

TOWN OF TUNBRIDGE

Tuesday April 11th, 2023 at 6:00pm via Zoom and Town Offices

Meeting called to order at 6:08pm

Present: Mariah Cilley, Rodney Hoyt, Mike McPhetres, Gary Mullen, Maureen McCullough, Billie Smith, Elizabeth Brown, John O'Brien, Rebecca Hoyt, Jonathan Bicknell, Brenda Field, Todd Tyson, Jodi Hoyt, George White, Betsy Race, David Race, Fern Strong, Maryann Caron, Linda Hoyt, Anissa Morrison, Fred Pond

Road Report-Rodney Hoyt

Hoyt says that the truck we signed for the other day needs to go back to the drawing board to determine how to make it all work with a hone. The frame may have to be extended 10 inches. The State came out to look at the Strafford Road because the bank is sliding away into the river. We are waiting a few days to fill it so that we can get some photos and see how bad it gets so that we may be able to get Emergency Funding. If it doesn't apply as an emergency there is a possibility we can trade in the paving grant (if we get it) and apply to get the bank rebuilt. If not, we may have to use some of our emergency money we set aside because something needs to get done this summer. Brenda Field states that the BRIC grant would include up the Strafford Road, but are unsure how long it would take to qualify for that. McPhetres wonders if we would be able to pay for it out of our emergency money and then reimburse that fund. Mud season is going on but is drying up quick. The 4-wheel drive is back down to Freightliner. O'Brien asks if they put hardpack at the Transfer Station. Hoyt says he told Larry to do what was necessary but was unsure if it had gotten done. O'Brien asks if the state engineer ever came to look at the Flint Bridge. Hoyt says he is out Trout fishing.

Town Nurse Update- Jodi Hoyt & Baby Trey!

Hoyt asks permission to take on a contract with Dartmouth Medical Center to access their charting system so that she can look at records at DHMC. Mullen says he thinks it's a good idea. Hoyt also wants to give a follow up on how it has been going. She says it's been going great, has been triaging people and have been helping a few people a week. Hoyt says that Judy Tucker has been a godsend to help her connect with people who are needed. Hoyt wants to hand out flyers at the Memorial Day Parade of what she can do and can't do so that everyone has a better idea of services she offers. It has been word of mouth and referrals and Hoyt has been loving it. Hoyt is looking to create a list of caregivers and housekeepers that she trusts to hand out to her clients. Hoyt has been working with Neighbors Helping Neighbors a lot and has been enjoying working with that.

Heath Hub- This is a trailer that goes to the schools right now and does Medicaid and makes it accessible to everyone. They are getting \$100,000 from Gifford and are looking for any sort of ARPA contribution that they can get from surrounding towns. This would help the adults in town. Hoyt is very much in support of this.

Health Officer- Property on Route 110 has concerns about the Lead Plan and wanted to know if they would release the Health Order on the property. Hoyt states that she does not feel like she

will release the property. A written proposal from the owners should be given to the Selectboard before the Health Order is lifted.

Hoyt was approached by someone at the state that there is a \$5000 grant available where Hoyt would train people in the community who were interested to become LNAs.

Appoint Tree Warden, Lister, Selectboard Chair, Vice Chair and Clerk

McPhetres makes a motion to appoint Deb Mullen to Lister. O'Brien seconds. All aye. So moved.

Legal Trails Update

Mullen talked to Tarrant and he said that anything we wanted to do regarding the legal trails wouldn't affect our lawsuit regarding usage etc. Mullen also stated that he saw that land owners are allowed to invite people on to their land even if it is on the right-of-way.

Tyson- If the town has a policy about walking only, but the landowner decides to do something different on their property even if it violates the policy, is this possible. The Selectboard states that yes this is the case. Tyson follows up by saying if there is damage to the legal trail, who has to fix that trail, the town or the landowner? It is unknown and will be a follow up question.

Mullen makes a motion to have the trails closed from now until May 30th 2023. O'Brien seconds. All aye. So moved.

Brenda Field states that she got the signs up around the trails stating that they are closed until Memorial Day Weekend.

Mullen wants to make sure that we continue forging ahead on a resolution for Cal Heminways. O'Brien wants to still talk to the other landowners.

Tyson wants to know if the Selectboard will go back to the traditional non-motorized vehicles on the legal trails this year.

ARPA Applications

Caron put the criteria in order that was determined at the Special Town Meeting (Lasting Impact, Benefits Many, Conscious of Future Impact). The Selectboard goes through the list of applications. Ball Field Lights*- \$10,000, Health Hub- \$50,000, Timber Pavilion- \$12,000, Town Office Weatherization*- \$144,000, Sidewalk Scoping Project- \$9900, Level 2 EV Charging Station- \$19,000, Old Mountain Road ROW Survey- \$8000, Grid Connected Solar Array*- \$18,828, Tunbridge Baptist Church Repair- \$52,500, Town Hall Weatherization*- \$160,000, Town Hall Electrical- \$40,000. Not moving forward with: OCPCC Solar, First Branch River Access, Agritourism, Town Garage Update, Town Forest Spur Trail Improvements, Land Purchase of Putnam's Meadow. Started with \$398,767.31, approved expenses of \$120,916.71 leaving us with \$277,850.60. Requests are currently at \$543,151.00. The Selectboard uses the whiteboard to make a chart. Health Hub was approved for \$25,000. Land Record Digitization was approved. Sidewalk Scoping was approved. Solar Array approved. Town Office Weatherization approved. Partial Town Hall Improvements approved.

Audit- Auditors Update & Recommendations

Betsy Race, Anissa Morrison and Linda Hoyt gathered to discuss the audit. Morrison found many draft policies through VLCT. Another deficiency that was found was accounting procedures and manual for treasurer, auditors, town clerk and collector of delinquent taxes. A manual should be in place to help reduce misunderstandings. Other recommendations were biweekly payroll but the treasurer states that it won't make a huge difference to change to biweekly. The town has a fraud policy but there isn't any dates or signatures so this should be addressed. Adding Trustees of Public Funds to the General Ledger- Treasurer is working on this. Procurement policy needs to be updated. Cash Receipts module was suggested- Treasurer is working on this.

Treasurer Draft Policy- Rebecca Hoyt

McPhetres makes a motion to accept. O'Brien seconds. All aye. So moved.

Letter of Support for SR Rescue & Inclusion Initiative Adoption & LEMP

LEMP signed. Inclusion Initiative Adoption postponed.

Town Hall- Janet Zug

Postponed until next meeting.

Other Business:

McPhetres makes a motion to approve \$950 for gear and \$2099 for a removable mound for the Recreation Department to use their own funds. O'Brien seconds. All aye. So moved.

Cilley will get transfer station signs printed.

Approve Warrants:

All warrants signed and approved.

Approve Minutes:

Minutes from 3/28/23 were approved.

McPhetres makes a motion to adjourn. O'Brien seconds. Meeting adjourned at 9:10pm.

Gary Mullen, Chair

Mike McPhetres, Vice Chair

John O'Brien, Clerk