2,500	3,503
Prof Development	-	-	-	-
Custodial Services/Other Contr Serv	5,000	3,634	5,500	5,000
Repairs & Maint.	3,000	1,836	3,000	2,000
Disposal Services	2,100	885	2,200	1,500
Rental of Building	54,396	54,396	55,483	56,593
Property & Liability Insurance/Other ins	6,800	6,434	7,200	7,500
Electricity	-	-	-	-
Heat	-	-	-	-
Telephone/Internet	3,000	5,892	3,200	5,980
Postage	3,500	5,306	4,000	5,000
Advertising	4,000	445	4,000	2,000
Supplies	8,500	12,098	9,000	12,000
Software	-	-	-	-
Equipment/lease	8,000	8,177	8,500	8,500
<b>Total Central Office</b>	<b>104,296</b>	<b>103,783</b>	<b>109,083</b>	<b>130,704</b>

## White River Valley Supervisory Union (cont.)

### Expenditure Budget FY 2018 – 2019

Description	WRVSU Budget 2017	WRVSU Actuals 2017	WRVSU Budget 2018	WRVSU Proposed Budget 2019
<b>Student Support</b>				
Distr Music Prog- Sals	1,500	-	1,500	-
Distr Music Prog- Employer Taxes	115	-	115	-
Distr Music Prog - Travel	-	612		-
Distr Music Prog- Contr Services	1,000	-	1,000	-
Distr Music Prog- Supplies	3,000	47	1,500	-
Distr Collaborative Projects	4,385	1,000	885	-
<b>Total Student Support</b>	<b>10,000</b>	<b>1,659</b>	<b>5,000</b>	<b>-</b>
<b>Technology</b>				
Salary	73,000	75,000	76,875	80,000
Employer Taxes	5,585	5,584	5,881	6,120
Health Ins	19,295	7,856	7,855	5,531
Dental Ins	473	444	444	444
Retirement Contribution	4,015	4,125	4,228	4,400
Worker's Comp Ins	-	593	-	600
Life Ins	30	11	30	30
Mileage Reimb	-	2,449	1,000	1,250
Prof Development	-	813	1,500	900
Supplies	-	-	500	500
Contracted Services	15,000	3,198	7,500	5,000
Equipment	-	2,286	-	2,500
<b>Technology Support</b>	<b>117,398</b>	<b>102,359</b>	<b>105,813</b>	<b>107,275</b>
<b>Pre-School Operations</b>				
Pre-school Coordinator	-	-	10,000	10,914
Employer Taxes	-	-	765	835
Winooski Valley Collaboration	-	-	-	9,676
<b>Total Pre-School Operations</b>	<b>-</b>	<b>-</b>	<b>10,765</b>	<b>21,425</b>
<b>Grant Administration (mostly grant funded)</b>				
Administration Salaries	52,557	52,557	53,871	55,217
Health Ins	1,600	-	1,600	1,600
Employer Taxes	4,021	4,020	4,121	4,224
Life Ins	280	-	280	280
Workers Comp	420	415	485	424
Prof Development	2,000	-	1,000	1,000
Dental Ins	379	-	355	355
Audit	3,000	3,150	3,000	3,000
Mileage Reimb	800	1,403	800	800
Supplies	500	268	500	500
Books/Periodicals	1,000	76	500	250
Other expenses/software	100	108	100	150
<b>Total All Grant Administration</b>	<b>66,656</b>	<b>61,997</b>	<b>66,612</b>	<b>67,800</b>

