

**TOWN OF TUNBRIDGE  
SELECTBOARD MEETING**

**Tuesday, July 23rd, 2019, 6:00pm**

Meeting called to order 6:00pm.

**Present:** Gary Mullen, Mike McPhetres, John O'Brien, Rodney Hoyt, Judy Howe, Helen O'Donnell, Brenda Field, Dave Kimball, Kevin Barnaby, Jillian Conner

**Road Foreman Report**

Three of the Freightliner trucks are out for service currently. Hoyt's truck has had its ABS light on for a time, and the road grader has gone to Nortrax to have its bushings changed.

Hoyt would like to begin work on the Belknap Hill Rd. Bridge, the repair of which is being funding by a state Structures Grant, soon. He asked the Board if it would be okay for him to get Hook Construction, the preparer of the estimate, started whenever possible. The Board approved. The Town received \$175,000 in grant funding for this project.

Hoyt is becoming concerned that the Class IV roads that are in need of erosion repair, according to a recent Two River Ottauquechee Regional Commission road erosion inventory, may not get the attention they need before 2021. 4 of 13 "hot spots" have been addressed. The Board noted that they might like to allocate more money to Class IV roads in next year's budget.

**South Royalton Rescue's New Ambulance**

Representatives from the South Royalton Rescue (SRR) brought their brand new ambulance to the Town Office to show to the Selectboard during the meeting. All attendees walked outside to inspect it. Afterwards, Dave Kimball, a Tunbridge Representative to SRR, asked if the Selectboard would write a letter to thank the largest donor, the Byrne Foundation, for a gift of \$100,000 to put towards this new ambulance. The Board agreed.

**Judy Howe – Town Hall**

Judy Howe, caretaker of the Town Hall, attended the meeting to ask a few things. First, she had the Board sign a gift certificate for Betsy Sponable, former Town Clerk, as a thank you. Second, she asked when Mike Howe should change the locks and key code to the Town Hall, as discussed in a previous meeting. The Board said he could go right ahead and make the changes. The Board would also like an estimate from Mike Howe for painting the dining room floor in the Town Hall.

J. Howe let the Board know that she will be changing the Town Hall rental policy to include both floors of the building for a flat fee, rather than giving folks the option to rent the upstairs or downstairs separately. Lastly, she asked if the Board thought it would be appropriate to put signs up in the shared driveway of the Town Hall, asking people not to park in it so that the residents that live next door can park their cars. The Board agreed.

**Tax Rate**

Helen O'Donnell, Lister, attended the meeting to answer any questions the Board might have about the newly generated tax rate before approval. No major questions were asked.

McPhetres made a motion to accept the 2019 Tunbridge Municipal Tax Rate Worksheet. O'Brien seconded. All in favor. So moved.

Tunbridge's FY19/20 Resident tax rate is 2.1695. The Non Resident rate is 2.1955.

### **Kevin Barnaby – Recreation and Constable**

Kevin Barnaby, of the Recreation Committee and town Constable, stopped in to update the Board on a few things.

First, he would like to install small security cameras and motion lights at the recreation field to prevent illicit activity. He wanted to check with the Board that a price of about \$260.00 for the cameras was acceptable. The Board approved.

Second, he mentioned that a freezer that contained recreation committee purchased food was unplugged and moved during the Town Hall kitchen renovation and that he committee may want to seek reimbursement for the cost from the George White & Co., the contractor who redid the kitchen. The Board advised that if the amount of loss was hundreds of dollars that he could proceed. If less than, it may be best to let the matter go.

In his capacity as Constable, Barnaby informed the Board of a number of complaints he has received from Deb Densmore. He will be submitting the complaints to be filed at the Town Office.

Conner also noted that she had been informed that someone in town has multiple unlicensed dogs and that she plans to follow up with the citizen following the dog ordinance guidelines. All agreed she should go ahead.

### **Other Business**

Conner asked the Board to sign a contract from Sullivan Powers & Co. to perform their audit of FY18/19.

McPhetres motioned to sign the contract from Sullivan Powers & Co. to perform audit services for a cost of \$18,000. O'Brien seconded. So moved.

Conner asked the Board if they would approve a catering permit from Alena Inc., to service beverages in the beer hall at the Fair.

McPhetres made a motion to approve the catering permit for Alena Inc. O'Brien seconded. So moved.

Conner then asked the Board if they would approve a liquor license for alcohol to be sold at the Fair.

McPhetres made a motion to approve the liquor license for Alena Inc. O'Brien seconded. So moved.

Conner asked, on behalf of Mary Fisk, if the group planning the Town Hall open house could be authorized to spend \$75.00 more on their gathering.

McPhetres made a motion to allow up to \$75.00 more dollars to be spent for the Town Hall open house and retirement party for Betsy Sponable. O'Brien seconded. So moved.

Orders and Warrants signed.

Minutes signed.

McPhetres motioned to adjourn at 8:45pm. O'Brien seconded. So moved.

STANDING SELECTBOARD/ COMMITTEE MEETINGS SCHEDULE 1st Meeting of the Month:

Cemetery Commission: April and August

Planning Commission: April, August, and November

Trustees of Public Funds: February and June

Recreation Commission: January, April, July and October

Listers: May and November

Auditors: September and November

Library Directors: October

/s/ \_\_\_\_\_  
Gary Mullen, Chair

/s/ \_\_\_\_\_  
Mike McPhetres, Vice Chair

/s/ \_\_\_\_\_  
John O'Brien, Clerk