

## **TOWN OF TUNBRIDGE SELECTBOARD MEETING**

**Tuesday, November 12th, 2019, 6:00pm**

Meeting called to order 6:05pm.

**Present:** Gary Mullen, Mike McPhetres, John O'Brien, Rodney Hoyt, Jillian Conner, Eli Childs, Katherine Adams, Bruce Jones, Betsy Race – Health Officer, Brenda Field – IBP, Dave Race, Kay Jorgensen, Betsy Gaiser – Conservation Commission, Judy Tucker – IBP, Nancy Chapman – IBP

### **Update from Road Foreman**

Hoyt began by stating that only a few trees had fallen into the road during the Halloween Storm, meaning the Town had no significant damages.

One of the dump trucks is heading to Tenco to repair the plow headlights, which have been malfunctioning. The Dodge ton truck has a leak in the transmission line. And another of the dump truck's bed chain rear bearings almost broke this week, but will be repaired.

The Flint Bridge is up and running and looking good.

Spring gravel should arrive the first week of December.

The transfer station hut needs a new propane heater. Conner will contact Dave Royce to install a new one.

Lastly, the topic of Compensation Time (comp time) was brought up. Using comp time allows employees who work overtime to bank those overtime hours for paid time off at a later date, rather than accept the overtime rate. The comp time policy was removed from the 2017 iteration of the personnel policy, but employees at the time weren't told of the change. Hoyt said he supports offering a maximum amount of 40hrs of comp time per year. The Board made no decision on the topic.

Conner informed the Board that Baxter Doty, representative of the Tri Town Travelers, a VAST organization in Tunbridge, was unable to make the meeting but would come in another time.

McPhetres motioned to allow the Tri Town Travelers to use the town roads they use every year. O'Brien seconded. Mullen will sign the landowner permission form the next time he sees Baxter.

### **Shoveling and Plowing**

The Board decided to hire Eli Childs to handle the plowing and shoveling of the town buildings this winter. They had intended to send out an RFP for the job, but they felt the early snow created an extenuating circumstance and that they needed to hire someone immediately. Before the Board signs a couple of the building contracts, they asked Childs to clarify with Hoyt who would do the plowing for certain buildings and adjust price accordingly. The Board will sign those contracts when they are final.

McPhetres motioned to sign Childs' contract for the library maintenance. O'Brien seconded. So moved.

### **Constable Discussion**

Bruce Jones and Katherine Adams attended the meeting to discuss their interest in being constables. Discussion ensued about the responsibilities, requirements, and powers of Tunbridge constables. Both Jones and Adams agreed to be appointed to the position.

McPhetres motioned to appoint Bruce Jones as 1<sup>st</sup> Constable and Katherine Adams as 2<sup>nd</sup> Constable. O'Brien seconded.

The Board was pleased that both of them were willing to step up to the responsibilities. Adams and Jones planned to come to the Town Clerk's office in the next week to take their oath.

### **Intelligence Based Policing**

Representatives from the Intelligence Based Policing group (IBP), Brenda Field, Judy Tucker and Nancy Chapman, came to the meeting to ask the Board if the Town would pay for half of the banners made to advertise the meetings. Cost would be \$71.01. Board agreed.

McPhetres motioned to pay for half of the cost of the IBP banners. O'Brien seconded. So moved.

### **Health Officer**

Betsy Race, health officer, met with the Board to express her willingness to continue in her position for another term, but would like the Board to begin searching for her replacement. She has been health officer for 18 years in Tunbridge. She would like to mentor her replacement if possible.

McPhetres motioned to reappoint Betsy Race as health officer for Tunbridge. O'Brien seconded. So moved.

Race also asked to mention that she beat McPhetres in a tractor pull in Sandwich, NH. Congratulations ensued.

### **Welcome Committee**

Betsy Gaiser and Kay Jorgenson discussing the possibility of reviving the Welcome Committee that was operating up until 2010. The Committee would put together welcome packages for new residents in town, including information and contacts, and maybe some small gifts. The Board was supportive of the idea. Gaiser will begin to organize and brainstorm more about it.

Gaiser also told the Board that she has two more people who want to join the Conservation Commission: Susan Salster and Maureen McCullough. That will make six members total.

McPhetres motioned to appoint Susan Salster and Maureen McCullough to the Conservation Commission. O'Brien seconded. So moved.

**Other Business**

Conner sent around numerous forms that needed signatures: a salt contract with Cargill, the town Health Officer recommendation form and grant reimbursement forms for the bale mulcher.

Conner, as a citizen and yoga teacher, asked if the Board would waive the hourly rental fee for the second floor of the town hall for her yoga classes beginning in December. Recreational classes and activities that currently take place regularly at the Town Hall do not pay the rental fee.

McPhetres motioned to waive the Town Hall rental fee for Conner’s weekly yoga classes, which total 1 hour per week. O’Brien seconded. So moved.

The Board asked Conner to invite Sheriff Bohnyak to the next meeting.

Orders, warrants and minutes signed.

McPhetres motioned to adjourn at 9:25pm. O’Brien seconded. So moved.

**STANDING SELECTBOARD/ COMMITTEE MEETINGS SCHEDULE 1st Meeting of the Month:**

- Cemetery Commission: April and August
- Planning Commission: April, August, and November
- Trustees of Public Funds: February and June
- Recreation Commission: January, April, July and October
- Listers: May and November
- Auditors: September and November
- Library Directors: October

/s/ \_\_\_\_\_  
Gary Mullen, Chair

/s/ \_\_\_\_\_  
Mike McPhetres, Vice Chair

/s/ \_\_\_\_\_  
John O’Brien, Clerk