## White River Valley Supervisory Union (cont.)

### Expenditure Budget FY 2018 - 2019

Description	WRVSU Budget 2017	WRVSU Actuals 2017	WRVSU Budget 2018	WRVSU Proposed Budget 2019
<b>LEA Title 1</b>				
LEA Services				
Early Ed Services, ie..Story Lady	40,759	42,311	41,777	41,882
Prek Coordinator	15,450	-	-	-
Tutoring Services	4,000	-	-	-
Employer Taxes	4,606	2,886	3,196	3,998
Health Ins	14,926	17,772	14,908	18,216
Workers Comp	482	354	376	400
Dental Ins	474	326	444	355
Professional Development/Training Exp	5,500	131	1,500	1,000
Homeless Services	1,000	589	1,000	1,000
Contracted Services	-	276	-	-
Travel/Mileage Reimb	1,500	3,720	1,500	2,500
Supplies	1,000	3,331	1,000	1,000
Books & Periodicals	400	-	400	200
Dues & Fees	2,100	125	500	500
<b>Total LEA Title 1</b>	<b>92,197</b>	<b>71,821</b>	<b>66,601</b>	<b>71,051</b>
<b>Excel Program Contribution</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Supervisory Union Budget</b>	<b>1,256,300</b>	<b>1,158,031</b>	<b>1,269,641</b>	<b>1,306,920</b>

<b>WHITE RIVER VALLEY SUPERVISORY UNION</b>						
<b>SPECIAL EDUCATION</b>						
<b>Apportionment For Member Towns FY 2018-2019</b>						
				<b>FY17-18</b>	<b>Proposed FY 2018-2019</b>	<b>Change</b>
Bethel Town School District				\$ 392,791	\$ -	\$ (392,791)
Chelsea Town School District				\$ 251,589	\$ -	\$ (251,589)
Granville Town School District				\$ 46,906	\$ -	\$ (46,906)
Hancock Town School District				\$ 77,253	\$ -	\$ (77,253)
Rochester Town School District				\$ 135,602	\$ -	\$ (135,602)
Royalton Town School District				\$ 497,279	\$ -	\$ (497,279)
Sharon Town School District				\$ 372,266	\$ 371,061	\$ (1,205)
Strafford Town School District				\$ 251,020	\$ 258,446	\$ 7,426
Stockbridge Town School District				\$ 128,921	\$ -	\$ (128,921)
Tunbridge Town School District				\$ 245,903	\$ -	\$ (245,903)
White River USD				\$ -	\$ 899,249	\$ 899,249
First Branch USD				\$ -	\$ 516,445	\$ 516,445
Granville-Hancock USD				\$ -	\$ 137,599	\$ 137,599
Rochester-Stockbridge USD				\$ -	\$ 267,915	\$ 267,915
				\$ 2,399,532	\$ 2,450,715	\$ 51,183

WHITE RIVER VALLEY SU						
SPECIAL EDUCATION EXPENDITURE BUDGET						
FY 2018-2019						
		COMBINED				PROPOSED
	COMBINED SU	SU	BUDGET	Actuals	BUDGET	BUDGET
Program Area	2015-2016	ACTUALS 2015-2016	2016-2017	2016-2017	2017-2018	2018-2019
Teacher Salaries	157,911	129,765	154,671	128,016	131,856	134,216
Support Salaries	36,500	15,298	36,706	9,877	18,355	12,958
Health Ins	35,132	33,072	39,589	29,639	31,158	20,773
Employer Taxes	14,872	10,595	14,640	10,248	11,491	11,259
Retirement Benefit-VSTRS	1,854	960	953	11,406	8,163	8,163
Workers Comp Ins	1,522	910	1,531	1,512	1,187	1,325
Unemployment	-	641		-	320	320
Professional Development	9,575	1,046	6,000	1,487	4,000	4,000
Dental Ins	2,863	804	1,420	888	915	915
Disability Ins/Life Ins	805	271	449	318	456	400
Contracted Services	7,000	6,475	15,000	-	10,021	10,100
Tuition	20,000		10,000	-	-	3,000
Travel/Conference	4,000	2,306	1,000	1,712	3,169	3,300
Supplies and Materials	5,500	2,574	6,000	805	3,000	1,000
Equipment	2,500	965	5,000	491	2,000	500
Dues & Fees	300	-	-	-	-	-
<b>Psychological Services</b>	4,800	-	10,000	-	-	-
<b>Speech Pathology &amp; Audiology</b>						
Salaries	27,654	42,142	57,788	11,721	42,325	43,383
Benefits	7,923	9,952	17,336	4,474	12,697	13,078
Contracted Services	-	24,448	-	-	-	-
Travel	-	238	-	15	500	500
<b>Occupational Therapy Services</b>						
Salaries	27,692	19,171	65,206	17,974	21,200	21,836
Benefits	8,308	8,499	19,562	9,440	6,362	7,201
Contracted Services	17,000	5,921	-	-	4,000	4,000
Travel	-	38	-	-	500	500
<b>Other Support Serv</b>	40,105	-	8,750	-	5,000	-
<b>Total Essential Early Ed</b>	<b>433,816</b>	<b>316,091</b>	<b>471,601</b>	<b>240,024</b>	<b>318,675</b>	<b>302,727</b>

