

# **Town of Tunbridge Selectboard Meeting Minutes January 05, 2010**

Call to order: 6:00pm

Present: Select Board: Shane Young, Tim Wolfe, Ingrid Van Steamburg.

AA: Wendy McCullough. Road Foreman: Rodney Hoyt.

Guests: Ancient Roads Committee: Betsy Gaiser and Floyd McPhetres. Energy Committee: Todd Tyson, with guest John Blittersdorf. Janet Zug, George Elderd.

SB and Rodney discussed the Foundry Bridge; proceeding with the removal. Rodney asked the SB if there was a protocol for calling in Road Crew members after 40 hours. SB agreed to allow Rodney to handle as he has done in the past. There is no written protocol; SB agrees call closest available and number of person(s) needed for the job.

Rodney has talked to JB International concerning his truck; there are some things that he has not been happy with. They are willing to work with Rodney and the Town in regards to his complaints.

Betsy and Floyd discussed with the SB the work that has been done on Ancient Roads and where the committee is now; currently there are four roads in question and they will continue to work on them, deadline to the State is February 10, 2010. Committee will issue a report to the SB for acceptance and then to the State. SB will need to include these findings if approved in the Towns Certificate of Highway Mileage; this deadline is February 20, 2010.

Todd Tyson introduced John and his assistant to the SB; discussed the different possibilities that the Town could do to introduce solar power the Town and the Towns buildings. There are grants available to Municipalities; currently the next grant will be available in late January with a March deadline. The SB would like to be kept informed on this and SB asked Todd to be the person in charge of keeping the SB up to date. Todd agreed to do this for the SB; also discussed adding an article to the Warning for Town Meeting regarding Solar Power.

Janet Zug updated the SB on EC-Fiber; the monies that are currently being released are grant monies, Tunbridge is not under the grant distribution. Janet will update the SB as soon as she gets more information.

Janet also discussed the Town Hall; it was reported by Judy Howe (cleaning) that after the December 05, 2009 Shindig that the Town Hall was not cleaned; a letter was written to Janet, discussed by the SB and signed by the SB Chair. Letter stated information the SB was given and that the deposit of \$100 was not being returned. Janet asked for billing information from the Treasurer on how long it took to clean the Town Hall after the Shindig and what the Town was billed for, that amount was 2 hours at \$30. Janet asked the SB to accept her check for \$30 and to return the check for \$100. SB agreed to accept the check for \$30 and return the \$100.

George Elderd to discuss the plowing of the School; George will be responsible for plowing the parking areas, loading dock and the fire lanes; the Town Road Crew will take care of plowing around the skating rink. George's insurance requires a Certificate of Insurance from the Town for because they are also plowing at the school, Wendy to get to George tomorrow.

Sand was discussed; Wendy has spoken to the Towns insurance carrier and was told due to liability reasons that if the Town is hiring out the plowing they should also hire out the sanding; this would eliminate any time lapse between plowing and sanding. George charges \$20 per yard for sand and \$30 per hour for equipment and his time; he figures that sanding the school would cost an estimated \$35 to \$40 per sand. SB discussed and approved to hire George to also sand the school yard.

SB discussed talking to Judy Howe; future problems with the Town Hall that she should contact a SB member.

Henry Bicknell spoke to Wendy and Shane regarding the closing of the Howe Bridge on February 20 between the hours of 9am-1pm for a wedding; SB discussed and felt that with proper notification to the public that it would be fine to do this. Wendy to contact the Herald and discuss with Rodney to allow the use of Road closure signs.

Appropriations; SB discussed and Tim made motion to approve Appropriations requests in amounts added together total \$10,699.00; this total amount represents the full amounts requested from each entity, SB feels that the voters should vote the amounts given not the SB. Ingrid seconded. So moved.

Wendy discussed the cost of Health Insurance; she is currently paying \$87.88 per week For a two person plan, she asked that the SB consider she pay the same amount as the employees on the single plan are paying 10%; and a larger percentage on her spouse. SB discussed and moved; two person and Family insurance plan premium contributions will be: Employee at the current amount of 10% of a single plan amount and 30% for the remaining portion for spouse and or dependents. This change to take effect beginning the next fiscal budget July 1, 2010. Therefore beginning pay period May 30-June 05, 2010 this change will take effect for Wendy; deductions for healthcare are taken from payroll in the month prior.

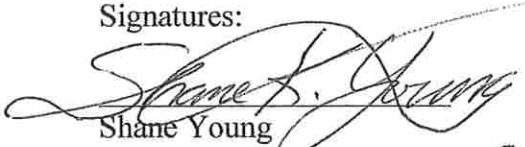
Remainder of meeting was spent on the budget.

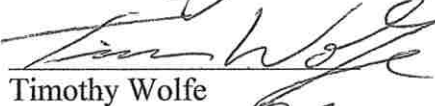
Shane made motion to adjourn. So moved. SB Meeting adjourned at 9:25pm

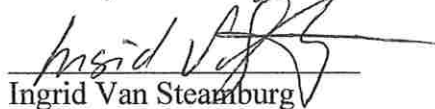
Next regular Select Board meeting scheduled for January 19, 2010 6:00pm.

