

TOWN OF TUNBRIDGE SELECTBOARD MEETING

Tuesday, June 25th, 2019, 6:00pm

Meeting called to order 6:07pm.

Present: Gary Mullen, Mike McPhetres, John O'Brien, Jillian Conner, Rudi Ruddell, Betsy Sponable, Rodney Hoyt, Todd Tyson, Betsy Gaiser, Deb Mullen

Road Foreman Report

- Which company will repair Belknap Hill Rd. is yet to be decided. Hoyt, Road Foreman, let the Board know that Pat Ross, a state official, suggested hiring the lowest bidding company. The lowest bidding company was Pickett's, at \$16,900.

McPhetres motioned to hire Pickett's to repair the Belknap Hill damage from the April 15th flooding, for \$16,900. O'Brien seconded. All in favor. So moved.

- Hoyt informed the Board that truck #2 came back from the shop fixed, for \$2,900. Truck #2's route goes up and down Strafford Rd. with loads of salt all winter, putting more wear and tear on that particular truck.
- Rita Seto of TRORC came to look at the completed Hanson Rd. repairs to sign off on the grant reimbursement. She was happy with the results. She also viewed Tunbridge Mountain Rd. as a potential project for the next phase of the grant.
- Crack sealing has been ordered.
- There was a complaint about a culvert on Hoyt Hill Rd. that is plugged and therefore sending water across a townsperson's driveway instead of under the road. Hoyt says a culvert could be placed across the bottom of her driveway to direct the water properly. O'Brien said he would find a time with Hoyt to visit the owner to discuss the potential installation of this culvert.

Opening of Roof Painting Bids

The Board received one bid for the painting of the Town Office Roof.

McPhetres motioned to accept the bid from Randall Hoyt to clean, tighten any clips necessary, sand, repair where snow damage has occurred, and apply two coats of paint to the roof for \$9,640.00. O'Brien seconded. All in favor. So moved.

Update from Ruddell

Rudi Ruddell brought an image of the proposed emergency services line to be specified in the new ambulance contracts. Discussion ensued about whether the line should be on the North or South side of the White River. They decided on the South side would be best. The line

presented by Ruddell is still in its draft phase and a final decision about its placement has not been made.

Ruddell also informed the Board that RB Technologies, the Town's new contracted IT support, would be coming to the Town Office on Thursday, 6/27, to begin updating the office's systems. He asked the Board to sign an Authorized User Form for RB.

McPhetres motioned to allow Mullen, Chair, sign the Authorized User Form for RB Technologies. O'Brien seconded. All in favor. So moved.

Lastly, Ruddell submitted the needed signatures to TRORC from the previous meeting and heard back from the organization. They told Ruddell that a few changes need to be made, so approval is still pending.

Town Clerk

Betsy Sponable, Town Clerk, came to get approval for a few forms. The first was a catering permit submitted by Babe's Bar for an event on July 13th to be held at Landgoes Farm.

O'Brien recused himself from this decision because he owns Landgoes Farm.

McPhetres motioned to approve the catering permit for Babe's Bar. Mullen seconded. So moved.

The second form was the appointment form for Jillian Conner's appointment to the elected position of Town Clerk. All members signed.

Last, Sponable informed the Board that she would like to be appointed by Conner, after Conner's appointment begins on July 1st, to be appointed as Assistant Town Clerk so that she is able to come back and assist with Clerk duties when needed.

Legal Trails and Ancient Roads Discussion

Todd Tyson, Betsy Gaiser, and Deb Mullen joined the meeting to discuss legal trails in Tunbridge. Tyson expressed how much value our legal trails have, especially to the recreation communities, but that there may need to be a little more management in order to preserve the trail's integrity.

Mullen is namely concerned with the use of legal trails that abut her property by uninsured businesses. O'Brien wondered if the formation of a Trails Committee might be a good starting point. Gaiser remarked that the Conservation Committee is losing steam and could tie in well to a Trails Committee.

Tyson offered to invite Matt Frost, a lawyer, to a meeting to discuss the laws regarding regulation of public trail use. He also remarked that communication between organizations that use the legal trails for events and the town should be improved.

Speeding on Monarch Hill Road

Mullen informed the Board about a towns person who she has seen repeatedly speeding excessively on Monarch Hill Road, and asked when the new speed limit signs would be installed. Last October, the Board signed an ordinance to limit speed on Monarch Hill Rd. to 30mph. Conner will ask the Hoyt about installing these signs.

Other Business

O'Brien motioned to hire Hook Construction to repair the Town Hall handicap ramp for \$2,673.00. McPhetres seconded. So moved.

McPhetres motioned to hire Dave's Window Cleaning to wash the windows of the Town Office, Town Hall and Library. O'Brien seconded. So moved.

Maxine Young emailed to ask what the rules were around commercial recycling at the Tunbridge Transfer Station. She was stuck behind a box truck unloading large quantities of cardboard the other day. Mullen will call the company in question and ask.

The Board members discussed the need for a Conflict of Interest Policy by July 1st. Conner will draft one and bring it to the next meeting for approval.

McPhetres informed the Board that the health code violation by excessive amounts of trash at a residence on Kelsey Mountain Rd. seems like it will be resolved. The owner has a plan in place to remove the trash without the town needing to place a lien on the property.

Orders and Warrants signed.

Minutes signed.

O'Brien motioned to adjourn at 9:07pm. McPhetres seconded. So moved.

Selectboard/Committee Joint Meeting Schedule 1st Tuesday of the Month

Cemetery Commission: April and August

Planning Commission: April, August and November

Recreation Commission: January, April, July and October

Listers: May and November

Auditors: September and November

Library Directors: October

/S/ Gary Mullen /S/ Mike McPhetres