WHITE RIVER VALLEY SU						
SPECIAL EDUCATION EXPENDITURE BUDGET						
FY 2018-2019						
		COMBINED				PROPOSED
	COMBINED SU	SU	BUDGET	Actuals	BUDGET	BUDGET
Program Area	2015-2016	ACTUALS 2015-2016	2016-2017	2016-2017	2017-2018	2018-2019
Teacher Salaries	858,418	779,905	812,012	745,380	783,876	837,620
Alt Program Prof Staff	-	-	-	-	170,750	128,942
Support Salaries	765,523	896,916	865,674	1,119,251	1,081,197	1,207,768
Summer Salaries	31,000	22,260	24,000	34,286	35,000	35,000
Substitutes	37,000	49,430	30,000	104,900	40,000	60,000
Health Ins	411,784	468,862	488,036	529,360	664,108	426,077
Employer Taxes	130,618	130,164	132,474	148,575	161,478	173,604
Life Ins	1,585	369	504	1,829	1,680	1,900
Emper Retirement Contribution	23,129	33,541	53,782	47,223	59,466	66,427
Workers Comp Ins	17,687	15,509	13,613	9,893	18,637	19,884
Unemployment	13,300	7,708	10,000	8,528	9,235	9,000
Prof Development	25,000	-	-	4,255	-	-
Dental Ins	25,461	23,781	21,504	7,990	25,648	29,734
Disability Ins	6,823	3,321	2,355	1,818	6,107	6,523
Contracted Serv	185,884	166,678	59,523	122,527	231,095	168,200
Phone/Postage/Advertising	6,500	600	5,000	36	1,000	4,200
Tuition	1,099,500	1,001,244	512,841	952,494	1,073,164	1,208,515
Travel	10,000	2,881	5,000	4,448	4,000	10,000
Excess Cost	351,143	304,997	325,250	457,014	315,722	632,000
Supplies/Books & Periodicals	15,000	5,712	15,000	3,432	30,000	43,000
Software	10,000	4,701	15,000	4,285	5,000	5,000
Equipment	17,000	15,452	15,000	9,518	15,000	20,000
<b>Psychological Services</b>						
Salaries and Benefits	-	-	-	-	54,636	-
Contracted Services	406,000	385,372	316,000	280,466	325,380	316,000
<b>Speech Pathology and Audiology</b>						
Salaries	260,014	190,539	193,666	208,983	184,425	151,669
Benefits	81,502	86,911	79,619	69,302	62,808	19,140
Contracted Services	8,000	48,843	30,000	110,058	50,000	50,000
Travel	3,000	2,938	3,000	1,603	3,000	3,000
Supplies/Books & Periodicals/Soft	4,500	3,149	4,000	3,685	4,000	4,000
Dues/Fees	1,250	890	2,000	920	1,500	1,500
<b>Occupational Therapy Services</b>						
Salaries	125,659	167,777	126,531	124,312	121,032	130,351
Benefits	34,698	64,354	55,350	50,045	48,299	27,268
Contracted Services	76,500	21,247	1,500	36,978	25,000	25,000
Travel	1,000	2,587	1,500	1,208	3,000	3,000
Supplies/Books & Periodicals	2,000	4,253	3,000	2,129	3,000	3,000
Equipment	-	-	-	745	-	-
Other Support Services		-	12,000	45,745	-	-
Instructional Staff Trainings	52,000	32,589	30,000	29,006	25,000	30,000