SB Budget meeting scheduled for January 06, 2010 at 6:00pm.

Signatures:

  
Shane Young

  
Timothy Wolfe

  
Ingrid Van Steenburg

**Town of Tunbridge  
Selectboard Meeting Minutes  
February 02, 2010**

Call to order: 6:00pm

Present: Select Board: Shane Young, Tim Wolfe, Ingrid Van Steamburg.

AA: Wendy McCullough. Road Foreman: Rodney Hoyt.

Guests: Steve Gould Chelsea Representative CVSWMD

Rodney discussed with SB Wolfe Drive and the need to make it more accessible for the town trucks to maintain; Tim is willing to look at with Rodney in the spring to discuss with landowners.

Purchased new steam cleaner, went over budget due to the fact that the generator we have would not have power enough to run the size generator that is needed; therefore Rodney purchased a gas powered steam cleaner.

Discussed the way in which the Trucks should be numbered; Rodney suggested using the # and the year of the truck; one ton 04-10. No discussion on when to change.

Placing ad for accepting bids for 2001 one ton.

Resident Randy Chapman reported a tree on Spring Road that needs to be looked at, possibly needs to be removed. Rodney has looked at tree in question and will look at again for potential removal.

Discussed Gifford Hill Road sanding; a resident asked if we could maintain the road earlier in the AM when it is slippery; this section belongs to Tunbridge but is maintained by Randolph; Wendy will speak to Randolph Road Agent and get back to the resident. Resident also asked if our Road Crew could look at Gifford Hill Road in the spring for ditch and culvert maintenance, Rodney will visit the area in the Spring.

Resident on Clay White Hill Road asked if the Town could sand the road; he is unable to have fuel oil delivered this week on Thursday because of road condition, SB and Rodney discussed and was decided to have Road Crew spread sand on Clay White Hill Road by Thursday of this week.

Discussed paving; Rodney has had Pike and Blak-Top look at areas in need of repair and will be getting cost estimates; Wendy to talk with District 4 about any stimulus or paving money that may be available this year.

Select Board meeting recessed at 6:35pm for the Ancient Roads Hearing.

Select Board reconvened at 7:30pm.

Steve Gould Town of Chelsea representative for CVSWMD discussed with the SB the changes that will need to take place regarding the June 30 deadline regarding CVSWMD ending there service to Towns. Steve had prepared an RFP for the SB to review regarding the request for bids for both Chelsea and Tunbridge. The letter will be signed by Ken Colby Chelsea SB Chair and sent to us for Shane to sign. Wendy will then send to a list of venders for the bidding process. SB reviewed and Tim made motion for Shane to sign RFP when received from Chelsea. Ingrid seconded. So moved by voice vote. Wendy has amended minutes from 2009 Town Meeting Art. 3 to read approve to match the warning that was printed in 2009 Town Report. SB looked at last years signed Warning which reads raise not approve and questioned why Official signed Warning read raised and the printed warning read approve?

Was determined that the Town Report Warning was edited before printing and when edited it was not taken into consideration that the Legal Signed Warning read raise. SB felt signing the amendment was not necessary but did sign and amendment was attached to the Official minutes.

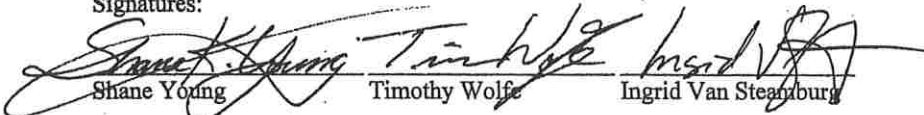
Road and Work orders signed.

Minutes from January 19, 2010 SB Meeting were signed.

Shane made motion to adjourn. So moved. SB Meeting adjourned at 8:45pm

Next regular Select Board meeting scheduled for February 16, 2010 6:00pm.

Signatures:

  
Shane Young      Timothy Wolfe      Ingrid Van Steamburg

TUNBRIDGE TOWN CLERK'S OFFICE  
02/08 20 10  
at 5 o'clock 00 minutes P M.  
Received for record, this instrument for which  
foregoing is a true copy.  
Attest: *Nancy M. [Signature]*  
Town Clerk

TUNBRIDGE, VT Town Clerk's Office  
Received for Record  
02/08 A.D. 20 10  
at 5 o'clock 00 minutes P M  
and Recorded in Book RDA p 2 Page 501-512  
Attest: *Nancy M. [Signature]*  
Town Clerk

**WARNING**  
**Town of Tunbridge**  
**Select Board and Ancient Roads Committee**  
**Will hold a Public Hearing on February 02, 2010**  
**At 6:30pm at the Town Office Building**  
**Located at 271 VT RT 110, Tunbridge VT 05077**  
**To conduct the following business**

As duly Noticed and Warned, on February 02, 2010 at the Tunbridge Town Office in Tunbridge, Vermont the Select Board of the Town of Tunbridge conducted a Public Hearing to consider Acceptance, Discontinuance and Reclassification of the following segments of Highway as outlined below. Per Act 178 Ancient Roads Bill 2006.

