

**TOWN OF TUNBRIDGE
SELECTBOARD MEETING
Tuesday, May 28th, 2019, 6:00pm**

Meeting called to order 6:03 pm.

Present: Gary Mullen, John O'Brien, Mike McPhetres, Rodney Hoyt, Cecile Smith (The Herald of Randolph), James Welch (Logger), Jillian Conner

Road Foreman Report:

- Hoyt and the Board reviewed construction bids submitted by J.L. Smith, Pickett's, and Hook Construction for the repair of numerous roads: Foundry Rd., Recreation Rd., Spring Rd., Drew Rd., Belknap Brook Rd., Strafford Rd. The Board and Hoyt agreed that Pickett's should repair Foundry and Spring because they submitted the lowest bid for those roads. They also agreed that J.L. Smith should repair Drew and Recreation, because they submitted the lowest bid for those two roads. The Board and Hoyt agreed to table discussion of repairs to Strafford and Belknap Brook because they are not as urgent.

McPhetres motioned to hire J.L. Smith to repair Recreation Rd. and Drew Rd., and to hire Pickett's to repair Foundry Rd. and Spring Rd. O'Brien seconded. All in favor.

- Hoyt also told the Board he would like hire Dollar Value Construction to do work due on Dickerman Hill Rd, for \$8,930.00.

McPhetres motioned to hire Dollar Value Construction to ditch and stone Dickerman Hill Rd. at a cost of \$8,390.00. O'Brien seconded. All in favor.

- Hoyt told the Board about his interest in starting up a fund in the budget for disaster-type situations so that the road crew would have money accessible to them immediately rather than wait on approval from FEMA and so on.
- Kibling Hill Rd. needs a culvert replacement, which the crew plans to do soon.

Town Forest Contracts

James Welch attended the meeting to sign two timber sale contracts with the Town. Welch will be logging the Drew Rd. and Recreation Rd. town forest lots. Exactly how much the Town stands to profit depends on market, but Welch estimated \$6,000 at the time.

McPhetres motioned to have the Selectboard sign the town timber sale contracts. O'Brien seconded. All in favor.

Mullen signed the contracts. Conner will mail copies to the county forester.

Town Audit

Conner asked the Board if they would like to hire Sullivan Powers & Co. for a full audit of the Town's finances from fiscal year 2018/2019. Becky Hoyt, Treasurer, has been happy with the review they did recently.

McPhetres motioned to hire Sullivan Powers & Co. to perform a full audit of FY 18/19 as soon as possible. O'Brien seconded. All in favor.

Town Clerk Position Discussion

Conner delivered Town Clerk Betsy Sponable's resignation from her position to the Board. Sponable's resignation is effective June 28th, 2019. Sponable shared in her resignation that she has loved her time as Town Clerk and will truly miss it and all the daily interactions she has with the wonderful people in this beautiful town.

McPhetres motioned to accept Sponable's resignation with heartfelt thanks, effective June 28th, 2019. O'Brien seconded.

The Board discussed with Conner her interest in being appointed to the position. There was brief discussion on terms, hourly rate and conflict of interest. No decision was made. O'Brien asked Conner to research potential conflicts of interest in her remaining Administrative Assistant to the Selectboard and also being Town Clerk. McPhetres asked Conner to find out how much health insurance for her would cost.

Other Business

McPhetres relayed a number of suggestions from Chris Hasdel regarding the safety of the historical painted curtain and the Town Hall. The Board asked Conner to contact Bob Sponable, Fire Marshall, to check on fire safety of the front stage curtains. They also asked Conner to ask Simon Bradford, electrician, to check the wiring and lighting of the stage lights. They also asked Conner to check into a "no open flame" rule in the Town Hall rental policy.

Conner delivered former 1st Constable Dana Colson's resignation from the position. McPhetres motioned to accept Colson's resignation. O'Brien seconded. All in favor. The Board will brainstorm people who might like to be appointed.

O'Brien motioned to execute the Bethel Royaltan Solid Waste credit form. McPhetres seconded. All in favor. Mullen signed the document.

The Board asked Conner to advertise a request for bids for the painting of the Town Office roof.

The Board asked Conner to ask Mike Howe about painting the dining room floor if it wasn't included in his previous bid.

Cecile Smith, of the Herald of Randolph, asked the Board numerous questions regarding the delinquent tax missing records issue. The Board answered her questions to the best of their ability.

Orders and Warrants signed.

Minutes Signed.

McPhetres motioned to adjourn. O'Brien seconded. Meeting adjourned at 8:35pm.

Selectboard/Committee Joint Meeting Schedule 1st Tuesday of the Month

Cemetery Commission: April and August

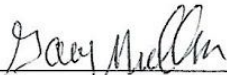
Planning Commission: April, August and November

Recreation Commission: January, April, July and October

Listers: May and November

Auditors: September and November

Library Directors: October



Gary Mullen, Chair



Mike McPhetres, Vice Chair



John O'Brien, Clerk