WHITE RIVER VALLEY SU						
SPECIAL EDUCATION EXPENDITURE BUDGET						
FY 2018-2019						
		COMBINED				PROPOSED
	COMBINED SU	SU	BUDGET	Actuals	BUDGET	BUDGET
Program Area	2015-2016	ACTUALS 2015-2016	2016-2017	2016-2017	2017-2018	2018-2019
<b>Administration</b>						
Salaries	268,355	267,957	274,634	260,700	302,504	276,917
Benefits	84,915	81,423	94,151	83,854	109,110	71,817
Contracted Services	21,000	125,089	8,000	5,631	8,000	4,000
Legal	4,000	2,805	20,000	2,760	15,000	5,000
Repairs/Maintenance	1,000	538	2,000	-	2,000	1,000
Child Find Activities	2,000		2,000	-	2,000	1,000
Travel Reimbursement/Conference	8,500	6,757	4,000	4,561	6,000	5,000
Telephone/Postage	1,300	1,075	-	1,925	1,000	2,000
Supplies	2,750	387	1,000	893	1,000	1,000
Books & Periodicals	700	355	1,000	410	500	500
Equipment & Contingency	500	475	500	2,611	1,000	2,500
Dues & Fees	1,750	2,154	750	3,503	2,000	3,500
Transportation	451,880	266,709	281,000	268,047	325,000	424,174
HRA OOP Cost						38,800
HRA Admin Fees						2,264
<b>TOTAL ALL SPECIAL EDUCATION</b>	<b>6,380,944</b>	<b>6,017,295</b>	<b>5,425,369</b>	<b>6,157,148</b>	<b>6,737,032</b>	<b>6,999,523</b>

WHITE RIVER VALLEY SU						
SPECIAL EDUCATION REVENUE BUDGET						
FY 2018-2019						

	COMBINED SU	COMBINED				PROPOSED
		SU	BUDGET	Actuals	BUDGET	BUDGET
Program Area	2015-2016	ACTUALS 2015-2016	2016-2017	2016-2017	2017-2018	2018-2019
IDEA B Basic Flow Through	\$ 330,000	\$ 472,270	\$ 350,000	\$ 457,088	\$ 510,000	\$ 514,003
IDEA B Pre-School	\$ 160,000	\$ 9,665	\$ 50,000	\$ 12,177	\$ 12,000	\$ 12,193
IDEA B Proportionate Share	\$ -	\$ -	\$ -	\$ 2,556	\$ -	\$ -
Block Grants	\$ -	\$ -	\$ -	\$ -	\$ 703,669	\$ 746,543
Extra-Ordinary Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ 456,238	\$ 362,272
Expenditure Reimbursment	\$ -	\$ -	\$ -	\$ -	\$ 2,625,593	\$ 2,883,797
State Placed Reimbursement	\$ -	\$ -	\$ -	\$ 18,535	\$ -	\$ -
Admin Serv	\$ -	\$ 117,432	\$ -	\$ -	\$ -	\$ -
Tuition/Excess Cost	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Yr Adjustment	\$ -	\$ 25,164	\$ -	\$ -	\$ -	\$ -
IEP Medicaid	\$ 25,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<b>TOTAL SU SPECIAL ED REVEN</b>	<b>\$ 518,000</b>	<b>\$ 649,531</b>	<b>\$ 430,000</b>	<b>\$ 520,356</b>	<b>\$ 4,337,500</b>	<b>\$ 4,548,808</b>
<b>TO MEMBER TOWNS</b>	<b>\$ 5,862,944</b>	<b>\$ 5,367,764</b>	<b>\$ 4,995,369</b>	<b>\$ 5,637,847</b>	<b>\$ 2,399,532</b>	<b>\$ 2,450,715</b>
<b>TOTAL</b>	<b>\$ 6,380,944</b>	<b>\$ 6,017,295</b>	<b>\$ 5,425,369</b>	<b>\$ 6,158,203</b>	<b>\$ 6,737,032</b>	<b>\$ 6,999,523</b>