**1. Discontinuance / Classification**

A. Town Highway #71. .5 miles of Swayze Road commencing from a point on the junction of Town Highway #33 and Town Highway #32 to the end of the untraveled Class 4 section of Town Highway #42 this discontinuance was Recorded in Town of Tunbridge; Road Book II; Page 106 (#15); Dated: December 24, 1931.

**2. Addition of Class 4 Roads**

B. Town Highway #46. .4 miles added to the Town Highway known as Ordway Road. Beginning at the private way of Alec and Nancy Frost at .8 miles from Town Highway #45 and extending .4 miles in a North Westerly direction up the existing road bed shown on Town Maps of 1858, 1877 and Town Road Maps of 1931 and 1942. Recorded in Town of Tunbridge; Road Book II; Page 129; Dated May 14, 1942.

**3. Addition of Legal Trails**

C. Town Highway #45 .38 miles added to Town Highway #45 known as Falls Hill Road. Beginning at the 90degree Bend; N43degree; 53'19"; W72degree; 32'20" and extending .38 miles as a Legal Trail to the crest of the hill at N43degree; 53'26"; W72degree; 32'39".

D. Town Highway #57 .5 miles added to the portion of Town Highway #57 known as Gage Road. Beginning at the junction of Gage Road and the Ledges Road at N43 degree; 52'23"; W72degree; 33'34" and running due North to the bend on the corner of Gifford Hill Road; Town Highway #34 at N43degree; 52'50"; W72degree; 33'33W.

**Town of Tunbridge Select Board and Ancient Roads Committee.**

**Town of Tunbridge**  
**Notice of Ancient Roads Decision**  
(Act 178 Ancient Roads Bill 2006)

As duly Noticed and Warned, on February 02, 2010 at the Tunbridge Town Office in Tunbridge, Vermont the Select Board of the Town of Tunbridge conducted a Public Hearing to consider Acceptance, Discontinuance and Reclassification of the following segments of Highway as outlined below. Per Act 178 Ancient Roads 2006.

**1. Discontinuance / Classification**

**A. Town Highway #71.** .5 miles of Swayze Road commencing from a point on the junction of Town Highway #33 and Town Highway #32 to the end of the untraveled Class 4 section of Town Highway #42 this discontinuance was Recorded in Town of Tunbridge; Road Book II; Page 106 (#15); Dated: December 24, 1931.  
This portion of .5 miles will be changed to Discontinued on the Town Highway Map.

**2. Addition of Class 4 Roads**

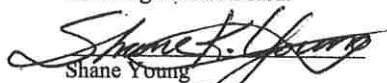
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This portion of .4 miles will be added to the current mileage of .85; Ordway Road will be documented as Class 3 .85 miles and Class 4 .4 miles; Ordway Road 1.25 miles on the Town Highway Map.

**3. Addition of Legal Trails**

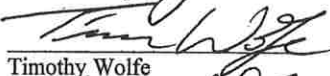
**C. Town Highway #45** .3 miles added to Town Highway #45 known as Falls Hill Road. Beginning at the 90degree Bend; N43degree; 53'19"; W72degree; 32'20" and extending .3 miles as a Legal Trail to the crest of the hill at N43degree; 53'26"; W72degree; 32'39".  
This portion of .3 miles will be added to the Town Highway Map as a Legal Trail.

**D. Town Highway #57** .5 miles added to the portion of Town Highway #57 known as Gage Road. Beginning at the junction of Gage Road and the Ledges Road at N43 degree; 52'23"; W72degree; 33'34" and running due North to the bend on the corner of Gifford Hill Road; Town Highway #34 at N43degree; 52'50"; W72degree; 33'33W. This portion of .5 miles will be added to the Town Highway Map as a Legal Trail.

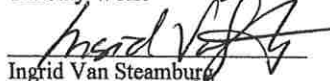
Tunbridge Select Board:

  
Shane Young

Date: 2/8/10

  
Timothy Wolfe

Date: 2-8-10

  
Ingrid Van Steamburg

Date: 2/8/10

**Minutes of Ancient Road Hearing**  
**Town of Tunbridge**  
(Act 178 Ancient Roads Bill 2006)  
February 02, 2010

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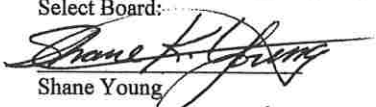
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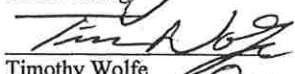
The Select Board voted to approve above Road changes and these changes are to be documented on the Town of Tunbridge Highway Map.

Select Board:

  
Shane Young

Date:

2/8/10

  
Timothy Wolfe

Date:

2-8-10

  
Ingrid Van Steamburg

Date:

2/8/10



District 4

# **CERTIFICATE OF HIGHWAY MILEAGE YEAR ENDING FEBRUARY 10, 2010**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2010 to:  
Vermont Agency of Transportation, Division of Planning, Outreach and Community Affairs, One National Life  
Drive, Montpelier, VT 05633.

