

## **TOWN OF TUNBRIDGE**

Tuesday November 28th, 2023 at 6:00pm via Zoom and Town Offices

Meeting called to order at 6:07pm

Present: Mariah Cilley, Gary Mullen, Mike McPhetres, John O'Brien, Rodney Hoyt, Randy Hoyt, Ruben Hook, Liz Williams, Tom Mullen, Charlotte Mullen, Betsy Race, Jodi Hoyt & Trey

### **Road Report-Rodney Hoyt**

Sand delivery will be wrapped up soon. Larry Pickett said if we had trucks on Thursday and Friday, he would load them up. The radiator has gone in the four-wheel drive truck. Matt Loftus will help change the radiator at the garage with Thomas. A bus went through the Larkin Bridge and left yellow paint all through the bridge and broke some boards. Randy Hoyt will send a quote for the bridge repair and the bus company's insurance will be paying for the repair.

Ruben Hook is here to discuss the Kibling Hill bridge work. He is not finished and has a little bit of work to be done in the brook, but it is past the state's timeline for brook work. Scott Jensen from ANR thinks we should withhold money from Hooks to insure they come back in the spring. Hook is there asking that we pay the bill in full, as he is a small business and likes to work with us and promises he will be back in the spring. Cilley will check with Caron to see if we are able to mark the project as complete and submit the grant even if there is more work to be done in the spring. The Selectboard is fine with paying Hook Construction the complete amount and trusting that Ruben will come back in the spring.

There is a trailer left on Town Farm Road that is in the way for plowing. Cilley will call Blakeman's Towing to have them move it.

There has been a tree down on Swayze Road since the Sunday night snowstorm that was finally cut up so the road has finally been plowed. Hoyt states that the State Crew for the bridge repair on Route 110 has been using some of our materials at the garage, and Hoyt will be reaching out to Chris Bump at VTrans to make sure we receive payment or replacement material.

### **Town Nurse Update/ Health Officer- Jodi Hoyt and Trey**

Hoyt discusses Health Officer information first regarding a septic system in question on a rental property on Quarry Road. Hoyt goes over the state rules for septic systems for rental properties versus single family dwellings that are lived in by the owner. Because this is a scenario where the property is being occupied by a tenant, Hoyt has to look into the complaint raised by a neighbor about a working septic system. There three options now that the property owner has. He can 1) evict the tenant 2) get a portapotty that will be pumped monthly or 3) dig up the septic to see if it is up to code and get a state approved permit for it. The owner has decided to evict the tenant, and he now has 2 weeks to comply with the plan. Hoyt will be back in two weeks to update the Selectboard about the property.

Town Nurse Update: Hoyt presents the Selectboard with a waiver of liability contract for the medical equipment that she loans out to community members. McPhetres makes a motion to accept the equipment waiver. O'Brien seconds. All aye. So moved. Hoyt finishes up by

discussing the charting system that was donated by the Upper Valley Community Nursing program doesn't work on her computer, so we need to re-request her monthly reports for them to be updated accurately. Discussions of combining the Health Officer and Town Nurse position as a lot of the work overlaps.

### **Budget Meeting #1**

The Selectboard took the budget worksheets from Treasurer Hoyt and will go over it in the next two weeks and come to the following meeting with budgeting ideas.

### **Other Business**

Matt Loftus comes in with information regarding the installation crew from Contech for the Strafford Road Bridge repair. He asked the contact from Contech for a reduction of installation rate, which was around \$33,000. They came back and offered a \$1200 reduction of the cost. Cilley will reach out and request \$10,500 in reduction.

### **Approve Warrants:**

All warrants signed and approved.

### **Approve Minutes:**

Minutes from 11/14/23 were signed and approved.

McPhetres makes a motion to adjourn. O'Brien seconds. Meeting concluded at 7:36.

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Gary Mullen, Chair

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Mike McPhetres, Vice Chair

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John O'Brien, Clerk