# **Town of Tunbridge School District**

## **Annual School Meeting Minutes**

### **March 6, 2017**

Please note that these are condensed minutes only. Original minutes are available at the Town Clerk's Office.

- Art. 1. Euclid Farnham elected Moderator for a one year term.
- Art. 2. School Districts report read and accepted.
- Art. 3. The Town voted to raise \$3,104,956.00 for the School Budget.
- Art. 4. The Town voted to raise \$20,496.00 to be added to the Building Reserve Fund.
- Art. 5. Elected Officers as required by law:  
Elected for a three year term: Liz York
- Art. 6. Other business:
  - Act. 46. New School Board Petitions due by Friday, March 10<sup>th</sup>. Kathy Galuzzo is the only declared candidate so far.
  - The Board thanked Anissa Morrison, Eliza Minucci and Maureen Moriarty for all of their assistance and hard work.
  - Principal Farnsworth invited anyone to come and speak with him.
  - Mary Ann Caron presented and narrated a slide show on Act 46.
  - The board presented their current proposal, which brought about a lengthy question and answer period.
  - Kathy Galuzzo reminded everyone to come out and vote on April 11<sup>th</sup>.
  - Liz York encouraged everyone to attend the next several meetings and ask questions.

Motion to adjourn at 9:15 pm. Seconded. Meeting adjourned at 9:15 pm.

Number of voters on the checklist is 981. Number of voters in attendance was 90.

Moderator: Euclid Farnham.

School Directors: Liz York, Kathy Galuzzo, and Mary Ann Caron.



**WARNING  
ANNUAL MEETING  
TUNBRIDGE TOWN SCHOOL DISTRICT**

The legal voters of the Tunbridge Town School District, Tunbridge, Vermont (“District”) are hereby NOTIFIED and WARNED to meet at the Tunbridge Central School, Tunbridge, Vermont on **Monday, March 5, 2018 at 7:30PM** to transact the following business:

**Article 1: To elect a Moderator.**

**Article 2:** To act upon the reports of the Town School District Officers.

**Article 3:** To elect District officers and directors as follows, each for a term that will expire on the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2017:

A. One (1) School Directors for Tunbridge Town School District.

**Article 4:** To establish salaries for the Town School District officers for the period from their taking office to the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement as approved by the Vermont State Board of Education on September 20, 2017.

**Article 5:** To transact any other legal and proper business coming before said meeting.

**Article 6:** To adjourn the meeting.

The legal voters of Tunbridge Town School District are further notified that voter qualification and registration relative to said annual meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Dated: January 10, 2018

Tunbridge Town School District Board of Directors:

\_\_\_\_\_  
Kathy Galluzzo, Chairperson

\_\_\_\_\_  
Maryann Caron, Vice-Chairperson

\_\_\_\_\_  
Joseph Paquin, Clerk

## Tunbridge Vital Statistics

### Births

Babies Name	Fathers Name	Mothers Name	Date	Place
Kora Anne Colson	Darrell Joshua Colson	Ariel Anne-Marie Colson	02/28/16	GMC
Nekita Jean Laplante	Garrett Forrest Laplante	Christina Alice Welch	03/31/16	UVMC
Alexis Paige Charette	Joshua David Charette	Darcy Loretta Charette	05/30/16	GMC
Claire Eloise Garrow	Jordan David Garrow	Kierstan Cheri McConnell	06/02/16	GMC
Moses Aaron Merriam	Frederick Earl Meriam	Jacqueline Anne Merriam	09/05/16	Home
Willow Patricia Moon Lawrence	Lee Michael Lawrence	Mariah Lee Lawrence	09/29/16	Home
Auden Wells Minnucci	Keith Joseph Minnucci	Eliza Evelyn Minnucci	11/24/16	GMC
Kash Larson Madrazo	Corey Ryan Madrazo	Alison Lily Barnaby	12/28/16	GMC