We, the members of the legislative body of TUNBRIDGE in ORANGE County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

## **PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 1 Lane	0.000				
Class 2	4.840				0.000
Class 3	65.92				0.000
State Highway	7.934				0.000
Class 4	13.10	4		13.50	0.000
Legal Trail	0.00	.8			
Total	78.894	1.2		79.894	0.000

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications is NOT included in total.

## **PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. ☐

## **PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:

T/C/V Clerk Signature:

Date Filed:

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

February 08, 2010

505

Marc Eagle  
Attorney and Counsellor At Law  
RR #1, Box 61A  
Tunbridge, Vermont 05077  
(802) 889-5505

September 17, 1990

Mr. Floyd McPhetres  
Randolph Center, VT 05061

Dear Floyd:

This letter will serve as a formal confirmation, and notice of the continuation of Class IV Town Highway #46 beyond the former Clarence Ordway residence, northwesterly, approximately one-quarter of a mile.

The August 28th Selectmen's meeting was attended by Mr. and Mrs. Frost, and Mr. and Mrs. Heminway. Apparently it has been their understanding that TH #46 did continue to your property beyond the Ordway place. I also informed them of what information you and I had discovered in the Tunbridge Highway Reports; i.e., no formal discontinuance of this particular section of road.

You should also be advised that as a Class IV road, annual maintenance will be minimal, and "may be maintained to the extent required by the necessity of the town, the public good and the convenience of the inhabitants of the town,...." See Title 19, Vermont Statutes Annotated, Section 310. This portion of TH #46 will not receive the same attention as Class III roads.

Finally, with respect to reopening the portion of TH #46 above Ordway's, you should, of course, exercise care and periodically check with Road Commissioner Tim Mullen as you proceed in reopening. Particular attention should be paid to the wet areas, and culvert placement. In addition, all trees and stone walls adjoining the roadbed should remain intact. Only those trees located in the roadbed may be removed. Improvements may be made only within the existing roadbed, and the width of the road should remain the same as its current width.

If you have any questions, or concerns please don't hesitate to contact Tim Mullen, the Selectmen, or myself.

Thank you.

