

**TOWN OF TUNBRIDGE  
SELECTBOARD MEETING  
Tuesday, September 11, 2018**

~~DRAFT MINUTES~~

**FINAL MINUTES**

Present: Gary Mullen, John O'Brien, Mike McPhetres, Rodney Hoyt and Jackie Higgins, Becky Hoyt, Linda Hoyt, Richard Barnaby, Maxine Young, Betsy Sponable, Betsy Race and David Race.

Meeting called to order 6:00 p.m.

**Road Foreman Report:**

Fred Kill asking for fill from the town to expand his property behind his mobile home. Then he will move the sheds that are in the Town Right of Way.

Dominic Amodeo will be sent a letter letting him know that the rocks he placed in the Town right-of-way will be under his liability for any damages caused.

Highway Crew will replace culvert under Potash Road at the old Buck Roger's Farm.

David Bicknell would like the culvert extended at the end of the lower side of driveway to straighten the town road. It would be 10 to 12 feet of extension. Board approved.

Monarch Hill Bridge opening is in limbo waiting for the engineer to sign off on approval.

Jersey barriers will be temporarily installed until guardrails are put in place

Matt Loftus is terracing at town pit. He has put in the allotted 20 hours and may need to be given a few more hours to make the pit safe and accessible.

Equipment is in working order.

Still trying out backhoes.

Better Back Road project on Monarch Hill Road has been completed. Jackie will close out grant for reimbursement.

Rodney requested that the Town buy a PTO-driven leaf blower for \$5,500. Mike made the motion to do so. John seconded. So moved.

Town of Sharon requesting assistance with shoulder work. Selectboard approved.

**New Business:**

Richard Barnaby in complaining about his neighbors. Health Officer is working with the neighbors and also with the state.

Auditors - reviewed the outside audit findings. John made motion to accept audit with management responses to be included. Mike second. So moved.

Mike made motion to purchase a check recorder for making check deposits with the bank. John second. So moved.

Betsy Race filed a formal complaint in regards to posting of Selectboard Meeting minutes on the Tunbridge Town Website. She is requesting a public response to this

alleged violation within 7 business days stating an intent to cure the violation within 14 calendar days.

Jackie Higgins resigned as Administrative Assistant to the Selectboard and left the meeting. At this point John O'Brien started taking the minutes.

In response to Betsy Race's formal complaint, the Selectboard acknowledged their not infrequent lapse in posting draft minutes in a timely fashion and communicated their intent to abide by state statute going forward.

Maxine requested that she would like a specific auditor email address so that she wouldn't have to use her personal one for Town business. Becky suggested setting up a gmail account and volunteered to help on that action item.

The Selectboard informally agreed to do a follow-up outside audit for Fiscal Year 17/18, starting the process by interviewing accounting firms who express interest in the job.

The Selectboard discussed the coming renovations to the Town Hall kitchen, due to begin in October. Gary agreed to contact Jonni Spaulding of Catamount Kitchens to see how the schedule was shaping up.


**Selectboard/Committee Joint Meeting Schedule 1<sup>st</sup> Tuesday of the Month:**


Cemetery Commission: April and August  
Planning Commission: April, August, and November  
Trustees of Public Funds: February and June  
Recreation Commission: January, April, July and October  
Listers: May and November  
Auditors: September and November  
Library Directors: October

Approved Payroll and Orders.

Approved Minutes.

Motion to adjourn was entertained at 9:20 p.m. and approved.

  
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Gary Muljen

  
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John O'Brien

  
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Mike McPhetres