### Deaths

Name	Date	Age	Cemetery
Rodney L. Corliss, Jr.	01/29/16	59	Green Mountain Crematory, Northfield
Richard Harley Ackerman	02/09/16	77	Hunt Cemetery
Kenneth A. Hutchins	03/16/16	84	Spring Road Cemetery
Lydia M. Plumb	03/24/16	83	Valley Crematory, White River Junction
Devyn Joseph Adam Bouchard	04/10/16	22	Own Home Burial Ground
Alice Emeline Metcalf	09/02/16	85	Valley Crematory, White River Junction
Philip Funk, Sr.	11/08/16	86	Green Mountain Crematory, Northfield

### Brought Here For Burial

Name	Date Buried	Cemetery
Arlene B. Stockwell	06/14/16	Village Cemetery
Robert Carlyle Whitcomb	09/25/16	Spring Road Cemetery
Dale A. Howe	11/05/16	Button Hill Cemetery

### Marriages

Partner	Residence	Partner	Residence	Date
Marycel Barredo Taira	Odenton, MD	Joshua Scott Eggum	Odenton, MD	01/23/16
Roberta B. Henault	Tunbridge, VT	Joseph Arthur Henault	Tunbridge, VT	01/23/16
Brenda Jean Hoyt	South Royalton, VT	Michael Paul Barnaby	Tunbridge, VT	04/26/16
Krystal Anne Courcelle	Tunbridge, VT	Nathan Isaac Rood	Tunbridge, VT	07/24/16
Katelyn Munroe Cousino	Tunbridge, VT	Chase Richard Ackerman	Tunbridge, VT	08/19/16
Jamie Elizabeth Frost	Tunbridge, VT	Kevin Joseph McHugh	Tunbridge, VT	08/27/16
Allison Frances Garran	Tunbridge, VT	Benjamin Standish Mackinnon	Tunbridge, VT	10/01/16
Elizabeth Grace Roberts	Tunbridge, VT	Devon Joseph Lloyd	Kingston, CN	11/21/16
Amy L. Chiriatti	Tunbridge, VT	George White	Tunbridge, VT	12/26/16
Erica Shannon Golden	Arlington, MA	Evan Whelan Schleif	Arlington, MA	12/31/16

## Helpful Information

	Phone Numbers
<b>Town Clerk</b>	<b>889-5521      Fax: 889-3544</b>
<b>Administrative Asst to Selectboard</b>	<b>433-6671</b>
<b>Town Listers/Treasurer</b>	<b>889-3571</b>
<b>Town Garage</b>	<b>889-3319</b>
<b>Town Public Library</b>	<b>889-9404</b>
<b>Tunbridge Central School</b>	<b>889-3310</b>
<b>Tunbridge Neighbors Helping Neighbors</b>	<b>889-3437</b>

<b>Animal Control Officer</b>	<b>889-3240</b>
<b>First Constable</b>	<b>889-9810</b>
<b>Second Constable</b>	<b>763-8985</b>
<b>Fire Permits</b>	<b>889-5548 or 889-3408</b>

<b>Emergency</b>	<b>911</b>
<b>Fire and Ambulance</b>	<b>911</b>
<b>VT State Police</b>	<b>234-9933</b>
<b>Orange County Sheriff</b>	<b>685-4875</b>