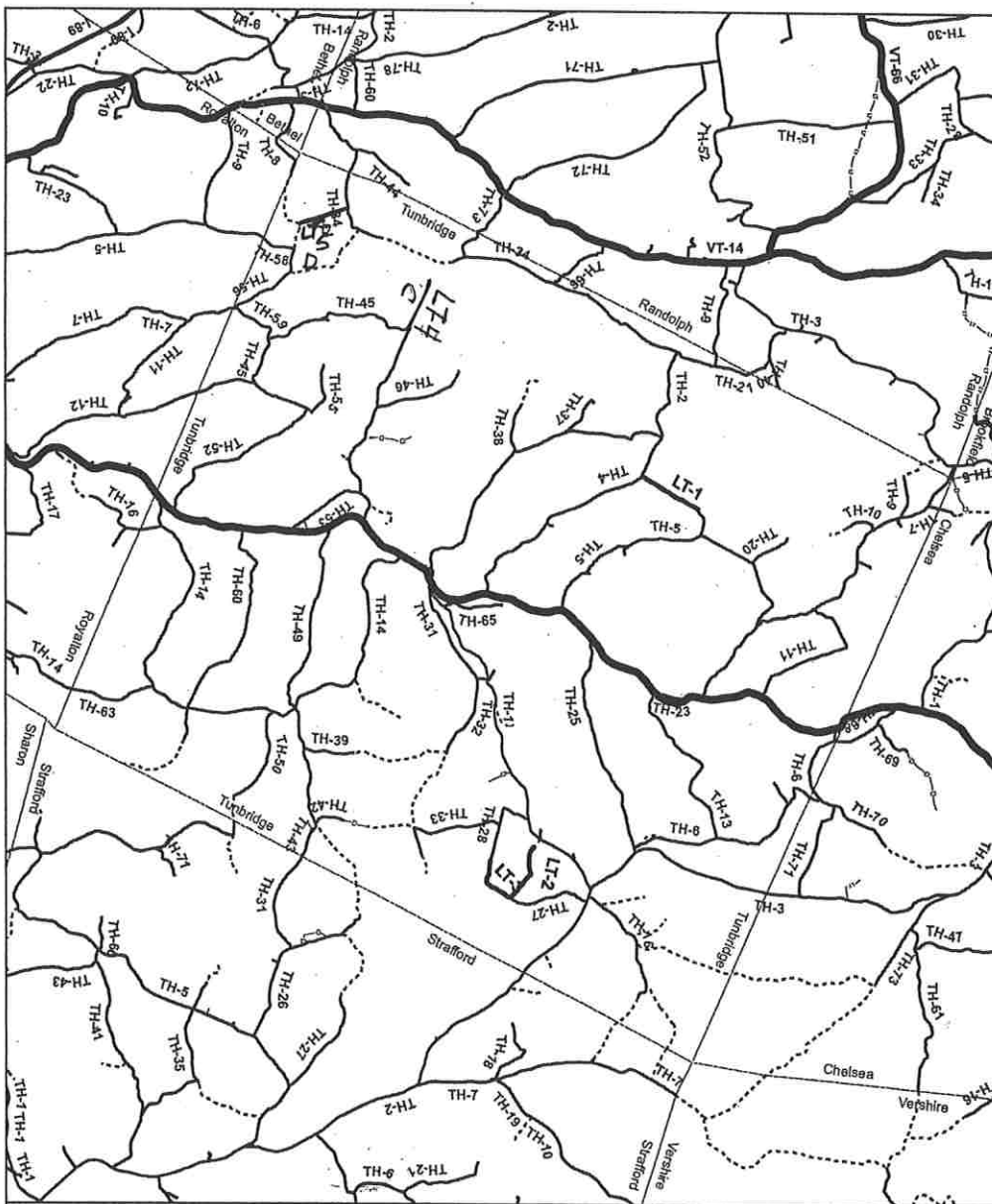
Sincerely,



Marc Eagle

cc: Tunbridge Board of Selectmen





LEGAL TRAIL NUMBER	LENGTH IN MILES
LT-1	0.73
LT-2	0.70
LT-3	0.72

HIGHWAYS

- UNVERIFIED LEGAL TRAIL
- INTERSTATE OR DIVIDED HIGHWAY
- STATE-PAVED SURFACE OR PAVED
- CLASS 1
- CLASS 2
- CLASS 3
- CLASS 4
- VERIFIED LEGAL TRAIL
- DISCONTINUED

LEGAL TRAIL VERIFICATION  
TOWN OF TUNBRIDGE

ORANGE COUNTY

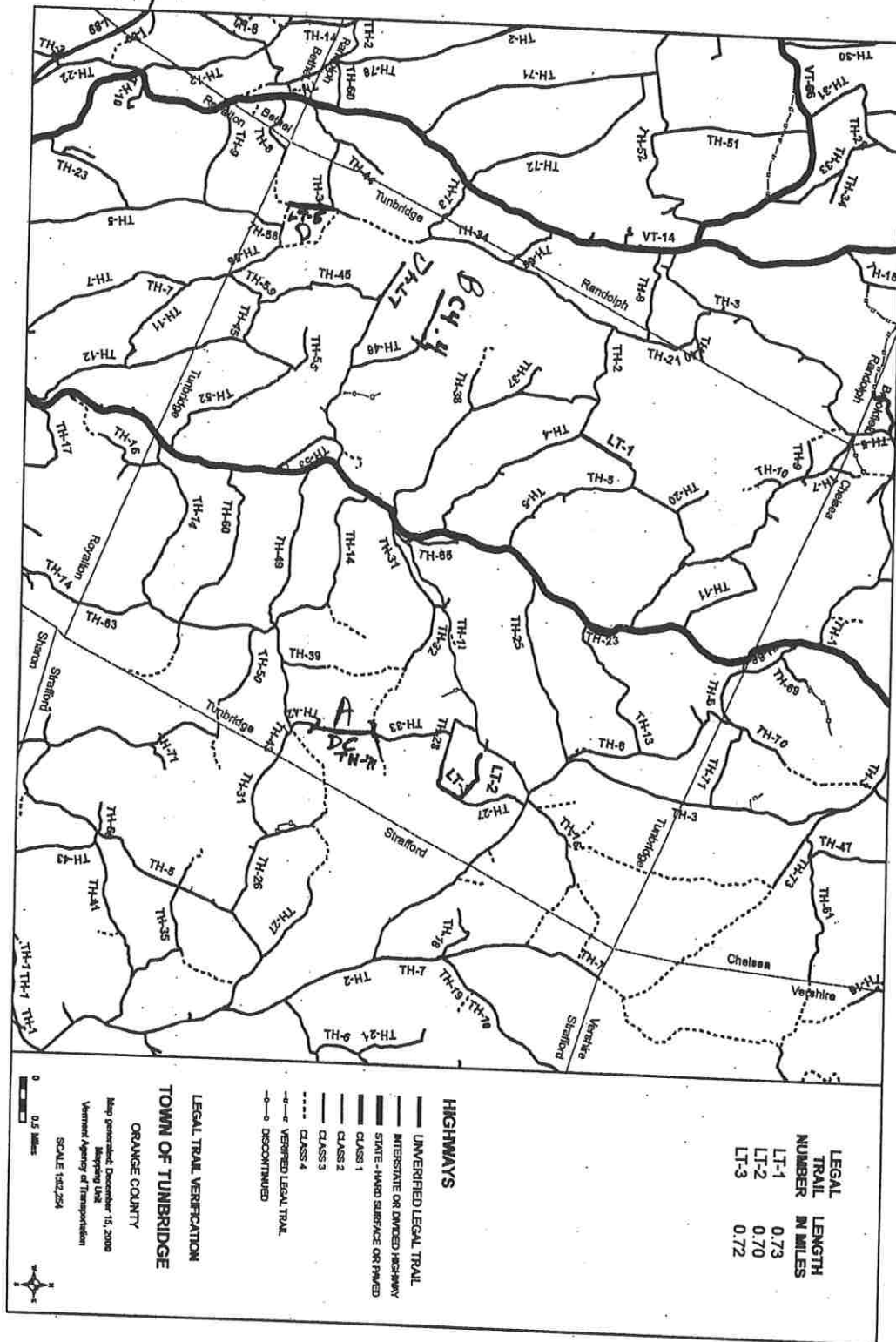
Map generated December 15, 2009  
Mapping Unit  
Vermont Agency of Transportation

