

# Tunbridge Fuel Assistance Meeting November 16, 2017

## Draft Minutes

Present: Joanne Goodnow, Helen O'Donnell, Ben Wolfe, Shari Murawski, and Betsy Sponable

Meeting was called to order at 6:15 pm.

Minutes of the May 25<sup>th</sup> meeting were read and unanimously approved.

The Treasurer's report was tabled, as the Treasurer was not present. Last reported balance was \$5,571.10 at the May meeting.

The committee received a phone inquiry for a loan of wood and entered Executive Session at 6:30 pm to discuss. The committee left Executive Session at 6:51 pm.

It was suggested that we place an ad in the Front Porch Forum to see if anyone had free, dry fire wood available. We do not have storage, however, we could facilitate obtaining the wood and delivering to those in need.

Joanne reported that she had contacted Barnard's Helping Hands and after speaking with several persons, was informed that they were in a bit of transition state, as they had lost a key member and would need to restructure.

Capstone services were discussed and the committee attempted to clarify the different services available. Crisis fuel can be applied for starting the last Monday in November. The Warmth fund is available now, and Seasonal assistance is state administered, so applications must go through them.

Ben asked for updates on any further progress or response on current open loans. No one in attendance had any new information.

It was determined that revision of the By-Laws and the Promissory note should become priorities. Realistic expectations for repayment must be well defined.

We will be checking Open Meeting Laws again to be sure we continue to be in compliance.

Ben will be working on a Town Report submission and will run it past other committee members for their input.

Next meeting will be January 11<sup>th</sup>, 2018 at 6:00 pm in the Library.

The meeting was adjourned at 7:15 pm.

Respectfully submitted by Betsy Sponable, winter secretary.