<b>Bethel Family Health Center</b>	<b>234-9913</b>
<b>Central VT Medical Center</b>	<b>229-9121</b>
<b>Chelsea Health Center</b>	<b>685-4400</b>
<b>Dartmouth Hitchcock Medical Center</b>	<b>603-650-5000</b>
<b>Gifford Medical Center</b>	<b>728-4441</b>
<b>VT Poison Center</b>	<b>658-3456</b>
<b>NH Poison Center</b>	<b>1-800-562-8236</b>

<b>Chelsea Animal Hospital</b>	<b>685-3232</b>
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<b>CVSWMD</b>	<b>1-800-730-9475</b>
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<b>Orange/Windsor Supervisory Union</b>	<b>763-8840</b>
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### Office Hours:

**Town Clerk:** Monday through Thursday: 7:30am-3:00pm

**Treasurer:** Monday through Friday: 8:00 am-12:00pm

**Listers:** Tuesday and Friday: 9:00am-3:00pm

**Library:** Monday and Wednesday: 3pm-8pm: Thursday and Friday: 3pm-6pm.  
Saturday: 9am-3pm

**Select Board Meetings:** Second and Fourth Tuesdays at 6:00pm. Town Office

**Planning Commission:** First and Third Tuesdays 6:30pm. Town Office

**School Board:** Third Monday 6:00pm. School Library.

**State Representative: David Ainsworth- 763-8017**

**State Senator: Mark McDonald 433-5867**



VERMONT DEPARTMENT OF PUBLIC SAFETY  
**DIVISION OF FIRE SAFETY**  
 OFFICE OF THE STATE FIRE MARSHAL, THE STATE FIRE ACADEMY AND THE STATE HAZMAT TEAM



[firesafety.vermont.gov](http://firesafety.vermont.gov)

# **\*\* STATE BUILDING PERMITS \*\*** **WHEN ARE THEY REQUIRED** **AND HOW TO OBTAIN THEM**

The owner, or a designated representative, of a building or premises shall obtain a state construction permit before beginning any new construction, addition, alteration, modification, renovation, demolition or installation of fixed building equipment within a public building as defined by state statute and the Vermont Fire and Building Safety Code

Public Building definition—In it's simplest terms, a public building can be defined as any building in the State of Vermont with the exception of single family owner occupied homes, registered home daycares, and some agricultural buildings. Some Examples of structures that are considered public buildings are:

- Apartment buildings
- One and Two family rentals
- Hotels/Motels
- Inns and B&B's
- Ski houses
- Businesses
- Restaurants / Bars
- Schools
- Town / Municipal buildings
- Store / retail buildings
- Storage buildings
- Repair garages

## **ADDITIONAL PERMIT AND LICENSING REQUIREMENTS**

	State Construction Permit	State Electrical		State Plumbing	
		Permit	License	Permit	License
All public building excluding One and Two family rentals	Yes	Yes	Yes	Yes	Yes
One and Two Family Rentals	Yes	Yes	No	Yes	Yes
Single Family Owner-Occupied	NO	NO	NO	Yes*	Yes*

\* Permit ONLY required for those on Public Water and/or Sewer. Those on private systems are not required to obtain a state permit.

## **HOW TO OBTAIN A STATE CONSTRUCTION PERMIT**

- 1) Develop a project scope and construction documents, such as plans and specifications relating to the proposed construction work or equipment installation under consideration
- 2) Fill out a State DFS Construction Permit Application form in its entirety, and submit it to the DFS regional office with the required permit fee and above mentioned plans and specifications
- 3) The project will be reviewed by division staff and work can commence on the proposed project once the applicant receives a plan review letter and permit poster back in the mail.
- 4) It is always important to consult with your local town office to ensure compliance with any required local permits.

[firesafety.vermont.gov](http://firesafety.vermont.gov)

**This town is served by the Barre Regional Office of the Vermont Division of Fire Safety.**

For additional information regarding permitting requirements, or to obtain information out more about programs offered by the division such as inspections of rental properties please contact us

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 Phone: 802-479-4434, Fax: 802-479-4446