SCALE 1:50,254



Amicus Trails

H4 IVANS



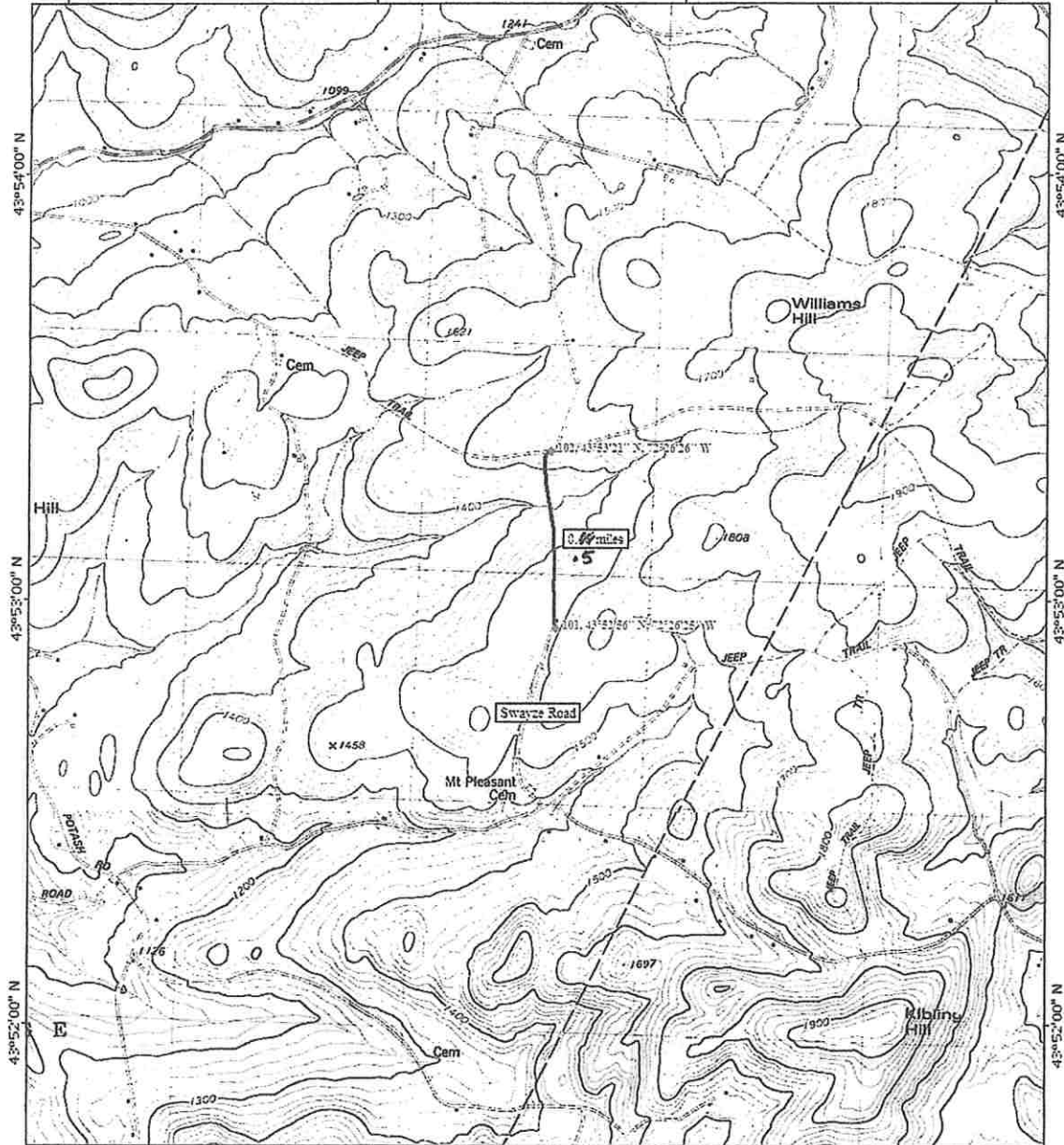


(A)

007

Ancient Rd Swayze Rd

72°28'00" W 72°27'00" W 72°26'00" W WGS84 72°25'00" W



72°28'00" W 72°27'00" W 72°26'00" W WGS84 72°25'00" W

0 1000 FEET 0 1000 m

Printed from TOPO 6:3999 Wildflower Productions (www.topo.com)

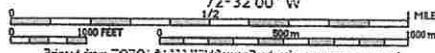
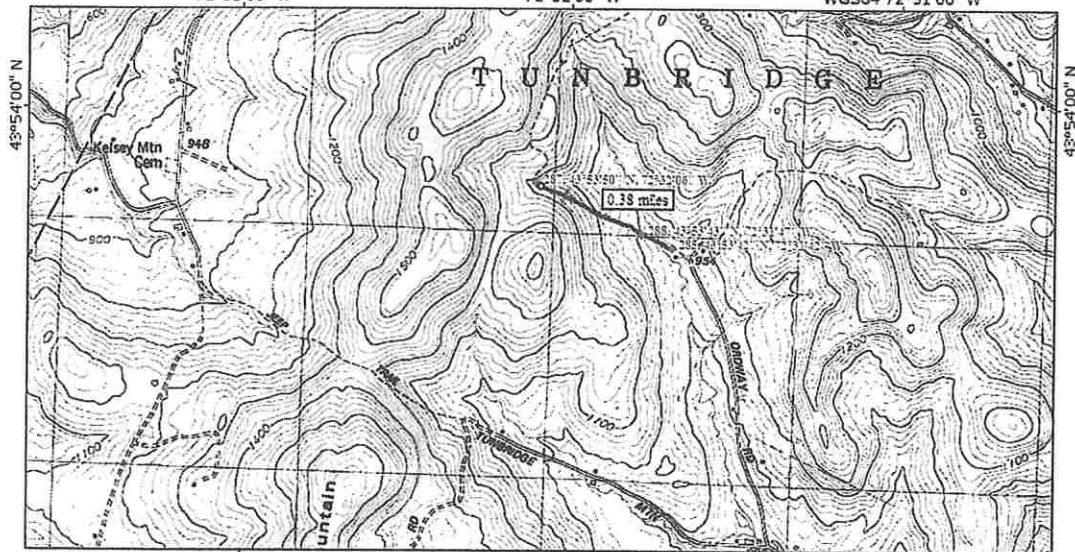


Gain: -222 -3 = -225

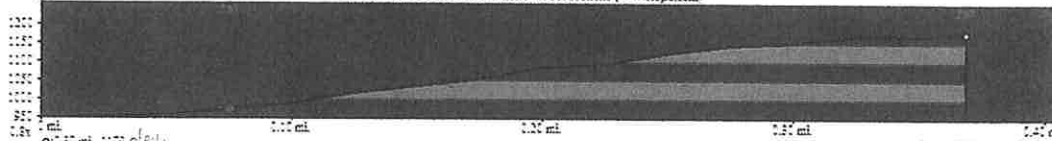
(B)

end of Ordway Rd. 1/16/10  
72°32'00" W

WGS84 72°31'00" W

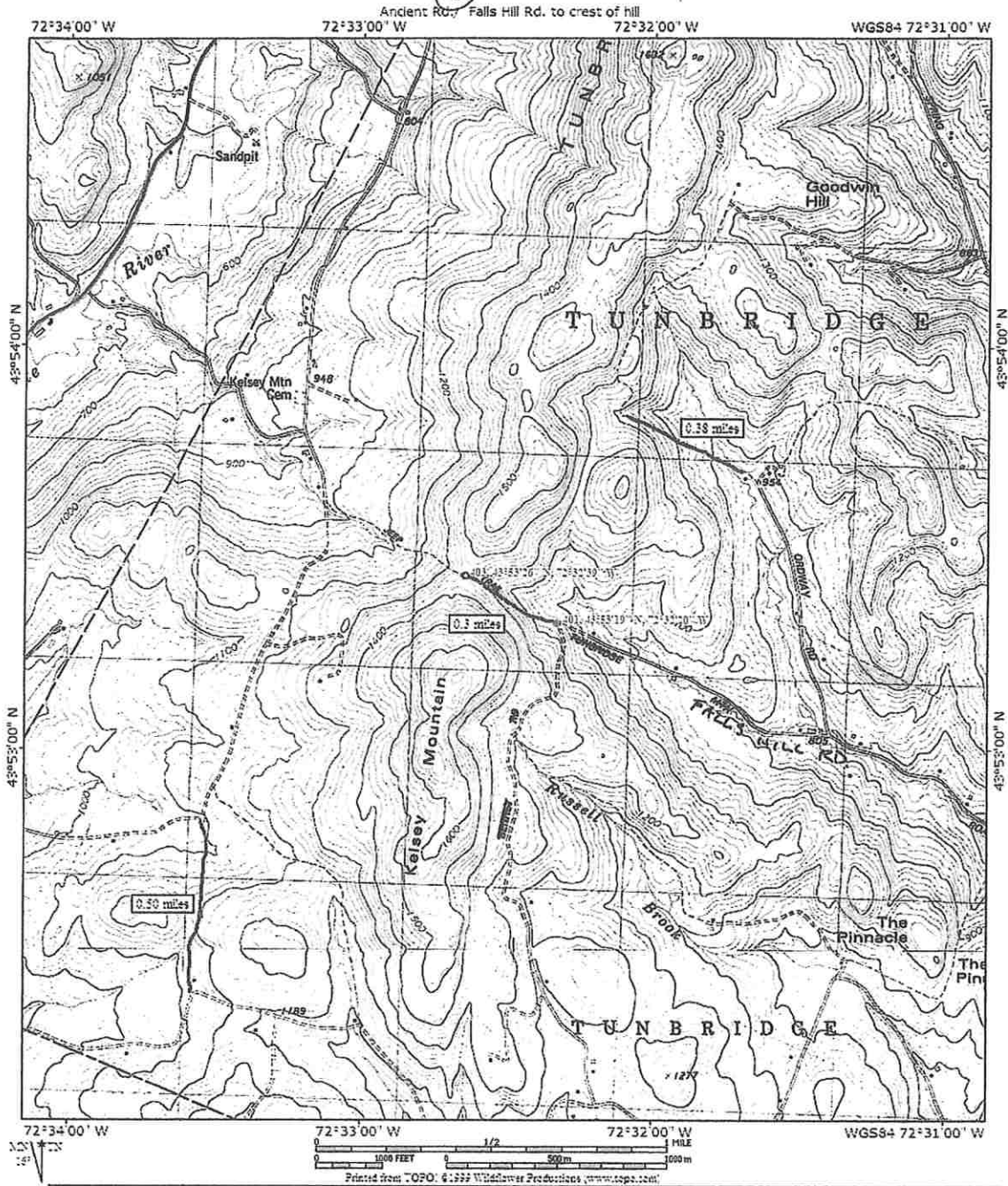


Printed from TOPO: 6:559 Wildflower Productions (www.topo.com)



Cut: -225' to -235'

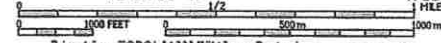
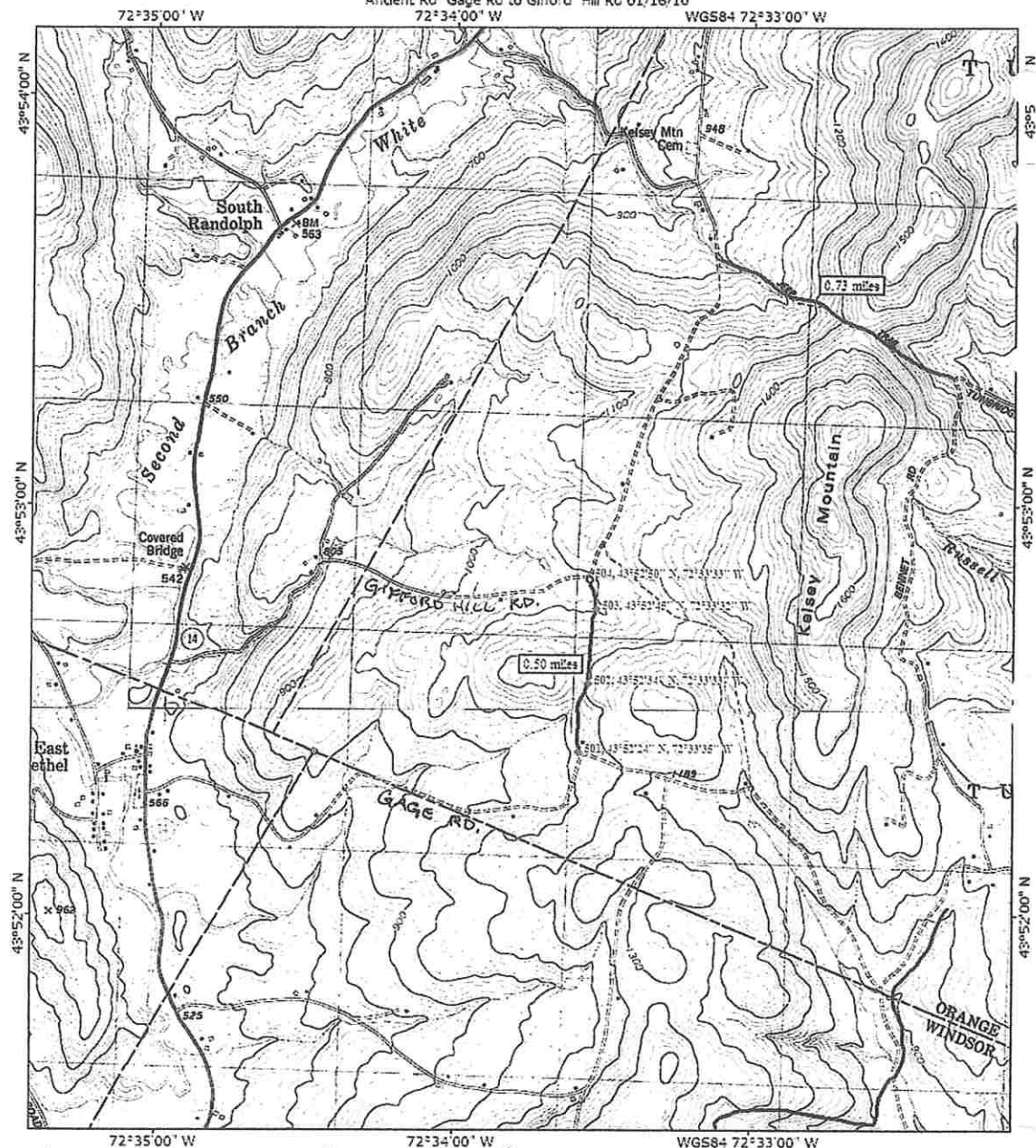
(C)





(P)

Ancient Rd Gage Rd to Gifford Hill Rd 01/16/10



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